



**CITY COUNCIL & PLANNING AND ZONING COMMISSION
WORKSHOP SESSION MINUTES
FEBRUARY 15, 2023**

PRESENT:

Dr. Christopher Harvey, Mayor

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6 (Absent)

P&Z COMMISSION MEMBERS:

Julie Leonard, Place 1
Anthony Butler, Place 2 (Absent)
Cresandra Hardeman, Place 3
Felix Paiz, Vice-Chair, Place 4
Vacant, Place 5
Cecil Meyer, Place 6
LaKesha Small, Chair, Place 7

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Ryan Phipps, Chief of Police
Lydia Collins, Director of Finance
Scott Dunlop, Development Services Director
Scott Jones, Economic Development Director
Matthew Woodard, Public Works Director
Debbie Charbonneau, Heritage and Tourism Manager
Tracey Vasquez, HR Manager
Mandy Miller, Permit Technician
Melissa Sanchez, Public Works Administrative Assistant
Lance Zeplin, Streets/Parks Superintendent
Raymond Muniz, Water/Wastewater Superintendent

WORKSHOP SESSION – 4:00 P.M.

With a quorum of the Council Members and P&Z Commission Members present, the joint workshop session of the Manor City Council and P&Z Commission was called to order by Mayor Harvey at 4:07 p.m. on Wednesday, February 15, 2023, in the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

REGULAR AGENDA

A. Parliamentary Procedures Training

At the direction of Mayor Harvey, City Secretary Almaraz introduced guest speaker Mary Lynne Stratta, City Secretary/Communications-Legislative Director for the City of Bryan, Texas.

Ms. Stratta presented and discussed the attached PowerPoint presentation.

Topic of discussion:

- Basic Fundamentals of Parliamentary Law
- Texas Open Meetings Act
- Classes of Rules
- Ten Commandments of Parliamentary Procedures
- Basic Parliamentary Procedures
- Introduction of Business
- Description of Motions
- Forms of Amendments
- Debate
- Misused Motions

There was no further discussion and no action taken.

ADJOURNMENT

The Workshop Session of the Manor City Council Adjourned at 5:33 p.m. on Wednesday, February 15, 2023.

City Council Workshop Minutes
February 15, 2023

These minutes approved by the Manor City Council on the 1st day of March 2023. (*Audio recording archived*)

APPROVED:

Dr. Christopher Harvey
Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary

Draft Minutes