

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MANOR, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, FOR THE PURPOSE OF ELECTING THREE (3) COUNCIL MEMBERS OF THE CITY COUNCIL (PLACE NOS. 2, 4, AND 6); MAKING PROVISIONS FOR THE CONDUCT OF THE ELECTION; PROVIDING FOR OTHER MATTERS RELATING TO THE ELECTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Manor, Texas (“City Council”) wishes to order a general election for the purpose of electing three (3) Council Members by the qualified voters of the City of Manor, Texas (“City”); and

WHEREAS, the City Council wishes to proceed with the ordering of an election to be held on November 3, 2026; and

WHEREAS, the Texas Election Code is applicable to said election, and in order to comply with said Code, a resolution should be passed calling the election and establishing the procedures to be followed in said election, and designating the voting place for said election; and

WHEREAS, the City Council wishes to designate certain officials to conduct various aspects of election services for the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS THAT:

Section 1. Recitals. The City Council hereby approves the recitals contained in the preamble of this Resolution and finds that all the recitals are true and correct and incorporate the same in the body of this Resolution as findings of fact.

Section 2. General Election Ordered. A general election is hereby ordered to be held on November 3, 2026, for the purpose of electing three (3) Council Members: Council Member Place 2; Council Member Place 4; and Council Member Place 6; of the City of Manor, Texas. A candidate to fill Places 2, 4, and 6 will be elected for a four-year term.

Section 3. Joint Election Administration Contract. The City Secretary is hereby authorized to contract with Travis County (“County”) for election administration services (the “Agreement”). The City Council further authorizes and agrees to the conduct of a joint election with other political subdivisions within Travis County, provided that such political subdivisions hold an election on November 3, 2026, in all or part of the same territory as the City (the “Political Subdivisions”). Any joint election shall be conducted in accordance with state law, this Resolution, the City Charter, and the Agreement with Travis County. In the event of a conflict between this Resolution and the Agreement, the Agreement shall control.

Section 4. Election Precincts and Election Day Polling Place. The election precincts shall be those established by the County. The polling locations shall be those designated by the Travis County Elections Division.

Section 5. Election Officers. The Travis County Election Officer is appointed to serve as the City's Election Officer and Early Voting Clerk and shall coordinate, supervise, and conduct all aspects of administering voting for the City's joint election. The Travis County Election Officer assumes the responsibility for recruiting election personnel and training thereof.

Section 6. Early Voting. Early voting in said election shall be designated by Travis County Elections Division in accordance with state law. Early voting by personal appearance shall be conducted on the dates, at times, and at the locations authorized by state law and the Travis County Elections Administrator. The main Early Voting polling place for the above designated general election shall be at Travis County Clerk, 5501 Airport Blvd., Austin, TX 78751. Early Voting will begin Monday, October 19, 2026, and ends Friday, October 30, 2026, from 7:00 a.m. to 7:00 p.m. Early Voting by personal appearance and by mail shall be by the voting device and ballot used by Travis County. Early Voting shall be canvassed by an Early Ballot Board.

Requests for applications for early voting ballots by mail should be mailed to:

By mail:

Dyana Limon-Mercado
Travis County Early Voting Clerk
PO Box 149325
Austin, Texas 78714-9325

By Contract or Commercial Carriers/ Fedex:

Elections Division
Travis County Clerk
5501 Airport Blvd.
Austin, Texas 78751
Telephone: (512) 238-8683
Email: elections@traviscountytexas.gov
Website: <https://votetravis.gov/>

Applications for Ballots by Mail (ABBM)s and Federal Post Card Applications (FPCAs) must be received no later than the close of business on October 23, 2026.

Section 7. Candidate Filing Period. In accordance with Section 143.007(c)(2) of the Texas Election Code ("Code"), the filing period for an application for a place on the ballot, for this election, is declared to begin at 8:00 a.m. on Saturday, July 18, 2026, and will conclude at 5:00 p.m. on Monday, August 17, 2026. All candidates for the offices to be filled, in the election, to be held on November 3, 2026, shall file their application to become candidates with the City Secretary at City Hall, 105 E. Eggleston Street, Manor, Texas, on any weekday that is not a City holiday

between 8:00 a.m. and 5:00 p.m., and all of said applications shall be on a form as prescribed by the Election Code of the State of Texas.

Section 8. Drawing. The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing conducted by the City Secretary, as provided by the Election Code. Such drawing will be held at 9:00 a.m. on Monday, August 24, 2026, at City Hall in the Council Chamber.

Section 9. Notice and Publication. This Resolution shall serve as the Order of Election (as required by Section 3.001 of the Code) for the General Election. A copy of the Resolution shall be posted on the bulletin board used for posting notices of the meetings of the City Council at least twenty-one (21) days before the election. Notice of General Election (as required by Section 4.001 of the Code) shall be published in the newspaper in accordance with state law. A copy of the Notice of General Election shall be posted on the bulletin board used for posting notices of the meetings of the City Council at least twenty-one (21) days before the election.

Section 10. Governing Law. The election shall be held in accordance with the Constitution of the State of Texas, the City Charter, and the Texas Election Code, and all resident, qualified voters of the City shall be eligible to vote at the election.

Section 11. Necessary Actions. The Mayor and the City Secretary, in consultation with the City Attorney, are authorized and directed to take all actions necessary to comply with the provisions of the Texas Election Code, the City Charter, and the City Code in carrying out and conducting the election, whether or not expressly authorized by this Resolution.

Section 12. Election Results. The Travis County Elections Administrator shall conduct an unofficial tabulation of results after the closing of the polls on November 3, 2026. The official canvass, tabulations, and declaration of the results of the election shall be conducted by the City Council at a regular or special meeting held in accordance with provisions of the Texas Election Code.

Section 13. Effective Date. This resolution shall be effective immediately upon approval.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, ON THIS THE ____ DAY OF ____ 2026.

CITY OF MANOR, TEXAS

Dr. Christopher Harvey, Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary

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