



**CITY COUNCIL
REGULAR SESSION MINUTES
NOVEMBER 6, 2024**

**This meeting was live-streamed on Manor's YouTube Channel
You can access the meeting at <https://www.cityofmanor.org/page/livestream>**

PRESENT:

Dr. Christopher Harvey, Mayor

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

CITY STAFF:

Scott Moore, City Manager
Ryan Phipps, Chief of Police
Lluvia T. Almaraz, City Secretary
Tracey Vasquez, HR Director
Yalondra V. Santana, Heritage & Tourism Manager
Michael Burrell, Interim Development Services Director
Veronica Rivera, Assistant City Attorney

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Harvey at 7:06 p.m. on Wednesday, November 6, 2024, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

INVOCATION

Mayor Harvey gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Harvey led the Pledge of Allegiance.

PROCLAMATIONS

A. Declaring the week of November 4-8, 2024, as “*Municipal Court Week*”

Mayor Harvey read and presented the Proclamation to Court Administrator Sofi Duran.

PUBLIC COMMENTS

Heritage & Tourism Manager Yalondra V. Santana invited the community to attend the Veteran’s Day Ceremony on Monday, November 11, 2024, at Manor New Tech Football Stadium.

Ruth Taylor Biscoe submitted a speaker card and addressed the matter with Mr. Battaile.

No one else appeared at this time.

CONSENT

1. Consideration, discussion, and possible action on a Resolution to allocate votes for the election to the Board of Directors of the Travis Central Appraisal District.

Resolution No. 2024-36: A Resolution of the City Council of the City of Manor, Texas, Approving the Allocation of Votes for the Board of Directors of the Travis Central Appraisal District.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Amezcua to approve the consent agenda.

There was no further discussion.

Motion to approve carried 7-0

At the direction of Mayor Harvey Item No. 8 was pulled from the agenda.

REGULAR AGENDA

2. Consideration, discussion, and possible action on a Development Agreement for the Landmark at Manor East Apartments located at 13119 East US Highway 290 Manor, TX.

The city staff recommended that the City Council approve the development agreement for the Landmark at Manor East Apartments, located at 13119 East US Highway 290, Manor, Texas.

Interim Development Services Director Burrell discussed the proposed agreement.

A discussion was held regarding the changes to the minimum dwelling unit size and masonry requirements.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to approve the development agreement for the Landmark at Manor East Apartments, located at 13119 East US Highway 290, Manor, Texas.

There was no further discussion.

Motion to approve carried 6-1 (Council Member Deja Hill voted against)

3. Consideration, discussion, and possible action on the acceptance of the City of Manor, Texas Annual Financial Report and Independent Auditors' Report Year ended September 30, 2023.

The city staff recommended that the City Council approve and accept the City of Manor, Texas Annual Financial Report and Independent Auditors' Report Year ended September 30, 2023.

Jeremy Myers with Atchley & Associates, LLP discussed the Auditor's Report for Fiscal Year 2022-2023.

MOTION: Upon a motion made by Council Member Weir and seconded by Mayor Pro Tem Emily Hill to approve and accept the City of Manor, Texas Annual Financial Report and Independent Auditors' Report Year ended September 30, 2023.

There was no further discussion.

Motion to approve carried 7-0

4. Consideration, discussion, and possible action on an ordinance adopting a covered Applications and Prohibited Technology Policy.

The city staff recommended that the City Council approve Ordinance No. 765 Adopting a Covered Applications and Prohibited Technology Policy.

HR Director Vasquez discussed the proposed policy.

Ordinance No. 765: An Ordinance of the City of Manor, Texas, Adopting a Covered Applications and Prohibited Technology Policy; Repealing all Ordinances in Conflict; Providing an Open Meetings Clause; and Providing an Effective Date.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Weir to approve Ordinance No. 765 Adopting a Covered Applications and Prohibited Technology Policy.

There was no further discussion.

