



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** September 18, 2024  
**PREPARED BY:** James Allen, Lt.  
**DEPARTMENT:** Police

**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action on a resolution authorizing the City Manager to execute the Fiscal Year 2025 Texas Traffic Safety Program Comprehensive STEP (Selective Traffic Enforcement Program) grant agreement and to serve as the authorized official for this and future grant matters.

**BACKGROUND/SUMMARY:**

The STEP (Selective Traffic Enforcement Program) Comprehensive grant is authorized through the State of Texas, Texas Department of Transportation (TXDOT), and funded by the National Highway Traffic Safety Administration. It provides funds to local agencies to conduct traffic enforcement with the goal of reducing the number of crashes on Texas Highways. The Manor Police Department has participated in this grant program since 2019 and will continue its involvement for fiscal year 2025 and beyond with TXDOT’s funding this initiative.

**LEGAL REVIEW:** Shruti Vanaparth, Associate Attorney  
**FISCAL IMPACT:**  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Resolution No. 2024-28
- Texas Traffic Safet Program Grant Agreement
- Signature Page

**STAFF RECOMMENDATION:**

Staff recommends that the City Council approve Resolution No. 2024-28 authorizing the City Manager to execute the Fiscal Year 2025 Texas Traffic Safety Program Comprehensive STEP grant agreement and to act as the authorized official for all related matters.