

# Manor City Council

## <sup>1</sup>Monthly Report

Name **Maria Amezcua** Place/Position **Place 3**  
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Start Date: 01/01/2024 End Date: 01/31/2024

Tier	Meeting Criteria and Compensation Guidelines
<b>I</b>	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
<b>II</b>	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary
<b>III</b>	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours
<b>IV</b>	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

# TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

## City Council Meetings/Special Called Sessions/Workshops

Type of Meeting	Date	Description
Regular Council Meeting	01/03/2024	
City Council Workshop	01/03/2024	
City Council Workshop	01/06/2024	City Council & Planning and Zoning Commission Joint Workshop
Regular Council Meeting	01/17/2024	

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.

# TIER 2

Tier	Meeting Criteria and Compensation Guidelines
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary

## Committee Meetings (minimum of 2 and Chair of 1)

Committee Name	Chair (Yes or No)	Meeting Date	*Quarterly Report Date	Description
Budget Committee	Yes	01/23/2024	April	Regular scheduled committee meeting
Capital Improvements	No	01/29/2024	April	Regular scheduled committee meeting



Maria Amezcua, Chairperson  
 Deja Hill, Council Member  
  
 Staff Liaisons  
 Scott Moore, City Manager  
 Director of Finance  
 Tracey Vasquez, HR Director

### Budget Committee

Tuesday, January 23, 2024 at 11:00 AM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

### AGENDA

Via Telephone/Video Conference

(Teams Meeting)

THIS MEETING WILL BE FOR REVIEW AND DISCUSSION ONLY; NO ACTION WILL BE TAKEN

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

- ② • Discussion of City Council Education line item for FY 2023-2024 budget.
- ③ • Discuss the request to add the Commander position to the current Pay Scale and freeze the Lieutenant position and Pay Scale to be re-opened later.
- ☒ • DISCUSSION FY 23-24 Annual Budget Expenditures
- ④ Next budget mtg

ADJOURNMENT



9601 Amberglen Blvd. #109  
Austin, TX 78729

## CAPITAL COMMITTEE MEETING AGENDA

Project name: Capital Committee Meeting  
Project number: 14667.00  
Date: 01/29/2024  
Time: 03:00PM

Attendees: [Matthew Woodard](#) (Meeting Organizer)

[Deja Hill](#)  
[Maria Amezcua](#)  
[Scott Moore](#)  
[Scott Dunlop](#)  
[Frank Phelan](#)  
[Pauline Gray](#)

### Agenda

- Meeting Regroup
    - May 24, 2023 Last Meeting
    - Since the last meeting, 10 projects completed
    - Total number of projects in progress
  - Current CIF Status
    - CIP has been approved
    -
  - Planned CIP Project (FY 2023-2025)
    - 10 projects planned
  - Review of current projects
  - Review of planned projects
  - Review of funding sources
  - Establishment of new project funding sources for selected projects
  - Next steps
  - Next meeting date
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- Please submit any backup material for Tier 2 that supports your community involvement and attendance.
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- \* Quarterly Committee Reports Due October, January, April, July

# TIER 3

Tier	Meeting Criteria and Compensation Guidelines
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours

## Community Meetings (minimum of 2)

Individual/ Group	Date	Description
HOA:Presidential Glen	01/4 01/12 01/17 01/24 01/29 01/31	Discussion about setting up next board meeting (2/16/24 was selected) Past due accounts Voting matters Recruiting volunteers for ACC (Architectural Control Committee) Removing current ACC members Waiving fees
ESD:		
ManorISD:	01/17/2024	Manor New Technology Multipurpose Grand Opening
Other:Chamber of Commerce	01/11/2024	

