



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: November 1, 2023
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on Ordinance amending Manor Code of Ordinances, Appendix A Fee Schedule establishing building and development related fees, business-related fees, special services by law enforcement staff, administrative and miscellaneous fees, animal control fees, utility service charges and fees, municipal court fees, repealing conflicting ordinances, providing for penalties, and providing for savings, severability, open meetings, and effective date clauses.

BACKGROUND/SUMMARY:

This ordinance repeals and replaces our fee schedule in its entirety. Not all the fees in the schedule are changing, but each department has modified fees as shown in the redlined fee schedule included in the backup. Development Services contracted with Raftelis to model updated fees to meet increased costs as well as revenue demands for the city. Water and wastewater rates were also increased based on the approved Raftelis rate model.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney
FISCAL IMPACT: Yes, additional revenue to meet higher service costs
PRESENTATION: No
ATTACHMENTS: Yes

- Ordinance No. 725
- Redline fee schedule

STAFF RECOMMENDATION:

It is the City Staff's recommendation that the City Council approve Ordinance 725 amending Manor Code of Ordinances, Appendix A Fee Schedule establishing building and development related fees, business-related fees, special services by law enforcement staff, administrative and miscellaneous fees, animal control fees, utility service charges and fees, municipal court fees, repealing conflicting ordinances, providing for penalties, providing for savings, severability, open meetings, and effective date clauses and providing for related matters.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**
