



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: August 17, 2022
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on an ordinance ordering a Special Election to be held on November 8, 2022, on the adoption of amendments to the City Charter; Providing for the election procedures; Providing for an effective date; Providing an open meetings clause; Providing for related matters; and Authorize the Mayor to execute the final Notice of Special Election.

BACKGROUND/SUMMARY:

In January the City Council initiated the review process of the City Charter and sought feedback from staff and legal counsel for recommendations for proposed amendments. It has been established practice of the City Council to submit to the voters the charter amendments that need to be adjusted to reflect the level of effectiveness and transparency necessary to operate the organization on daily basis. The voters will be asked to vote "Yes" or "No" on each proposition as proposed to amend the City Charter.

The City of Manor will be contracting with the Travis County Elections Officer to hold and conduct the election for the City, which the election will be held as a joint election.

The special election is ordered to be held in the city on Tuesday, November 8, 2022, between the hours of 7:00 a.m. and 7:00 p.m., for the purpose of submitting to the qualified voters of the city propositions on whether the Charter of the City of Manor should be amended. The special election will be held and conducted by the Travis County Elections Officer and located within the same territory as the City. The proposed amendments shall take effect upon their adoption and the entering of an order by the City Council declaring the amendments adopted.

LEGAL REVIEW: Yes
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

Ordinance No. 671

STAFF RECOMMENDATION:

It is city staff's recommendation that the City Council approve Ordinance No. 671 Ordering a Special Election to be Held on the Adoption of Amendments to the City Charter; Providing for the Election Procedures; Providing for an Effective date; Providing an Open Meetings Clause; Providing for related matters; and authorize the Mayor to execute the final Notice of General Election.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**