



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** December 10, 2025  
**PREPARED BY:** Michael Burrell, Director  
**DEPARTMENT:** Development Services

### AGENDA ITEM DESCRIPTION:

**Consideration, discussion, and possible action on a paving variance for the 104 E Townes St. alleyway.**

*Applicant: Development & Consulting Bridgeway, LLC*

*Owner: Carlos Moyeda*

### BACKGROUND/SUMMARY:

The applicant is applying for a variance on behalf of the owner to reduce the minimum required width of the alleyway paving behind the property. The requirement is 14', and the request is 12'. Per the provided plans, there are constraints limiting the width that they can pave within the alley due to existing utilities.

**LEGAL REVIEW:** No  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Alley Paving Plan
- Drainage Plan

### ACTIONS:

<i>Discretion</i>	Discretionary
<i>Subdivision Review Type</i>	Not Applicable
<i>Actions</i>	Approve, Approve with conditions, Deny, Postpone

### STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission approve a paving variance for the 104 E Townes St. alleyway.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**