



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: October 16, 2024
PREPARED BY: Tracey Vasquez
DEPARTMENT: Human Resources

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a resolution making available to members of the City Council the services offered by LegalShield and authorizing payroll deductions for participating Council members.

BACKGROUND/SUMMARY: In November 2023, Council adopted Resolution No. 724 setting compensation for the positions of the City’s governing body. Hence, the current officeholders receive compensation via the payroll system the City uses for regular city employees. The payroll system processes deductions mandated by law and the City’s compensation package. The system also processes for employees deductions for services, products, and retirement savings opportunities, to pay for an Optional Benefit voluntarily selected by the employee.

The proposed resolution will enable current and future members of the City’s governing body to have access to products and services offered by LegalShield, an optional benefit. The resolution directs the City Manager or designee to accept from interested individuals the documentation required by LegalShield and to instruct payroll to deduct the related cost from a participant’s compensation.

LEGAL REVIEW: Irene Montelongo, Assistant City Attorney
FISCAL IMPACT: Not Applicable
PRESENTATION: No
ATTACHMENTS: Yes

- Resolution No. 2024-34

STAFF RECOMMENDATION:

It is City staff's recommendation that the City Council approve Resolution No. 2024-34 making available to members of the City Council the services offered by LegalShield and authorizing payroll deductions for participating Council member; and authorize the City Manager to accept and submit the necessary documentation.