



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: February 15, 2023
PREPARED BY: Lydia Collins, Director
DEPARTMENT: Finance

AGENDA ITEM DESCRIPTION:

Consideration, discussion and possible action on the City of Manor Water and Wastewater Rate Study Report; and setting Public Hearing on the Water and Wastewater Rate for residential and commercial customers of the City of Manor, Texas.

BACKGROUND/SUMMARY:

Over the past 5 years, the city's current growth pattern has required city staff and our consultant teams to be more active in analyzing our capital project needs as well as our service-based rates/fee schedules on an annual basis versus a 2 to 3 year review period. In order to plan and expand the city's infrastructure to keep up with the city's growth rate, adjusting our rates is required for the Utility Department to operate as an Enterprise Fund and not rely on General Fund resources to cover operating or capital expenditures over an extended period of time. Below is the timeline of the last rate adjustment:

- On September 19, 2018, City Council was presented with a water/wastewater rate study and recommended to conduct public hearings in Oct 3rd and Oct 17th. The October 3, 2018 City Council Meeting was cancelled and new dates were recommended.
- Public Hearings dates were held on November 7th & 14th, 2018
- The recommendation was a 3.5% increase in April 2019 and another 3.5% increase in July 2019

The step increase approach was recommended to allow our residents time to absorb the rate adjustments and city staff direction to initiate those priority water and sewer capital projects tied to the new rate structure.

LEGAL REVIEW: No
FISCAL IMPACT: No
PRESENTATION: Yes
ATTACHMENTS: Yes

- Rate Study Presentation

STAFF RECOMMENDATION:

It is City staff's recommendation that the City Council accept and approve the City of Manor Water and Wastewater Rate Study Report; and set the Public Hearings on the Water and Wastewater Rate for residential and commercial customers of the City of Manor, Texas for March 1, 2023, at 7:00 p.m.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**