



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: December 4, 2024
PREPARED BY: Matthew Woodard, Director
DEPARTMENT: Public Works

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on an agreement authorizing the work to provide Surveying, Mapping, and Ground Penetrating Radar Services for the Cemetery.

BACKGROUND/SUMMARY:

The City of Manor’s Cemetery needs surveying, mapping, and ground penetration radaring services done. Cemetery Mapping: LSI will recover the boundary of the subject +/- 5 acre Manor Cemetery and locate exterior fences. LSI will utilize a sUAS “drone” to create a geo-referenced ortho-rectified aerial image to show interior above-ground features. LSI will incorporate data obtained utilizing the Ground Penetrating Radar of portions of the cemetery as identified by City of Manor representatives tied to site control to identify possible locations of unmarked burials. LSI will stake out the Northeast line of the cemetery at +/- 100’ intervals marked with 60D nails and lath. As requested, LSI will provide the City of Manor with one AutoCAD, Civil 3D digital file, and paper/mylar copies.

LEGAL REVIEW: No

FISCAL IMPACT:

PRESENTATION: No

ATTACHMENTS: Yes

- LSI Landesign Services, Inc.- Agreement for the provision of limited professional services

STAFF RECOMMENDATION:

The city staff recommends that the City Council authorize the City Manager to sign the contract agreement with LSI Landesign Services, INC. in an amount not to exceed \$32,500.00.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**