<input type="checkbox"/> ☆ Carlos .. Priscilla 10	Inbox HOA FW: Presidential Glen Master [REDACTED] William McKinley Way - Unsightly - Goodwin Global Stage 5 Policy - Fine - a	Jan 31
<input type="checkbox"/> ☆ Carlos, Jenni., me 7	Inbox HOA APGM - ACC Volunteers - >> Goodwin (manger) will have limited oversight on the ACC committee. >> Ideally, th...	Jan 29
<input type="checkbox"/> ☆ Jennifer, Carlos 3	Inbox HOA Amount of Fees Waived - > *Goodwin & Company* >> OFFICE: 512-502-7042 >> CUSTOMER CARE: 855-289...	Jan 29
<input type="checkbox"/> ☆ Carlos .. Jennifer 30	Inbox HOA RE: ACC - > *Goodwin & Company * >>>> OFFICE: 512-502-7042 >>>> CUSTOMER CARE	Jan 26
<input type="checkbox"/> ☆ Carlos Cepeda	HOA APGM - Majority Vote from Board Members - Community Manager Goodwin & Company OFFICE: 512-502-7042 CUST...	Jan 26
<input type="checkbox"/> ☆ Carlos .. Priscilla 8	Inbox HOA FW: Account [REDACTED] Nelson Houser St. Manor TX 78653 - > *Goodwin & Company * >> OFFICE: 512...	Jan 24
<input type="checkbox"/> ☆ Carlos, Norman 3	Inbox HOA RE: FW [REDACTED] -Presidential Glen - Community Manager Goodwin & Company OFFICE: 5...	Jan 17
<input type="checkbox"/> ☆ TownSq	Inbox [Presidential Glen] TownSq: Upcoming Freeze Advisory - New announcement! A recent announcement was mad...	Jan 12
<input type="checkbox"/> ☆ Jennifer .. Carlos 7	Inbox HOA Re: FW: APGM - Annual meeting follow up - Community Manager Goodwin & Company OFFICE: 512-502-7042 ...	Jan 4



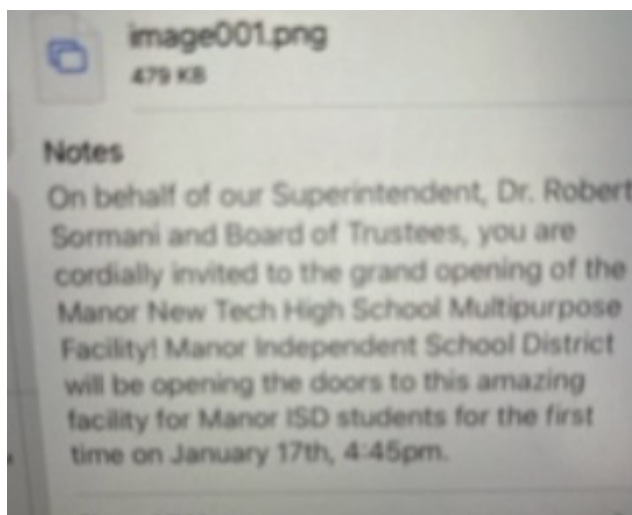
JANUARY 2024 MEMBERSHIP MEETING  
THURSDAY, JANUARY 11, 2023

## AGENDA

1. Call the Meeting to Order
2. Pledge of Allegiance and Invocation
3. Thank you to Good Luck Grill for providing lunch!
4. Treasurer's Report – Checking - \$9685.86 Savings - \$5,241.56 - Total - \$17,397.15
5. Introduction of Visitors and Members
6. Membership Report – We currently have 194 Chamber Members as of December 31, 2023. “Thank You” for your support in your Chamber and growing with us! We not had three new renewals in the month of December. Welcome Back to Manor Kids, Dentist, Grateful Ted’s Carpet Cleaning and American Legion Post 331.
7. Recognition of Outgoing Board Members – Debbie Charbonneau, Anthony Dennis and Sonia Wallace – Sean Donnelly
8. Recognition of New Board Members – Michelle Anderson, Selena Chambers and Amanda Williams and Mandy McCleery; Executive Committee – Sean Donnelly, President; Dr. Joey Dietrich, Vice President; and Dr. Karen Smith, Secretary – Sean Donnelly
9. Events Committee Report – Tim Schultz
10. List the new Events & Promotions for 2024 and need everyone to sign up to serve – Sean Donnelly
11. Adjourn

**Announcement from Members – The purpose for the Announcements from Members is for the Chamber members to announce upcoming events their organization or business will be hosting and ways to allow members to mention any opportunities for volunteering. Announcements are not meant to be political in nature.**

**The next meeting will be Thursday, February 8, 2024. Our speaker will be Mayor Christopher Harvey where he will give his annual “State of the City” Address. Lunch will be provided by Mirchi Boyz.**



- Please submit any backup material for Tier 3 that supports your community involvement and attendance.

