



AGENDA ITEM SUMMARY FORM

MEETING DATE: January 21, 2026

PREPARED BY: Lluvia T. Almaraz, City Secretary

DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on proposed City Charter Amendments.

BACKGROUND/SUMMARY:

Per City Charter Section 13.08, the council is required to review the charter every two years to determine if any amendments should be considered. The council must also appoint a Charter Review Commission, consisting of seven qualified voters from the city, at least every five years. The previous Charter Review Commission was appointed in 2020.

The Charter Review Commission was appointed by the City Council on July 16, 2025. This advisory board is responsible for evaluating and recommending updates or amendments to the city's charter. The Commission's duties include reviewing the current governing document, analyzing legal and procedural aspects, and proposing changes to enhance governance, efficiency, transparency, and accountability. Their work ensures that the city's constitution aligns with current needs, laws, and best practices, supporting the city's ongoing development and operations.

The Commission met, reviewed, and discussed proposed charter amendments on the following dates:

August 7, 2025

September 4, 2025

October 23, 2025

November 13, 2025

November 20, 2025

December 4, 2025

January 8, 2026

The Charter Review Commission is now presenting its recommendations to the council, recommending the conduct of a Special Charter Amendment Election in November 2026.

LEGAL REVIEW: Yes, Barbara Boulware-Wells, Assistant City Attorney

FISCAL IMPACT: Yes

FORM 1295 FILED: Not Applicable

PRESENTATION: Yes

ATTACHMENTS: Yes

- Proposed Charter Amendments
- Charter Review Commission Presentation

STAFF RECOMMENDATION:

City staff recommends that the City Council review the proposed charter amendments and set a date for council to consider, discuss and take action on the proposed amendments as presented.