



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** April 17, 2024  
**PREPARED BY:** Scott Moore, City Manager  
**DEPARTMENT:** Administration

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### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a resolution authorizing the Professional Services Agreement between the City of Manor and Grant Development Services to submit an application to the Texas Parks and Wildlife Department (TPWD) grant.

### BACKGROUND/SUMMARY:

Grant Development Services has been authorized to work with staff to identify recreational projects that could successfully compete for Recreational Grant funds through the Texas Parks and Wildlife Department (TPWD). Possible grant applications include Local Parks No-Urban Outdoor Recreation grants (\$750,000) and Recreational Trails (\$300,000). Grant Development Services has experience working with communities in applying for grants for indoor recreation facilities as well. Most projects require a 50% match which can be land, cash, or a combination of both.

This proposed service agreement with Grant Development Services, Inc. is focused on identifying possible competitive recreation projects that will be grounded in community engagement, equity, and inclusion. The goal is to secure recreational funding to fulfill the goals of the City Council and Park Committee.

In 2022, the City of Manor completed its Comprehensive Master Plan 2050. The plan included a chapter for Parks and Recreation that provided broad overviews of needs and resources for the city over the next twenty-five years. The plan serves as an overall guide for the City of Manor as it develops and maintains its parks and open spaces. Grant Development Services will be conducting a citywide survey and hosting Town Hall meetings to gather citizen input and feedback on the types of programs and park amenities that could be added to our growing community.

To successfully compete for TPWD grant funding, an update to the Master Plan is needed that is tightly focused on the specific parcel or parcels of land that the city selects to be included in a grant application, which could include opens space and recreational programs.

Being one of the fastest-growing communities in Central Texas, the City of Manor will need financial assistance to provide recreational opportunities for the influx of the population. The best source for recreational funding is the Texas Parks and Wildlife Department. The city can submit applications every year. As long as we successfully build and maintain grant-funded community outcomes, we can submit each year to the TPWD with additional applications annually.

**LEGAL REVIEW:** No  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS: Y** Yes

- Resolution No. 2024-11
- Professional Service Agreement

**STAFF RECOMMENDATION:**

Staff recommends that the City Council approve Resolution No. 2024-11, authorizing the City Manager to execute the Professional Services Agreement with Grant Development Services in an amount not to exceed \$10,000.

<b>PLANNING &amp; ZONING</b>	<b>Recommend Approval</b>	<b>Disapproval</b>	<b>None</b>
<b>COMMISSION:</b>			

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