



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: November 20, 2024
PREPARED BY: Ryan Phipps, Chief
DEPARTMENT: Manor Police Department

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on an ordinance amending Chapter 4 of the Manor Code of Ordinances to revise the provisions governing the collection of evidentiary storage fees and providing for related matters.

BACKGROUND/SUMMARY:

The City of Manor currently charges storage fees for evidentiary vehicles, which is contrary to state law. This ordinance amends Chapter 4 to specify that daily storage fees will only begin after the City receives notice from the court with jurisdiction over the case, the court clerk regarding case disposition, the District Attorney’s office, or any other legal closure indicating that the evidence is no longer necessary. This change ensures compliance with state statute and clarifies vehicle owner responsibilities regarding fees. The attached ordinance is provided for City Council consideration.

LEGAL REVIEW: Yes, Paige Saenz, City Attorney
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- Ordinance No. 767 - Amendment for Towing Evidentiary Vehicles

STAFF RECOMMENDATION:

Staff recommends that the City Council approve Ordinance No. 767 amending Chapter 4 of the Manor Code of Ordinances to revise the provisions governing the collection of evidentiary storage fees and authorizing the City Manager to implement necessary changes to internal policies and procedures.

PLANNING & ZONING COMMISSION: **X** **Recommend Approval** **Disapproval** **None**