



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: January 7, 2025
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on the appointment of the Mayor, City Manager, Chief of Police, and two (2) Emergency Management Committee Council Members; and a chairperson to serve a two-year term.

BACKGROUND/SUMMARY:

This community committee was established and added to the Home Rule Charter in November 2020. Article X. Planning and Development; Community Committees – Section 10.10 Community Committees reads:

- d. Emergency Management Committee. The Emergency Management Committee shall serve to coordinate and integrate activities and capabilities needed to mitigate against, prepare for, respond to, and recover from emergencies, declared disasters or hazards. The committee will be made up of members of city council and city staff, and additional members of the community if determined appropriate by the City Council.

The City Council Rules of Procedure – Section 9 City Council Committees reads:

9.01 Committees Established

- a. The City Council can establish standing committees or ad hoc committees when necessary. All committees will be advisory committees. Standing Committees will be established by Ordinance.
- b. Each standing committee shall review matters in its area of responsibility that are referred to it by the City Council, the City Manager, or an individual City Council Member. An advisory committee may recommend action to the City Council, but committee recommendation is not necessary for a matter to be placed on the City Council agenda. The committee chair may make a statement on behalf of the committee on an item in a briefing or voting meeting of the City Council.
- c. City Council shall determine the number of members, not to exceed (2) council members per committee and appoint a chair to the advisory committee.

Per Ordinance No. 574 – Sec. 1.05.072- Membership read as follows: The committee shall be composed of five members as follows: the Mayor, two City Council members appointed by the City Council, City Manager and Chief of Police.

LEGAL REVIEW: Not Applicable
FISCAL IMPACT: Not Applicable
PRESENTATION: No
ATTACHMENTS: Yes

- EM Committee Roster and Ordinance No. 574

STAFF RECOMMENDATION:

Staff recommends that the City Council appoint the Mayor, City Manager, Chief of Police, and two (2) Emergency Management Committee Council Members; and a chairperson to serve a two-year term.
