



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: December 6, 2023
PREPARED BY: Tracey Vasquez, Director
DEPARTMENT: Human Resources

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to close City Offices at noon on Friday, December 15, 2023.

BACKGROUND/SUMMARY:

The annual City Employee Holiday Luncheon will be held at Richland Community Hall, located on Cameron Rd. on December 15th. This request has been considered for the past several years and is being requested here in 2023. As the city continues to build an inclusive workforce, creating an opportunity for the employees to be recognized amongst their peers on an annual basis. This increases employee morale and helps the city retain and attract new employees to our organization.

LEGAL REVIEW: No
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: No

STAFF RECOMMENDATION:

The City staff recommends that the City Council approve to closing of City Offices at noon on Friday, December 15, 2023.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**
