



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** November 1, 2023  
**PREPARED BY:** Tracey Vasquez, HR Director, and Scott Moore, City Manager  
**DEPARTMENT:** Administration

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### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to approve an Ordinance adopting and establishing compensation for the Mayor and City Council and a structured policy and procedure process.

### BACKGROUND/SUMMARY:

On September 20, 2023, the City Council took action to approve compensation for the City Council. Staff has worked with the City Attorney's Office and provided them with a tiered-level compensatory structure. The tiered structure is based on guidelines for active attendance and participation for committee assignments, state, local, and regional appointments approved by the City Council. The compensation payment levels will be tied to approved plans with a requirement that reports and updates will be provided to the City Council during a regularly scheduled meeting.

**LEGAL REVIEW:** Veronica Rivera, Assistant City Attorney  
**FISCAL IMPACT:** Yes  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Ordinance No. 724

### STAFF RECOMMENDATION:

It is the city staff's recommendation that the City Council approve Ordinance No. 724 setting the compensation for the Mayor and Members of the City Council.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**

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