



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 7, 2024  
**PREPARED BY:** Lluvia T. Almaraz, City Secretary  
**DEPARTMENT:** Administration

---

### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Resolution ordering the November 5, 2024, General Election to elect a Mayor and three (3) Council Members of the City Council (Place Nos. 1, 3, and 5); and Authorize the Mayor to execute the Notice of General Election.

### BACKGROUND/SUMMARY:

The City of Manor will hold a General Election on November 5, 2024, for the following positions on the City Council: Mayor; Council Member, Place 1; Council Member, Place 3; and Council Member, Place 5. The Final Notice of General Election will address polling locations for both Early Voting and Election Day to the registered voters of the City of Manor, Texas. Notices will be published on the city's webpage and the local newspaper as required by the Texas Election Code.

**LEGAL REVIEW:** Yes, Paige Saenz, City Attorney

**FISCAL IMPACT:** Not Applicable

**PRESENTATION:** No

**ATTACHMENTS:** Yes

- Resolution No. 2024-24

### STAFF RECOMMENDATION:

The City staff recommends that the City Council approve Resolution No. 2024-24 ordering the November 5, 2024, General Election; Authorize the Mayor to execute the final Notice of General Election.

---

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**

---