



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: October 16, 2024
PREPARED BY: Yalondra M. Valderrama Santana, Manager
DEPARTMENT: Heritage & Tourism

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on an ordinance amending Manor Code of Ordinances Appendix A Fee Schedule by repealing existing sections A5.002 and A5.003 relating to parks and special event rental fees; adopting new section A5.002 relating to parks and amenities rental fees; adopting new section A5.003 relating to special event rental fees; amending section A5.004 relating to film projects using city property fees; adopting new section A5.007 relating to equipment rental and fees for staff services; providing for an effective date, savings, severability, and open meetings clauses; and providing for related matters.

BACKGROUND/SUMMARY:

The City Council postponed this item and requested that the City’s Park Committee provide input on the proposed fee revisions and increases. The Park Committee met on October 1st and reviewed and revised the ordinance drafted by City staff. The changes proposed to the Fee Schedule reflect a structure which better accounts for the costs associated with special activities utilizing city parks, park amenities, other city property, and City personnel time. The changes revise certain existing fees or establish new use categories and assign a fee. The proposal also establishes a fee for processing applications to use city property for certain activities. Attached is the revised ordinance with Park Committee input for City Council consideration.

LEGAL REVIEW: Yes, Irene Montelongo and Veronica Rivera, Assistant City Attorneys
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- Ordinance redline
- Ordinance No. 762

STAFF RECOMMENDATION:

The City Staff recommends that the City Council approve Ordinance No. 762 amending Manor Code of Ordinances Appendix A, Fee Schedule as presented.
