



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: April 17, 2024
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a License Agreement for the City of Refuge Church of God in Christ for the construction, improvement, installation, maintenance, access and use of a driveway located on certain real property in the Carriage Hills Section One Subdivision.

BACKGROUND/SUMMARY:

This license agreement is for a proposed church at 13114 Old Highway 20. The property is one acre but is narrow at approximately 108’ wide and 424’ in depth. Due to the narrowness of the property, to accommodate the required fire lane width of 26’ in addition to the parking, maneuvering areas, building, drainage, and landscaping area the property owner is requesting to place half the width of the fire lane, or 13’ of it, on the city’s property. The church would be responsible for the ongoing maintenance of the drive aisle.

The city’s property is dedicated as open space/park/drainage, and the area adjacent to the church is a 26’ flag of the total 6.3-acre property. The driveway will also provide better access for city crews to reach the larger portion of the lot for maintenance purposes.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- License Agreement
- Licensed Property Area
- Licensed Property Aerial

STAFF RECOMMENDATION:

It is the City Staff’s recommendation that the City Council approve a License Agreement for the City of Refuge Church of God in Christ for the construction, improvement, installation, maintenance, access and use of a driveway located on certain real property in the Carriage Hills Section One Subdivision.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**