

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MANOR, TEXAS ORDERING A SPECIAL ELECTION TO BE HELD ON THE ADOPTION OF AMENDMENTS TO THE CITY CHARTER; PROVIDING FOR THE ELECTION TO BE CONDUCTED IN ACCORDANCE WITH THE PROCEDURES SET FORTH IN THE RESOLUTION CALLING THE 2026 GENERAL ELECTION; AND RELATED MATTERS.

WHEREAS, the Charter Review Commission studied and reviewed the City Charter of the City of Manor, Texas (“City”), and made recommendations for the amendment of the City Charter;

WHEREAS, the City Council for the City (“City Council”) desires to submit to the voters the charter amendments set forth herein; and

WHEREAS, the City Council is contracting with the Travis County Elections Officer to hold and conduct the election for the City (the “Election Agreement”), and such election may be held as a joint election;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, THAT:

SECTION 1: A special election is ordered to be held in the city on Tuesday, November 3, 2026, for the purpose of submitting to the qualified voters of the City propositions on whether the Charter of the City of Manor should be amended. The special election shall be held and conducted by the Travis County Elections Officer, pursuant to a contract authorized by state law, and such election may be held as a joint election with Travis County and/or any other government jurisdiction contracting with Travis County therefore and located within the same territory as the City. The proposed amendments shall take effect upon their adoption and the entering of an order by the City Council declaring the amendments adopted. The proposed amendments affect only the Articles and sections listed below and submitted for amendment to read as follows (with proposed new language being underlined, bolded, and italicized and language proposed to be removed is struck through):

Article I
Incorporation, Form of Government and Powers of the City

Section 1.05. – Particular Powers.

In addition to the foregoing general powers and the other powers and authority set forth in this charter, the city may:

- (a)** use a corporate seal;
- (b)** own, acquire, purchase, lease, hold, manage, control, convey and sell any character of property, whether real, personal or mixed, including any charitable or trust fund, situated within, or without, the limits of the city, as the purposes of the city may require for any

public purpose in fee simple or in any lesser interest or estate by purchase, gift, devise, lease or condemnation;

- (c) contract with, own, lease, operate and regulate public utilities and services;
- (d) assess, levy and collect taxes for general and special purposes;
- (e) borrow money on the revenues and/or the faith and credit of the city, by the issuance and sale of bonds, certificates of obligation, warrants, notes or any other evidence of indebtedness or obligation of the city;
- (f) appropriate city funds and monies for any public purpose;
- (g) regulate and control the use, for whatever purpose, of the streets and other public places;
- (h) make and enforce regulations to protect the public safety, health and welfare;
- (i) pass such ordinances as may be expedient for the protection and maintenance of good government, for the peace, safety, welfare, comfort and quality of life of the city and its citizens, for the performance of the functions of the city and for the order and security of the city and its residents;
- (j) zone and regulate the development and use of land and all other property;
- (k) provide suitable penalties for the violations of any ordinance; and
- (l) exercise all municipal powers, functions, rights, privileges and immunities of every name and nature whatsoever.

Section 1.07 - Annexation and Disannexation.

- (a) **Annexation. The City Council may fix the boundary limits of the city upon the introduction and passage of an ordinance subject in compliance with all requirements that now may be provided by state law or that may be hereafter provided by state law.**
- (b) **Annexed territory. The inhabitants of annexed territory are entitled to all the rights and privileges of city citizenship and are bound by all such duties of citizenship. The inhabitants of any annexed territory are bound by all the acts, resolutions, ordinances, and regulations of the city.**
- (c) **Disannexation. The City Council may detach and disannex any territory within the city limits upon the introduction and passage of an ordinance after notice and public hearing, all in compliance with all requirements of state law or that may hereafter be provided by state law. Land disannexed from the city shall not be relieved from any unpaid lawful assessments or taxes levied by the city against the property while such land or property was part of the city.**

~~The council may by ordinance unilaterally annex or disannex any land, property or territory upon its own initiative, upon a petition submitted by a majority of the voters residing within the territory being annexed or disannexed or upon petition by the owners of the property, as authorized by applicable law. The procedure for the establishment, modification or extension of the city boundaries, including the annexation or disannexation of territory, may not be inconsistent with any applicable requirements and limitations established by state law; provided that absent procedures being established by state law the action may be taken by ordinance adopted after one public hearing is held at least ten but not more than twenty days after notice of such public hearing is published in a~~

~~newspaper of general circulation in the city and posted on the City's website. Upon final passage of an ordinance, fixing, establishing or modifying the boundaries of the city or annexing or disannexing any property by any method prescribed herein, the boundaries of the city shall be so extended or modified as provided in such ordinance. Upon an ordinance annexing property into the city, the territory described in the ordinance shall become a part of the city, and the said land and its residents and future residents shall be bound by the acts, ordinances, codes, resolutions and regulations of the city.~~

~~A good and sufficient legal description of the land area being considered for annexation or disannexation, together with a map or plat prepared at the initiator's expense showing the location of such land area, shall be presented to the council at a public meeting prior to final action on such annexation or disannexation. Land disannexed from the city shall not be relieved from any unpaid lawful assessments or taxes levied by the city against the property while such land or property was a part of the city.~~ [Amended November 2020]

Article VII. Administrative Services

Section 7.01. – City Manager

- (i) ~~Insure~~ **Ensure** that all terms and conditions imposed in favor of the city, or its inhabitants, in any public utility franchise or other franchise or contract are faithfully kept and performed. Upon knowledge of any violation thereof, he or she shall call the violation to the attention of the city attorney, whose duty is to advise the city manager and council of such steps as may be necessary to address the violation.

