



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 3, 2025
PREPARED BY: Michael Burrell, Director
DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on an agreement to transfer approximately 0.80 acres of a 1.069-acre tract from Manville Water Supply Corporation's certificated water service area to the City of Manor's certificated service area.

BACKGROUND/SUMMARY:

Property owner JCM Investments LLC owns a commercial 1.069-acre tract at 13500 N. FM 973 within the Manor city limits. Approximately 0.80 acres of the property is in Manville's water service area. The owner is interested in receiving retail water service from Manor.

During the meeting of the Manville Board of Directors held on March 20, 2025, the Board considered and approved Owner's request to transfer the property from Manville's certificate of convenience and necessity (CCN) 11144 to Manor's CCN 10947. No customers or facilities exist on the property proposed for transfer.

LEGAL REVIEW: Yes, Irene Montelongo, Assistant City Attorney
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- Partially signed Service Area Transfer Agreement with Exhibits

STAFF RECOMMENDATION:

The City Staff recommends that the City Council approve the Agreement.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**