



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** May 3, 2023  
**PREPARED BY:** Scott Moore, City Manager  
**DEPARTMENT:** Administration

**AGENDA ITEM DESCRIPTION:**

Consideration, discussion and possible action on a Professional Services Agreement between the City of Manor and Grant Development Services.

**BACKGROUND/SUMMARY:**

The Park Committee has been working to identify projects that could enhance the city’s existing park infrastructure and support plans for park expansion opportunities while maintaining and upkeeping the existing designated open spaces. The Park Committee will continue to focus on the items listed below and work with city staff in identifying future funding sources and partnerships to achieve our desired goals for our public parks and open space development:

- Timmerman Park Uses
- Timmerman Park Updates and Projects
- Future Projects at Jennie Lane Park
- Park Rental Fees and Park in Lieu Fees
- Changes to the Code of Ordinance regarding Detention Ponds in future developments
- Upgrades to Manor Art Park
- Park Grants

The committee was informed future grants could not be pursued through the Texas Department of Wildlife and Parks and other grant agencies without having a completed strategic park plan. Manor is in a unique position to attract financial support from our local and regional partners that have defined strategic goals focused on quality of life investments and infrastructure improvements. As the city continues to grow and acquire land for future open space and recreational program additions, an approved masterplan would allow the city to develop future operating and capital budgets to complete those significant key strategies of the approved plan. This will be the city’s first park masterplan developed.

**LEGAL REVIEW:** No  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Professional Service Agreement

**STAFF RECOMMENDATION:**

Staff recommends City Council authorize the City Manager to execute a Professional Services Agreement with Grant Development Services in an amount not to exceed \$12,000.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**