



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 17, 2022  
**PREPARED BY:** Lydia Collins, Director  
**DEPARTMENT:** Finance

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### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on an ordinance approving the 2022 Annual Update to the Service and Assessment Plan and Assessment Roll for the Manor Heights Public Improvement District Including the Collection of the 2022 Annual Installments.

### BACKGROUND/SUMMARY:

The City Council previously approved the creation of the Manor Heights Public Improvement District. Pursuant to state statute, a service and assessment plan (SAP) must be reviewed and updated annually. City staff and consultants worked with P3Works, the City's PID Administrator, in updating the SAP. The attached document serves as the required annual SAP update, which also includes the assessment roll for 2022.

**LEGAL REVIEW:** Yes

**FISCAL IMPACT:**

**PRESENTATION:**

**ATTACHMENTS:** Yes

- Ordinance No. 668
- Manor Heights PID 2022 Annual Service Plan Update

### STAFF RECOMMENDATION:

It is city staff's recommendation that the City Council adopt Ordinance No. 668 approving the Manor Heights Public Improvement District 2022 Annual Service Plan Update including the collection of the 2022 annual installments.

**PLANNING & ZONING COMMISSION:**                      **Recommend Approval**                      **Disapproval**                      **None**

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