

SCHEDULE FOR RIGHT-OF-WAY (ROW) ANNEXATION*
Ginsel Tract ROW +/- 1.222 Acre Tract**

DATE	ACTION/EVENT	LEGAL AUTHORITY
May 1, 2024	COUNCIL CONSIDERS INITIATION OF ROW ANNEXATION - and sets two PUBLIC HEARINGS for June 5, 2024 and June 17, 2024	The two hearings are conducted not less than 20 days nor more than 40 days Loc. Gov't Code, § 43.063
May 2, 2024	COUNTY NOTICE deliver notice to county of City's proposed road ROW annexation	Not later than the 61 st day before the date of the proposed annexation. Loc. Gov't Code, §43.1055
May 24, 2024** Publish notice of first Public Hearing (Notify paper by 5pm Monday May 20 th)	NEWSPAPER NOTICE RE: FIRST PUBLIC HEARING; (If applicable, certified Notice to Railroad). POST NOTICE OF HEARING ON CITY'S WEBSITE AND MAINTAIN UNTIL HEARING IS COMPLETE	Not less than 10 days nor more than 20 days before public hearing. Loc. Gov't Code, §43.063
June 5, 2024*	PUBLIC HEARING – REGULAR MEETING	The governing body must provide persons interested in the annexation the opportunity to be heard. Loc. Gov't Code, §43.063
May 31, 2024** Publish notice of second Public Hearing (Notify paper by 5pm Tuesday, May 28 th) and send school district notice and public entity notice(s)	NEWSPAPER NOTICE RE: SECOND PUBLIC HEARING; (If applicable, certified Notice to Railroad). POST NOTICE OF HEARING ON CITY'S WEBSITE AND MAINTAIN UNTIL HEARING IS COMPLETE	Not less than 10 days nor more than 20 days before public hearing. Loc. Gov't Code, §43.063
June 5, 2024*	FIRST PUBLIC HEARING – REGULAR MEETING	The governing body must provide persons interested in the annexation the opportunity to be heard. Loc. Gov't Code, §43.063
June 17, 2024*	SECOND PUBLIC HEARING – REGULAR MEETING	The governing body must provide persons interested in the annexation the opportunity to be heard. Loc. Gov't Code, §43.063
June 17, 2024*	FIRST READING OF ORDINANCE REGULAR MEETING	Loc. Gov't Code, §43.063
July 3, 2024; Or at a special called meeting after the 1st First Reading (City Charter, Section 4.06 (d))	SECOND-FINAL READING OF ORDINANCE REGULAR MEETING	Second reading of annexation Ordinance – City Charter, Section 4.06(c); The annexation of the area must be completed within 90 days after instituting the annexation proceedings Loc. Gov't Code, §43.064
Within 30 days of Second Reading	CITY SENDS COPY OF MAP showing boundary changes to County Voter Registrar in a format that is compatible with mapping format used by registrar	Elec. Code §42.0615
Within 60 days of Second Reading	CITY PROVIDES CERTIFIED COPY OF ORDINANCE AND MAPS TO: <ol style="list-style-type: none"> 1. County Clerk 2. County Appraisal District 3. County Tax Assessor Collector 4. 911 Addressing 5. Sheriff's Office 6. City Department Heads 7. State Comptroller 8. Franchise Holders 9. ESD, if annexed area located in district and city intends to remove the area from the district and be the sole provider of emergency services; See Health and Safety Code, Section 775.022 	

*Dates in **BOLD** are **MANDATORY** dates to follow this schedule. Please advise if deviation.

**Newspaper notice to paper by 5p.m. Monday for publication on Friday of same week.

***ROW Annexation is pursuant to LGC 43.1055