

RESOLUTION NO. 2026-04

**A RESOLUTION OF THE CITY COUNCIL OF MANOR,
TEXAS, AUTHORIZING THE FORMATION OF THE
COMMUNITY IMPACT FEE ADVISORY COMMITTEE
AND AUTHORIZING CITY STAFF TO ENGAGE AN
INDEPENDENT AUDITOR.**

WHEREAS, the City of Manor, Texas (the “City”) is a home rule municipality authorized to impose impact fees under Chapter 395 Texas Local Government Code; and

WHEREAS, the City Council of the City (the “City Council”) has determined there is a need to evaluate the City’s Capital Improvement Plan, including the Land Use Assumption Map, Capital Improvement Plan, Water and Wastewater Impact Fees, and other associated fees; and

WHEREAS, pursuant to Texas Local Government Code Section 395.058, there is a need for City staff to post for and receive applications from qualified individuals for City Council consideration to serve on the Community Impact Fee Advisory Committee (the “Committee”); and

WHEREAS, Texas Local Government Code Section 395.058 requires the composition of the Committee shall not be less than five individuals, one of whom may reside in the Extraterritorial Jurisdiction (“ETJ”), and a minimum of three members, or fifty percent (50%) of the appointed individuals, being representatives of the real estate, development, or building industries who are not employees or officials of a political subdivision or governmental entity; and

WHEREAS, there is a need for the Committee to review and make recommendations to the City Council on the City’s Land Use Assumption Map, Capital Improvement Plan, and fees, including an evaluation and recommendation to establish a roadway impact fee; and

WHEREAS, an independent financial audit is required to be conducted before the City may increase an existing impact fee or adopt a new impact fee for a service area where an impact fee had previously been adopted consistent with Texas Local Government Code Section 395.059**WHEREAS**, the City Council has determined that there is a need to appoint members to the Committee and contract with an independent auditor to conduct an independent financial audit.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF MANOR, TEXAS THAT:**

Section 1. The City Council hereby approves the recitals contained in the preamble of this Resolution and finds that all the recitals are true and correct and incorporate the same in the body of the Resolution as findings of fact.

Section 2. The City Council hereby directs City staff to post for and receive applications for the purpose of providing qualified individuals for consideration of appointment to the Committee no later than the March 18, 2026 City Council meeting.

Section 3. The City Council hereby further directs City staff to engage with and procure an independent auditor for the purposes of conducting an independent financial audit consistent with Texas Local Government Code Section 395.059 by releasing a Request for Qualification or other methods as necessary in accordance with State law and the City's Purchasing Policy.

Section 4. If any section, article, paragraph, sentence, clause, phrase or word in this resolution or application thereof to any persons or circumstances is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this resolution; and the City Council hereby declares it would have passed such remaining portions of the resolution despite such invalidity, which remaining portions shall remain in full force and effect.

Section 5. This resolution shall take effect immediately from and after its passage, and it is duly resolved.

PASSED AND ADOPTED by the City Council of Manor, Texas, at a regular meeting on the ____ day of February 2026, at which a quorum was present, and for which due notice was given pursuant to Texas Government Code, Chapter 551.

CITY OF MANOR, TEXAS

Dr. Christopher Harvey, Mayor

ATTEST:

Lluvia Almaraz, City Secretary