



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: November 2, 2022
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a resolution authorizing the City Manager to submit an application to the Economic Development Administration (EDA) Public Works Program for a \$1.5 Million Economic Adjustment grant.

BACKGROUND/SUMMARY:

Project Name: Manor Cottonwood Ph3

The EDA Manor Cottonwood Ph3 Project is a partnership between the City of Manor and the Economic Development Administration. The Manor Project Team includes City staff, City Engineer GBA, and City Grant Consultant, Grant Development Services. The grant will fund construction of additional wastewater treatment and water reclamation capacity at the existing Cottonwood Creek WWTP. The increased capacity will be dedicated to commercial development and expansion within the Cottonwood Creek Watershed.

The Federal 2023 grant year opened on October 1, 2022.– This year, the EDA under the U.S. Department of Commerce is offering its traditional public works and economic assistance grants. This competitive grant program is available to eligible applicants, such as Manor, that qualify under the federal distress definition. As part of the program, EDA assists communities by funding infrastructure that directly leads to the creation and retention of jobs. In addition, the program facilitates advancing innovation, enhancing the manufacturing capacities of regions, providing workforce development opportunities, and growing ecosystems to attract foreign direct investment. EDA has confirmed that Manor, meets the federal distress definition in this area and is eligible to submit a grant application.

The Cottonwood WWTP Phases 1 and 2 are designated for residential needs. The proposed Phase 3 expansion of the WWTP is absolutely necessary if the City is going to be able to attract commercial and manufacturing firms to locate and provide workforce development opportunities in the Cottonwood Creek watershed area. The City recognizes the immediate need for this community to address the unmet infrastructure requirements for commercial development

In response to this critical need for commercial infrastructure, the Project Team has developed a plan for funding the Cottonwood Creek Wastewater Treatment Facility, Phases 3A & 3B. Based on engineering estimates and land use projections, Phases 3A & 3B will serve Manor's major need for commercial and industrial development wastewater treatment and reclamation within the Cottonwood Creek watershed.

The overall construction cost for Cottonwood Creek Phase 3A & 3B is \$4,175,173. This project has already been approved by Council and included in the 2022 Tax Note issuance. The proposed EDA Grant, if funded, will reduce the city's costs by \$1.5Million.

Phase 3A: The City of Manor is requesting \$1.5M in grant funds from EDA, which will be dedicated to construction of critical components of Phase 3A. As part of the application City of Manor will be required to commit local funds as follows: 30% match + all administration, engineering, and legal fees as per EDA's grant guidelines. The Resolution being passed tonight will commit the City Match of \$ 1,148,857 and assures that the pledged matching funds are unencumbered and available at the time of application. This match requirement has been met with the issuance of the 2022 Tax Note.

Phase 3B : The estimated cost of 3B is \$ 1, 526,316. Phase 3B will be paid with the 2022 Tax Note funds.

Through this grant, the EDA is seeking to make an investment in a distressed area that will spur job creation, creation of new companies, industry expansion and overall greater commercial development. The design of Phase 3 of the Cottonwood Creek Wastewater Treatment and Water Reclamation Plant will support and facilitate the majority of Manor's existing and future commercial land uses and business owners including the planned industrial and business park areas within the Cottonwood Creek Watershed area.

City administration along with Grant Development Services, the City Engineer, City Public Works Dept and City Planning Dept and the Economic Development office is collaborating to develop this application with a target submittal timeline of early December 2022. Notice from EDA is anticipated by early Spring 2023.

LEGAL REVIEW:	Yes
FISCAL IMPACT:	Yes
PRESENTATION:	Yes
ATTACHMENTS:	Yes

- Council Resolution No 2022-18
- Cottonwood Creek WWTP Phasing Exhibit Schematic
- 424C Budget

STAFF RECOMMENDATION:

Staff recommends City Council approve Resolution No. 2022-18 to authorize the City Manager to submit a funding application to the EDA Public Works Program for a \$1.5 Million Economic Adjustment grant to construct wastewater treatment and water reclamation improvements at the Cottonwood WWTP, Phases 3A and 3B.

PLANNING & ZONING COMMISSION:	Recommend Approval	Disapproval	None
--	---------------------------	--------------------	-------------
