



**CITY COUNCIL
WORKSHOP MINUTES
MAY 5, 2021**

THIS WORKSHOP WAS FOR REVIEW AND DISCUSSION ONLY; NO ACTION WAS TAKEN

PRESENT:

Dr. Larry Wallace Jr., Mayor

COUNCIL MEMBERS:

Dr. Christopher Harvey, Mayor Pro Tem, Place 3
Emily Hill, Place 1
Anne Weir, Place 2
Sonia Wallace, Place 4 (Absent)
Deja Hill, Place 5
Gene Kruppa, Place 6 (Absent)

CITY STAFF:

Thomas Bolt, City Manager
Lluvia T. Almaraz, City Secretary
Lydia Collins, Director of Finance
Scott Dunlop, Assistant Development Services Director
Ryan Phipps, Chief of Police
Michael Tuley, Director of Public Works
Debbie Charbonneau, Heritage & Tourism Manager
Tracey Vasquez, HR Manager

WORKSHOP SESSION – 9:00 A.M.

With a quorum of the Council Members present, the workshop session of the Manor City Council was called to order by Mayor Wallace at 11:11 a.m. on Wednesday, May 5, 2021, at Casa Garcia's, 12700 Lexington St.#100, Manor, Texas.

PUBLIC COMMENTS

No one appeared at this time.

- **Discussion of Policies and Procedures for City Council and Administration.**

The discussion was held regarding the following:

- Communication with staff and Council regarding city's policy and procedures.
- Communication with staff and Council regarding city's new development and process.
- Communication with staff and Council regarding upcoming projects and/or events.
- Legal procedure process requirements for agreements/contracts and other related agenda topics.
- City Hall and Council communication with the community.
- Leadership Communication
- Manor's Growth
- Team Building
- Evaluation process for City Manager
- Economic Development
- Grant Process
- New city positions and time management

ADJOURNMENT

The Workshop Session of the Manor City Council Adjourned at 1:15 p.m. on Wednesday, May 5, 2021.

These minutes approved by the Manor City Council on the 19th day of May 2021.

APPROVED:

Dr. Larry Wallace Jr.
Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary