



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: December 6, 2023
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Acknowledge the resignation of Planning and Zoning Commissioner LaKesha Small, Place No. 7, and declare a vacancy.

BACKGROUND/SUMMARY:

Commissioner Small has provided a resignation letter that will be effective after the December 13th P&Z meeting. She currently fills one of two ETJ positions on the Planning and Zoning Commission. At the December 20th City Council meeting, there will be agenda items to conduct interviews to fill her vacant seat and to appoint an ETJ resident should the City Council choose to do so. Also at the Dec. 20th meeting, the City Council will consider appointments for the expired terms of places 2, 4, and 6. Those places are held by in-city residents.

LEGAL REVIEW: Not Applicable
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- LaKesha Small – Resignation Letter

STAFF RECOMMENDATION:

The City staff recommends that the City Council acknowledge the resignation of Planning and Zoning Commissioner LaKesha Small and declare a vacancy for Place No. 7 effective December 14, 2023.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**
