

EXHIBIT A

**Statement of Work (SOW) No. 6
TO MASTER SERVICES AGREEMENT**

Statement of Work No. 6 to the Master Services Agreement between the City of Manor, Texas, as CITY, and George Butler Associates, Inc., as ENGINEER, dated October 7, 2020.

Through this SOW, CITY hereby authorizes ENGINEER to undertake the work assignment described in the following, said assignment to be performed within the terms and conditions defined in said Master Services Agreement, except as modified herein.

ASSIGNMENT: Review current program status and new growth needs with advisory committee. Perform growth projections, land use assumptions, and conduct public hearing/meetings. Develop impact fee project list for water and wastewater, prepare cost estimates with fee-eligible portions, recommend new fee structure and conduct public hearing/meetings. Furnish support documentation and mapping for City files and provide implementation guidelines.

SCOPE OF SERVICES:

TASK 100: REVIEW ADVISORY COMMITTEE MAKEUP AND ACTIVITIES

Reconstitute Advisory Committee (AC) from 2020 and revise committee member selection as necessary. Review last meeting to initiate 2021 updates effectively:

SUBTASK 1: Contract Maintenance

SUBTASK 2: Kickoff Meeting

TASK 200: EVALUATE LUA'S WITH ASSISTANCE FROM AC

SUBTASK 1: Generate Updated LUA Map: The ENGINEER will update the CITY's existing LUA map with any identified changes for 2021 due to changes in development projects and timelines.

SUBTASK 2: Review LUA Map with AC: AC will provide comments to ENGINEER on the updated LUA map.

SUBTASK 3: Revise LUA Map from AC Comments: ENGINEER will incorporate discussed AC changes in LUA map before presentation to City Council.

SUBTASK 4: Present LUA Map to City Council: ENGINEER will attend City Council meeting to present revised LUA map.

TASK 300: GENERATE POPULATION PROJECTIONS AND CIP NEEDS

SUBTASK 1: Generate Population Projections and CIP Needs. ENGINEER will work with City Staff and AC to develop expected population growth projections based upon the updated LUA map.



JAY ENGINEERING, A DIVISION OF GBA

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TASK 400: GENERATE CIP WITH REVIEW AND COMMENT FROM AC

SUBTASK 1: Generate CIP and Review with AC: ENGINEER will revise the CIP elements accordingly to meet the utility service requirements as determined via the updated LUA's and population projections.

SUBTASK 2: Review CIP with AC: ENGINEER will incorporate discussed AC changes in the CIP before presentation to City Council.

SUBTASK 3: Revise CIP from AC Comments ENGINEER will attend City Council meeting to present revised CIP.

TASK 500: PRESENT LUA'S AND CIP TO COUNCIL; DISCUSS CIF CALCULATION

SUBTASK 1: Present CIP to Council and Discuss CIF Calculation: Engineer will include survey of local area CIF for selected municipalities to compare against current, maximum and proposed CIFs.

TASK 600: RECOMMEND COMMUNITY IMPACT FEE

SUBTASK 1: Update Ordinance: ENGINEER will revise CIF Ordinance to reflect changes to CIP costs and maximum assessable CIF.

SUBTASK 2: Recommend CIF: ENGINEER will provide updated CIF Ordinance, including CIF amounts as recommended by the AC, to the City Council for consideration.

ADDITIONAL SERVICES:

Services specifically excluded under this Agreement include:

1. Additional meetings and site visits not specifically listed.
2. Any other service not specifically listed.

COMPENSATION:

TASK 100 FEE:	\$2,428
TASK 200 FEE:	\$8,736
TASK 300 FEE:	\$2,688
TASK 400 FEE:	\$6,328
TASK 500 FEE:	\$2,580
TASK 600 FEE:	\$2,480

Grand Total (Tasks 100-600): \$25,240

CITY OF MANOR, TEXAS

GEORGE BUTLER ASSOCIATES, INC.

By: _____

By: _____

Date: _____

Date: 7/28/2021