## TIER 4

Tier	Meeting Criteria and Compensation Guidelines
<b>IV</b>	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

### Regional Meetings

Group Name	Date	Description
CTRMA	01/31/2024	Regular Meeting of the Board of Directors



CENTRAL TEXAS REGIONAL  
**MOBILITY AUTHORITY**

## Regular Meeting of the Board of Directors

9:00 a.m.

Wednesday, January 31, 2024

Lowell H. Lebermann, Jr., Board Room  
3300 N. IH-35, Suite 300  
Austin, Texas 78705

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*A live video stream of this meeting may be viewed on the internet at  
[www.mobilityauthority.com](http://www.mobilityauthority.com)*

**Persons with disabilities.** If you plan to attend this meeting and may need auxiliary aids or services, such as an interpreter for those who are deaf or hearing impaired, or if you are a reader of large print or Braille, please contact Laura Bohl at (512) 996-9778 at least two days before the meeting so that appropriate arrangements can be made.

**Español.** Si desea recibir asistencia gratuita para traducir esta información, llame al (512) 996-9778.

## AGENDA

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### ***No action on the following:***

1. Welcome and opportunity for public comment – See **Notes** at the end of this agenda.

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### ***Consent Agenda***

*See Notes at the end of this agenda.*

2. Approve the minutes from the December 13, 2023 Regular Board Meeting.
3. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program.
4. Approve the annual compliance report for submittal to the Texas Department of Transportation as required by 43 Texas Administrative Code §26.65.

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Robert W. Jenkins, Jr., Chairman • Nikelle Meade, Vice Chair • David Singleton, Treasurer • Mike Doss, Secretary  
• David B. Armbrust • Heather Gaddes • Ben Thompson • James M. Bass, Executive Director

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## **Regular Items**

*Items to discuss, consider, and take appropriate action.*

5. Accept the financial statements for November 2023 and December 2023.
6. Approve and adopt the 2023 Annual Report.
7. Discuss and consider approving a contract with Freeit Data Solutions, Inc. for information technology services.
8. Discuss and consider approving a contract with SHI Government Solutions, Inc. for Microsoft Enterprise software.

## **Briefings and Reports**

*Items for briefing and discussion only. No action will be taken by the Board.*

9. Quarterly Updates.
  - A. 183A Phase III Project
  - B. 183 North Mobility Project
  - C. Barton Skyway Ramp Relief Project
10. Executive Director Report.
  - A. Agency performance metrics.
    - i. Roadway Performance
    - ii. Call-Center Performance

## **Executive Session**

*Under Chapter 551 of the Texas Government Code, the Board may recess into a closed meeting (an executive session) to deliberate any item on this agenda if the Chairman announces the item will be deliberated in executive session and identifies the section or sections of Chapter 551 that authorize meeting in executive session. A final action, decision, or vote on a matter deliberated in executive session will be made only after the Board reconvenes in an open meeting.*

*The Board may deliberate the following items in executive session if announced by the Chairman:*

11. Discuss the exchange or purchase of one or more parcels or interests in real property owned by the Mobility Authority and related legal issues as authorized by §551.071 (Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property).

12. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
13. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects and toll system improvements, as authorized by §551.071 (Consultation with Attorney).
14. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

### ***Reconvene in Open Session.***

### ***Regular Items***

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*Items to discuss, consider, and take appropriate action.*

15. Adjourn meeting.

### ***Notes***

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***Opportunity for Public Comment.*** At the beginning of the meeting, the Board provides a period of up to one hour for public comment on any matter subject to the Mobility Authority's jurisdiction. Each speaker is allowed a maximum of three minutes. A person who wishes to address the Board must register in advance and provide the speaker's name, address, phone number and email, as well as the agenda item number and whether you wish to speak during the public comment period or during the agenda item. If a speaker's topic is not listed on this agenda, the Board may not deliberate the speaker's topic or question the speaker during the open comment period but may direct staff to investigate the matter or propose that an item be placed on a subsequent agenda for deliberation and possible action by the Board. The Board may not deliberate or act on an item that is not listed on this agenda.

***Consent Agenda.*** The Consent Agenda includes routine or recurring items for Board action with a single vote. The Chairman or any Board Member may defer action on a Consent Agenda item for discussion and consideration by the Board with the other Regular Items.

***Public Comment on Agenda Items.*** A member of the public may offer comments on a specific agenda item in open session if he or she signs the speaker registration sheet for that item before the Board takes up consideration of the item. The Chairman may limit the amount of time allowed for each speaker. Public comment unrelated to a specific agenda item must be offered during the open comment period.

***Meeting Procedures.*** The order and numbering of agenda items is for ease of reference only. After the meeting is convened, the Chairman may rearrange the order in which agenda items are considered, and the Board may consider items on the agenda in any order or at any time during the meeting.

***Participation by Telephone Conference Call.*** One or more members of the Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code (see below). Under that law, each part of the telephone conference call meeting that by law must be open to the public, shall be audible to the public at the meeting location, and will be tape-recorded or documented by written minutes. On conclusion of the meeting, the tape recording or the written minutes of the meeting will be made available to the public.

#### **TEXAS TRANSPORTATION CODE Sec. 370.262. MEETINGS BY TELEPHONE CONFERENCE CALL.**

(a) Chapter 551, Government Code, does not prohibit any open or closed meeting of the board, a committee of the board, or the staff, or any combination of the board or staff, from being held by telephone conference call. The board may hold an open or closed meeting by telephone conference call subject to the requirements of Sections 551.125(c)-(f), Government Code, but is not subject to the requirements of Subsection (b) of that section.

*Mobility Authority Board Meeting Agenda  
Wednesday, January 31, 2024*

- (b) A telephone conference call meeting is subject to the notice requirements applicable to other meetings.
- (c) Notice of a telephone conference call meeting that by law must be open to the public must specify the location of the meeting. The location must be a conference room of the authority or other facility in a county of the authority that is accessible to the public.
- (d) Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the location specified in the notice and shall be tape-recorded or documented by written minutes. On conclusion of the meeting, the tape recording or the written minutes of the meeting shall be made available to the public.

TEXAS GOVERNMENT CODE Sec. 551.125. OTHER GOVERNMENTAL BODY. (a) Except as otherwise provided by this subchapter, this chapter does not prohibit a governmental body from holding an open or closed meeting by telephone conference call.

- ~~(b) A meeting held by telephone conference call may be held only if:~~
  - ~~(1) an emergency or public necessity exists within the meaning of Section 551.045 of this chapter; and~~
  - ~~(2) the convening at one location of a quorum of the governmental body is difficult or impossible; or~~
  - ~~(3) the meeting is held by an advisory board.~~
- (c) The telephone conference call meeting is subject to the notice requirements applicable to other meetings.
- (d) The notice of the telephone conference call meeting must specify as the location of the meeting the location where meetings of the governmental body are usually held.
- (e) Each part of the telephone conference call meeting that is required to be open to the public shall be audible to the public at the location specified in the notice of the meeting as the location of the meeting and shall be tape-recorded. The tape recording shall be made available to the public.
- (f) The location designated in the notice as the location of the meeting shall provide two-way communication during the entire telephone conference call meeting and the identification of each party to the telephone conference shall be clearly stated prior to speaking.

- Please submit any backup material for Tier 4 that supports your community involvement and attendance.