Article X. Planning and Development; Community Committees

Section 10.11. Community Committees.

- ~~(a) *Community collaborative committee.* The community collaborative committee shall serve to promote communication between the city and the community on issues affecting the city as a whole. The community collaborative committee shall include representatives from the city's homeowners' associations, community non-profit associations, the school district, charter schools, and other members of the community as determined appropriate by the city council.~~
- ~~(b) *Economic development committee.* The economic development committee will be made up of representatives from the city, the local business community, and other persons determined appropriate by the city council. The economic development committee shall serve as a resource for marketing the city and promoting the economic development of the city.~~
- ~~(c) *Public safety committee and community advisory committee.* The public safety committee shall serve to provide input on the programs and activities of the police department and other areas of public safety and to assist in bridging relationships between the community and local police, fire, EMS and to provide direction in matters of public safety. The committee will be made up of members of city council and city staff, and additional members of the community~~

~~if determined appropriate by the city council. The public safety committee shall recommend for appointment by the city council persons to serve on a community advisory committee. The community advisory committee shall receive input from the community on ideas, areas of concern, and complaints regarding public safety matters, and shall perform other functions established by the city council by ordinance.~~

- ~~(d) *Emergency management committee.* The emergency management committee shall serve to coordinate and integrate activities and capabilities needed to mitigate against, prepare for, respond to, and recover from emergencies, declared disasters or hazards. The committee will be made up of members of city council and city staff, and additional members of the community if determined appropriate by the city council.~~

CITY OF MANOR PROPOSITION A
Municipal Powers

Shall Section 1.05 of the City Charter be amended to reorganize the existing list of the City's particular powers into separate provisions for clarity, without substantively changing or expanding those powers?

☐ YES ☐ NO

CITY OF MANOR PROPOSITION B
Annexation and Disannexation

Shall Section 1.07 of the City Charter be amended to revise the City's annexation and disannexation authority and procedures to require compliance with applicable state law, clarify the rights and obligations of residents and property within annexed territory, and require payment of City taxes and assessments owed before disannexation?

☐ YES ☐ NO

CITY OF MANOR PROPOSITION C
City Manager Duties

Shall Section 7.01(i) of the City Charter be amended to correct the word "insure" to "ensure"?

☐ YES ☐ NO

CITY OF MANOR PROPOSITION D
Community Committees

Shall Section 10.11 of the City Charter be amended to repeal the establishment and requirement for Community Committees?

☐ YES ☐ NO

SECTION 2. The election precincts for the election shall be the election precincts established by Travis County, provided that each shall contain and include geographic area that is within the City and the election precincts are in accordance with the City Charter.

SECTION 3. Early voting in said election shall be designated by Travis County Elections Division in accordance with state law. Early voting by personal appearance shall be conducted on the dates, at times, and at the locations authorized by state law and the Travis County Elections Administrator. The main Early Voting polling place for the above designated general election shall be at Travis County Clerk, 5501 Airport Blvd., Austin, TX 78751. Early Voting will begin Monday, October 19, 2026, and ends Friday, October 30, 2026, from 7:00 a.m. to 7:00 p.m. Early Voting by personal appearance and by mail shall be by the voting device and ballot used by Travis County. Early Voting shall be canvassed by an Early Ballot Board.

Requests for applications for early voting ballots by mail should be mailed to:

By mail:

Dyana Limon-Mercado
Travis County Early Voting Clerk
PO Box 149325
Austin, Texas 78714-9325

By Contract or Commercial Carriers/ Fedex:

Elections Division
Travis County Clerk
5501 Airport Blvd.
Austin, Texas 78751
Telephone: (512) 238-8683
Email: elections@traviscountytexas.gov
Website: <https://votetravis.gov/>

Applications for Ballots by Mail (ABBM)s and Federal Post Card Applications (FPCAs) must be received no later than the close of business on October 23, 2026.

SECTION 4. This Ordinance shall serve as the Order of Election as required by Texas Election Code Section 3.001 for the Special Election. Notice of the elections shall be posted and published in accordance with state law. The notice shall be posted, in Spanish and English on the bulletin board used for posting notice of meetings of the governing body at the City Hall not later than the twenty-first (21st) day before the election. Notice of the election shall be published at least once, in Spanish and English, not earlier than the 30th day or later than the 10th day before election day in a newspaper of general circulation.

SECTION 5. The elections shall be held and conducted by the Travis County Election Officer in compliance with state law, the City Charter, the Election Agreement, and the resolution calling the 2020 general election except where it clearly conflicts with this Ordinance; provided that Chapter 9, Texas Local Gov't Code shall apply to the special election. And, this Ordinance shall be in force and effect from and after its passage on the date shown below.

SECTION 6. The City Council finds and declares the adoption, passage and implementation of this ordinance is an emergency and necessary for the preservation and protection of the citizens.

SECTION 7. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, *Chapter 551, Texas Government Code*.

PASSED AND APPROVED on this the ___ day of August 2026.

THE CITY OF MANOR, TEXAS

Dr. Christopher Harvey, Mayor

ATTEST:

Lluvia T. Almaraz, City Secretary