



# City Commission Meeting

June 01, 2021 at 6:00 PM

City Hall Annex, 131 N Oklahoma Ave, Mangum, Oklahoma

## Record of Minutes

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*The Commission of the City of Mangum will meet in special session on Tuesday, Monday 27, 2021 at 6:00 PM, in the City Hall Annex at 131 N. Oklahoma Ave., Mangum, OK for such business as shall come before said Commission.*

### ORDER OF BUSINESS

#### CALL TO ORDER

Mayor Scott called the meeting to order at 6:00 pm

#### ROLL CALL AND DECLARATION OF QUORUM

#### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve the consent agenda as presented.

Motion made by Commissioner Burnam, Seconded by Commissioner Kendall.

Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam

1. Approve 5-4-21 minutes of regular meeting.
2. Approve 5-24-21 minutes for special meeting/public hearing.
3. Approve May 2021 Claims.
4. Approve April 2021 Financial Reports for All Funds
5. Approve payroll estimate for June 2021.

#### FURTHER DISCUSSION

*Consideration of any items removed from the consent agenda.*

None

#### REMARKS

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None

## REPORTS

### 6. Financial Report from the City Manager

The City Manager gave his financial report as follows.

Sales Tax is up by 11.73% from last month and down by 4.08% from the same month last year. The Use Tax is up down by 7.14% from last month and down by 19.22% from the same month last year. Other revenues are down by 65.31% from last month and up by 4.24% from the same month last year. Transfers-in from MUA are the same as last month and down 27.90% from the same month last year. Overall revenues are \$15,9165.20, which is down by 23.91% from last month and down 16.59% from same month last year. Expenditures are \$139,616.80 which is down by 22.61% from last month and down by 25.00% from the same month last year. Leaving the fund balance for the month at a positive \$19,552.40.

MUA Revenues were \$324,245.03 which is down by 9.16% from last month and up by 1.78% from the same month last year. MUA expenditures were \$346,566.28 which is down by 6.71% from last month and down by 3.09% from the same month last year. Leaving the fund balance for the month a negative \$346,566.28.

Balance of Revenues vs. Expenditures from July 2020 to April 2021.

General Government: \$233,698.02

Mangum Utility Authority: \$24,358.02

## ORDINANCES & RESOLUTIONS

### 7. Discussion and possible action to approve Resolution no. 2021-34 amending the budget for the Pool Fund Donations and Expenses.

Approve Resolution no. 2021-34 amending the budget for the Pool Fund Donations and Expenses.

Motion made by Commissioner Webb, Seconded by Commissioner Kendall.

Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam

### 8. Discussion and Possible action to approve Resolution 2021-35, amending the FY2021 Annual Budget by transferring \$30,000 from the General Fund to the Municipal Pool Fund for the purpose of Heavy Maintenance required on the pool following the summer pool season. Specifically, to set-aside funding in the Municipal Pool Fund for use in the FY2022 Budget to paint the pool.

Motion made by Commissioner Kendall, Seconded by Commissioner Webb.

Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam

### 9. Discussion and Possible action to approve Resolution 2021-36, amending the FY2021 Annual Budget by transferring \$30,000 from the General Fund to the General Government Capital Improvement Fund and allocating the same into Capital Improvements. Specifically, transferring \$30,000 from the General Fund for the purposes of making the final improvements to the new City Hall building in preparation of the move.

Motion made by Commissioner Webb, Seconded by Commissioner Kendall.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam

## **OTHER ITEMS**

10. Discussion to approve the Jail Agreement between the City of Mangum and the Greer County Sheriff's Office.

The only change to the Jail agreement is that the County will no longer provide office space for the Police Department.

11. Possible action on Jail Agreement.

Motion to approve the County Jail agreement with the change that the County will no longer provide office space for the Police Department.

Motion made by Commissioner Kendall, Seconded by Commissioner Burnam.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam

12. Discussion and possible action on the bids for City Hall/Commission chambers at new building.

Bids were given to 3 different companies and two of them would not be able to place a bid at this time as they would not be able to get to it for at least 6 months.

Motion to approve the bid with Pridex Construction for City hall/Commission chambers.

Motion made by Commissioner Kendall, Seconded by Commissioner Webb.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam

13. Discussion and possible action on permitting a Manufactured Home to be placed on the property on 1601 N Maine.

Motion made by Commissioner Webb, Seconded by Commissioner Kendall.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam

14. Discussion and possible action to approve the contract with T & S Lawn Service for the property at 130 N. Oklahoma Ave.

Motion to approve the contract with T & S Lawn Service.

Motion made by Commissioner Webb, Seconded by Commissioner Kendall.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam

## **EXECUTIVE SESSION**

15. Discussion and possible action to enter into executive session with regard to the renewal of the employment contract for the City Manager in accordance with 25 O.S. § 307(B)(1).

Motion to enter at 6:35 pm

Motion made by Commissioner Kendall, Seconded by Commissioner Webb.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam

Declared out at 6:45 pm

## **OPEN SESSION**

16. Discussion and possible action with regard to executive session if any.

Motion to renew the contract with a 5% raise.

Motion made by Commissioner Kendall, Seconded by Commissioner Webb.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam

## **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

Pool opened on time on Monday, May 31, 2021.

Streets update. East side of town the potholes are being filled. They will continue working on them.

Contracted out a few concrete jobs that needed to be repaired.

Code Enforcement has 28 open cases and has closed over 30 cases.

Received two refrigerators and a freezer for the pool that was donated.

Special meeting on Tuesday 6-8-21 at 6:00 pm to approve the FY 2022 Budget.

## **NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

None.

## **MOTION TO ADJOURN**

Motion made by Commissioner Kendall, Seconded by Commissioner Webb.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam

Meeting adjourned at 6.:56 pm

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*Mary Jane Scott, Mayor*

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*Billie Chilson, City Clerk*