



# MEMO

To: Mayor and City Council Members  
From: Debbie Charbonneau, Heritage & Tourism Manager  
Date: August 18, 2021  
RE: **July 2021 & August 2021**

---

## **COMMUNITY MEETINGS**

Chamber of Commerce July Board of Directors Meeting – Monday, July 12, 2021  
Chamber of Commerce August Board of Directors Meeting – Monday, August 2, 2021  
Chamber of Commerce Events Committee Meeting – Thursday, July 22, 2021  
Chamber of Commerce Events Committee Golf Tournament Meeting – Tuesday, July 27, 2021  
2022 Sesquicentennial Planning Meeting – Tuesday, July 13, 2021  
2022 Sesquicentennial New Year’s Eve- Kick-Off Meeting – Thursday, July 22, 2021  
2022 Sesquicentennial Sponsorship Meeting with austiNuts – Thursday, July 29, 2021  
2022 Sesquicentennial Social Media Committee Meeting – Thursday, July 29, 2021  
2022 Sesquicentennial Sponsorship Meeting with Southside Market – Tuesday, August 3, 2021  
4<sup>th</sup> of July After Action Meeting – Wednesday, July 14, 2021  
Keep Manor Beautiful – Tuesday, July 20, 2021  
City of Manor Parks Committee Meeting – Wednesday, July 21, 2021  
City of Manor Tree Committee Meeting – Wednesday, July 21, 2021  
City Council Meeting – Wednesday, July 21, 2021

## **BUSINESS CONTACTS/VISITS**

I made twenty 40 business contacts/visits for the months of July & August.

## **EVENTS**

Texas Downtown Association Conference Committee Meeting – Thursday, July 1, 2021  
Texas Downtown Association Summer Camp July 7, 8, 9, 14, 15, 16, 21, 22, 23, 28, 29 & 30, 2021  
\*\*Topics of Sessions\*\* Downtown Housing – Joi Cuatero Austine & Walter Moreau  
Downtown & Community Growth – Alexia Jackson & Matt Lewis  
Designing a more Creative Community – Centered Downtown – Jane Hervey  
Downtown Placemaking – Fred Kent  
Six Ways to Use Social Media for Economic Development – Shelia Scarborough



# MEMO

Promoting Your Downtown to a Diverse Audience – Abigail Noel, Katherine White

**“Summer Fun”** – The event is now over, and the winners are 1<sup>st</sup> Place – Ricky Bertelson who got his ticket from Café 290 and 2<sup>nd</sup> Place Mario De Jesus who got his ticket from Golden Beijing. Congratulations!

The participating businesses were – Libation Station, Duett’s Tire Service, Maxine’s Gumbo House, Golden Beijing, I’Wayne’s Caribbean Kitchen and Modisett & Sons.

## **SESQUICENTENNIAL 2022**

The Friends of Manor Parks and the City of Manor have decided to move all events downtown.

The Steering Committee has been meeting monthly and working on making this a great event for 2022. There will be an event every month, some small and some larger.

The Steering Committee Members are:

Lluvia Almaraz (City Secretary)

Michelle Anderson,  
(Dwyer Realty)

Debbie Charbonneau (Heritage & Tourism Manager and Co-Chair, City of Manor)

Lydia Collins (Finance Director, City of Manor)

Sean Donnelly (Vice-President, Frontier Bank)

Scott Dunlop (Development Services Director, City of Manor)

Heath Ferguson (IT Manager, City of Manor)

Michelle Glaze (Director, Public Relations, Principal Professional Communications & Community Affairs/SAS, Samsung Electronics)

Grant Hutchison (Owner, Shadow Glen Golf Club)

Becky Lott

Chief Ryan Phipps (Chief of Police and Co-Chair, City of Manor)

Mike Tuley (Public Works Director, City of Manor)

Tim Schultz (Community & Economic Development Representative, Bluebonnet Electric Co-Op)

Tracey Vasquez (Human Resources Manager, City of Manor)

Anne Weir (Councilwoman 2, City of Manor)

Lance Zeplin (Public Works Superintendent, City of Manor)

The Sponsorship Committee is actively seeking sponsors for this event. We are pleased to announce our first “James Manor” sponsor at \$10,00.00 – a huge THANK YOU to Frontier Bank!



# MEMO

## **MANORPALOOZA 2022 – MAY 6 & 7, 2022**

The Friends of Manor Parks Board of Directors have been meeting and planning the event.

### **OTHER DUTIES**

**CivStart Bi-Weekly ZOOM Meetings** – These meetings are attended by the CivStart team, Tom Bolt, Mayor Wallace, Councilwoman Anne Weir, Scott Dunlop, Lydia Collins, Heath Ferguson, Matt Cody and myself.

CivStart is a nonprofit accelerator for government technology startups dedicated to creating an honest and inclusive ecosystem for innovative solutions to the more pressing problems faced by state and local governments.

**CivStart Meeting – July 19, 2021** – Bi-weekly meetings to provide updates and progress.

**Qwally Meeting – July 13, 2021** – Weekly meeting and update.

**Qwally Meeting – August 10, 2021** – Weekly meeting and update. Qwally inquired about adding the link to the city main webpage and IT said that was not a problem. Once we are ready to go live, there will be more promotion on social media and will focus on Facebook and Next Door. I asked them to work on a contract for the next fiscal year that would run from October 1, 2021 through September 30, 2022. We are hoping to go live on Wednesday, September 1, 2021.