

# Manor City Council Monthly Report

Name: Aaron Moreno Place/Position Council member Place 5

Start Date: 01/01/2024 End Date: 01/31/2024

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours
IV	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

# TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

## City Council Meetings/Special Called Sessions/Workshops

Type of Meeting	Date	Description
Council workshop	01/03/24	Attended, City Council Compensation Plan Review
Council Regular Meeting	01/03/24	Attended, regular council meeting.
Council/P&Z Workshop Session	01/06/24	Attended, Team building with P&Z Commission – Goals and Vision
Council Regular Meeting	01/17/24	Attended, regular council meeting.

## Other Meetings

Type of Meeting	Date	Description

## Other

Type	Date	Description

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.

## TIER 2

Tier	Meeting Criteria and Compensation Guidelines
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary

### Committee Meetings (minimum of 2 and Chair of 1)

Committee Name	Chair (Yes or No)	Meeting Date	*Quarterly Report Date	Description
Health Committee	No	01/03/24	4/17/2024	Met with the BMHC bi-weekly meeting – summary minutes attached
Health Committee	No	01/17/24	4/17/2024	Met with the BMHC bi-weekly meeting – summary minutes attached
Park Committee	No	01/18/24	4/17/2024	Summary Minutes attached

Committee Name	Chair (Yes or No)	Meeting Date	Quarterly Report Date	Description
Health Committee	No	01/24/24	4/17/2024	Attended Zoom meeting with Councilwoman Ann Weir and CM Scott Moore for The Manor Youth Chat. An update from Chinwe Efuribe. – Summary Minutes attached

### Other

Type	Date	Description

- Please submit any backup material for Tier 2 that supports your community involvement and attendance.

\* Quarterly Committee Reports Due October, January, April, July

## TIER 3

Tier	Meeting Criteria and Compensation Guidelines
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours

### State/County Meetings

Type of Meeting	Date	Description

### Community Meetings (minimum of 2)

Individual/ Group	Date	Description
HOA:		
ESD:		
EMS:		
Other:		

### Other

Type	Date	Description
Manor Chamber of Commerce	01/11/24	Attended the Manor Chamber of Commerce meeting.
Manor New Tech Multipurpose grand opening	01/17/24	Attended the grand open ending for the Manor New Tech Multipurpose facility with council and City Staff.
CTRMA General Board meeting	01/31/24	Attended the CTRMA board meeting with the council and city staff.

- Please submit any backup material for Tier 3 that supports your community involvement and attendance.





**PARK COMMITTEE  
SUMMARY MINUTES  
January 18, 2024**

**THIS ADVISORY COMMITTEE MEETING WAS HELD FOR REVIEW AND DISCUSSION ONLY; NO ACTION WAS TAKEN**

**COMMITTEE MEMBERS**

**PRESENT:**

Sonia Wallace, Chairperson  
Aaron Moreno, Council Member

**CITY STAFF**

Matt Woodard, Director of Public Works  
Scott Moore, City Manager  
Lance Zeplin, Streets/Parks Superintendent  
Scott Dunlop, Development Services Director  
Yalondra Santana, Heritage and Tourism Manager  
Melissa Sanchez, Public Works Administrative Assistant

**SESSION – 5:30 P.M.**

The Manor Park Committee was called to order by Chair Sonia Wallace at 5:33 p.m. on Thursday, January 18, 2024, in the Conference Room of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

The discussion was held regarding the following:

- **Discussion on Masterplan Update**

Gandolf Burrus with Grant Development Services was not able to attend the meeting. Mr. Gandolf will provide an outline and set up a town hall meeting to get feedback from the community. Once information has been provided, the Committee will recommend a follow-up meeting.

- **Discussion on Park Amenities at Timmermann Park**

Lance Zeplin, Superintendent of Parks and Streets, discussed the installation of trail lights at Timmermann Park. He also discussed the installation of a sidewalk from Skimmer Run to the trail along Ring Rd. He stated that the Public Works Department had received three bids for installation services.

A discussion was held regarding additional park amenities.

A discussion was held regarding the committee's recommendation to be provided to the City Council for consideration.

- **Discussion on Park Lighting Update**

The park lighting update was discussed during the discussion on park amenities.

- **Discussion on Dog Park/Amenities**

A discussion was held regarding the committee's suggestion of adding dog amenities to the master plan.

- **Discussion on Ordinances on Metal Detecting at City Parks**

A discussion was held regarding clarifying the city's regulations for prohibiting metal detection.

A discussion was held regarding the renaming of city trails.

- **Discussion on Future Meeting Dates**


A discussion was held regarding upcoming meetings for 2024.

There was no further discussion, and no action was taken.

## **ADJOURNMENT**

The Session of the Manor Park Committee adjourned at 6:18 p.m. on Thursday, January 18, 2024.

### **SUBMITTED BY:**

  
Melissa Sanchez, Administrative Assistant