Motion to approve carried 7-0

5. Consideration, discussion, and possible action on a Resolution amending Resolution No. 2024-20 to adjust the eligibility criteria for the Manor Youth Advisory Commission to include students in grades eight through ten.

The city staff recommended that the City Council approve Resolution No. 2024-37 amending Resolution No. 2024-20 to adjust the eligibility criteria for the Manor Youth Advisory Commission to include students in grades eight through ten.

Heritage & Tourism Manager V. Santana discussed the proposed amendment to the Manor Youth Advisory Commission.

Resolution No. 2024-37: A Resolution of the City Council of the City of Manor, Texas, Amending Resolution No. 2024-20 to Adjust the Eligibility Criteria for the Manor Youth Advisory Commission to Include Students in Grades Eight Through Ten; Providing for Findings of Fact; Repealing and Conflicting Provisions; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Amezcua to approve Resolution No. 2024-37 amending Resolution No. 2024-20 to adjust the eligibility criteria for the Manor Youth Advisory Commission to include students in grades eight through ten.

There was no further discussion.

Motion to approve carried 7-0

6. Consideration, discussion, and possible action on an agreement to transfer approximately 35.6 acres from Manville Water Supply Corporation's certificated water service area to the City of Manor's certificated service area.

The city staff recommended that the City Council approve the agreement to transfer approximately 35.6 acres from Manville Water Supply Corporation's certificated water service area to the City of Manor's certificated service area.

Interim Development Services Director Burrell discussed the proposed agreement.

A discussion was held regarding clarification of the agreement.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Amezcua to approve the agreement to transfer approximately 35.6 acres from Manville Water Supply Corporation's certificated water service area to the City of Manor's certificated service area.

There was no further discussion.

Motion to approve carried 7-0

7. Consideration, discussion, and possible action on a License Agreement with Lennar Homes of Texas Land and Construction Ltd., and LIT IDV Ranch 130 Phase I, LLC.

The city staff recommended that the City Council approve the License Agreement with Lennar Homes of Texas Land and Construction Ltd., and LIT IDV Ranch 130 Phase I, LLC for a wastewater force main and authorize the City Manager to execute the license agreement.

Ryan LaMarre with Quiddity Engineering discussed the proposed agreement.

Assistant City Attorney Rivera discussed the license agreements.

Mia Serrato with Lennar Homes submitted a speaker card; however, she did not wish to speak but was available to answer any questions posed by the City Council.

Bill Barton with Lennar Homes submitted a speaker card; however, he did not wish to speak but was available to answer any questions posed by the City Council.

A discussion was held regarding the amount of homes that would be built for the project.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Amezcua to approve the License Agreement with Lennar Homes of Texas Land and Construction Ltd., and LIT IDV Ranch 130 Phase I, LLC for a wastewater force main and authorize the City Manager to execute the license agreement.

There was no further discussion.

Motion to approve carried 7-0

Mayor Harvey adjourned the regular session of the Manor City Council into Executive Session at 7:43 p.m. on Wednesday, November 6, 2024, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Section 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Interlocal Agreement with City of Austin regarding the Transfer of the Manor Downs/Dalfen property; Section 551.071 Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Hibbs Lane Parcel; Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and to deliberate the purchase of real property at 7:43 p.m. on Wednesday, November 6, 2024.*

The Executive Session was adjourned at 8:35 p.m. on Wednesday, November 6, 2024.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 8:35 p.m. on Wednesday, November 6, 2024.

~~8. Consideration, discussion, and possible action on an Interlocal Cooperation Agreement with the City of Austin for the release and transfer of property from the City of Austin Extraterritorial Jurisdiction (ETJ) to the City of Manor ETJ.~~

There was no further discussion and no action was taken.

ADJOURNMENT

The Regular Session of the Manor City Council was Adjourned at 8:36 p.m. on Wednesday, November 6, 2024.

The Manor City Council approved these minutes on the 4th day of December 2024.

APPROVED:

Dr. Christopher Harvey
Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary