

## Statement of Work TO MASTER SERVICES AGREEMENT

Statement of Work to the Master Services Agreement between the City of Manor, Texas, as CITY, and George Butler Associates, Inc., as GBA, dated October 7, 2020.

Through this SOW, CITY hereby authorizes GBA to undertake the work assignment described in the following, said assignment to be performed within the terms and conditions defined in said Master Services Agreement, except as modified herein.

**ASSIGNMENT:** Professional Engineering Services for Geographic Information System (GIS) infrastructure improvements including additional software licenses, revisions to the current ArcGIS Online (AGO) organization, data consolidation, development of web maps and web mapping applications, and associated training for CITY staff.

### SCOPE OF SERVICES:

#### **TASK 1: ADMINISTRATION**

SUBTASK 1: Project Management/Oversight.

SUBTASK 2: Invoices (4).

#### **TASK 2: ArcGIS Online Account Setup and Data Processing**

SUBTASK 1: Purchase and Set Up User Accounts: GBA will purchase two (2) ESRI ArcGIS Pro Creator User licenses, one (1) Mobile Worker User license, and 1,000 ArcGIS Online (AGO) credits that will allow CITY to store the necessary data and provide CITY staff the ability to interact with the data from the field or in the office.

SUBTASK 2: Geodatabase and ArcGIS Online Data Creation: Authoritative datasets for CITY will be identified and aggregated into enterprise geodatabases based on CITY department and/or data type. This will create a single source of truth for Public Works and Development Services data and reduce the time spent updating and accessing the data.

SUBTASK 3: Partnered Collaboration Setup: GBA will create a collaboration between CITY and GBA AGO accounts. The collaboration will allow data and other content to be shared quickly, efficiently, and securely.

SUBTASK 4: Develop Web Maps/Apps: GBA will develop one (1) view-only and one (1) editable web mapping application for the Public Works and Development Services departments, respectively. This will allow staff with AGO accounts to interact with content and establish the basis for a future asset management program.

**TASK 3: Public Works/Development Services GIS Training**

SUBTASK 1: Training Material Preparation: GBA will develop training material to give CITY staff an overview of the new AGO environment, best practices, and other suggestions for proper system use.

SUBTASK 2: Training Class: GBA will conduct one (1) 2-hour training workshop to explain the system, answer questions, and ensure that CITY staff can successfully leverage AGO daily.

**PROJECT ASSUMPTIONS:**

1. CITY IT staff will provide GBA administrative access to the previously established AGO account.
2. All AGO licenses and credit purchases will be approved as requested under Task 1 and purchased through the CITY ESRI account.

**ADDITIONAL SERVICES:**

Services specifically excluded under this Agreement include:

1. Any service not specifically listed.
2. Future geodatabase schema updates/revisions.
3. Schema and/or attribute updates to existing datasets.
4. The development or addition of new features/datasets.

**COMPENSATION:**

TASK 1 FEE:	\$ 1,900
TASK 2 FEE:	\$ 12,800
TASK 3 FEE:	\$ 1,400
AGO LICENSES AND CREDITS:	\$ 3,900
<b>TOTAL:</b>	<b>\$ 20,000</b>



CITY OF MANOR, TEXAS

GEORGE BUTLER ASSOCIATES, INC.

By: \_\_\_\_\_  
Dr. Christopher Harvey, Mayor

By: Frank T. Shelton \_\_\_\_\_

Date: 12/4/2024

Date: 11/15/2024