



# Minutes

## Mangum City Hospital Authority – AMENDED Session

**July 27, 2021 at 5:00 PM**

*City Administration Building 130 N Oklahoma Ave*

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*The Trustees of the Mangum City Hospital Authority will meet in regular session on Tuesday, July 27, 2021, at 5:00 PM, in the Mangum City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

### **CALL TO ORDER**

Chairman Vanzant called the meeting to order at 5:07 pm

### **ROLL CALL AND DECLARATION OF A QUORUM**

#### **PRESENT**

Trustee Carson Vanzant  
Trustee Ilka Heiskell  
Trustee LaRetha Vincent

#### **ABSENT**

Trustee Cheryl Lively

#### **ALSO PRESENT**

Billie Chilson, City Clerk/Secretary  
Corry Kendall, Attorney

### **CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve the items 1, 3, 4, 6, 7, 8 of the consent agenda as presented and remove items 2,5 and 9 for further discussion.

Motion made by Trustee Heiskell, Seconded by Trustee Vincent.

Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Vincent

1. Approve June 22, 2021 regular meeting minutes.
2. Approve 6-10-21 QAPI minutes.

This item was moved to Further Discussion.

3. Approve 6-17-21 Medical Staff minutes.
4. Approve Claims for July 2021 and Estimated Claims for August 2021
5. Approve renewal of our agreement with the Oklahoma Blood Institute.

This item was removed from the consent agenda for further discussion.

6. Approve Clinic Operations Report.
7. Approve CCO Report.
8. Approve CEO Report.
9. Approve the following policy revisions and updated formularies.
  - Approval of Policy & Procedure: LS-400 Security Management Plan
  - Approval of Policy & Procedure: LS-500 Fire Management Plan
  - Approval of Policy & Procedure: LS-600 Equipment Management Plan
  - Approval of Policy & Procedure: LS-700 Hazardous Materials Management Plan
  - Approval of Policy & Procedure: LS-300 Utility Management
  - Approval of Policy & Procedure: LS-305 Electrical Wiring
  - Approval of Policy & Procedure: LS-306 Elevator
  - Approval of Policy & Procedure: GEN – 026A Consent for Photography/Multimedia and Authorization for Use or Disclosure
  - Approval of Policy & Procedure: GEN-026 Photography and Multimedia Imaging
  - Approval of Policy & Procedure: Emergency Department Policies - Table of Contents
  - Approval of Policy & Procedure: EMD-017A Pediatric Sepsis Screen
  - Approval of Policy & Procedure: EMD-017B Pediatric Sepsis Standing Orders
  - Approval of Policy & Procedure: EMD-017C Pediatric Sepsis Guidelines
  - Approval of Policy & Procedure: Nursing Services Policies - Table of Contents
  - Approval of Policy & Procedure: Nursing - 026B Adult Sepsis Standing Orders
  - Approval of Policy & Procedure: Nursing – 026 Sepsis - Care and Management Guidelines for the Adult Patient
  - Approval of Policy & Procedure: Nursing – 026A Adult Sepsis Screen
  - Approval of Updated Formulary: Casirivimab/Imdevimab (Combination Therapy) Emergency Use Authorization (EUA) Standing Orders
  - Approval of Fact Sheet for Patients, Parents and Caregivers – Emergency Use Authorization (EUA) of Regen-COVtm (casirivimab and imdevimab) for Coronavirus Disease 2019 (COVID-19)
  - Approval of Updated Formulary: Bamlanivimab/Etesevimab (Combination Therapy) Emergency Use Authorization (EUA) Standing Orders
  - Approval of Fact Sheet for Patients, Parents and Caregivers: Emergency Use Authorization (EUA) of Bamlanivimab and Etesevimab for Coronavirus Disease 2019 (COVID-19)

Removed from the consent agenda for further discussion.

## FURTHER DISCUSSION

2. Approve 6-10-21 QAPI minutes.

Trustee Heiskell asked about the QAPI minutes as there is several pages that are blank and are not necessary. She also stated that the Hospitals name is not some of the documents. She stated that these items have been brought up before. She stated that Cohesive has been the Management Company for more than 2 years now and feels like should be taken care of by now.

Motion made by Trustee Heiskell, Seconded by Trustee Vanzant.

Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Vincent

5. Approve renewal of our agreement with the Oklahoma Blood Institute.

No action.

Approve the following policy revisions and updated formularies.

Approval of Policy & Procedure: LS-400 Security Management Plan

Approval of Policy & Procedure: LS-500 Fire Management Plan

Approval of Policy & Procedure: LS-600 Equipment Management Plan

Approval of Policy & Procedure: LS-700 Hazardous Materials Management Plan

Approval of Policy & Procedure: LS-300 Utility Management

Approval of Policy & Procedure: LS-305 Electrical Wiring

Approval of Policy & Procedure: LS-306 Elevator

Approval of Policy & Procedure: GEN – 026A Consent for Photography/Multimedia and Authorization for Use or Disclosure

Approval of Policy & Procedure: GEN-026 Photography and Multimedia Imaging

Approval of Policy & Procedure: Emergency Department Policies - Table of Contents

Approval of Policy & Procedure: EMD-017A Pediatric Sepsis Screen

Approval of Policy & Procedure: EMD-017B Pediatric Sepsis Standing Orders

Approval of Policy & Procedure: EMD-017C Pediatric Sepsis Guidelines

Approval of Policy & Procedure: Nursing Services Policies - Table of Contents

Approval of Policy & Procedure: Nursing - 026B Adult Sepsis Standing Orders

Approval of Policy & Procedure: Nursing – 026 Sepsis - Care and Management Guidelines for the Adult Patient

Approval of Policy & Procedure: Nursing – 026A Adult Sepsis Screen

Approval of Updated Formulary: Casirivimab/Imdevimab (Combination Therapy) Emergency Use Authorization (EUA) Standing Orders

Approval of Fact Sheet for Patients, Parents and Caregivers – Emergency Use Authorization (EUA) of Regen-COVtm (casirivimab and imdevimab) for Coronavirus Disease 2019 (COVID-19)

Approval of Updated Formulary: Bamlanivimab/Etesevimab (Combination Therapy) Emergency Use Authorization (EUA) Standing Orders

Approval of Fact Sheet for Patients, Parents and Caregivers: Emergency Use Authorization (EUA) of Bamlanivimab and Etesevimab for Coronavirus Disease 2019 (COVID-19)

Heiskell wanted to mention again that the Hospital name should be listed on the documents.

Motion to approve the policy revisions and updated formularies listed in the Agenda Item.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.

Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Vincent

## REMARKS

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

The CEO stated that they transformed one of the wings in the hospital for a COVID Wing and does not think it will ever go back to a regular wing.

In doing this they had to move the business offices to the Dr Caley Memorial Medical Center.

Discussion about the rental contract. The board asked if they could get a copy of the old contract that the other management company was using it and bring it back for further discussion.

The building can be used for not only the business offices but the Strong Mind Program and even for therapy rooms.

## REPORTS

### 10. Financial Report

Andrea Snider gave the financial report with the following highlights for May 2021.

#### Statistics

- The average daily census (ADC) for May 2021 was 11.13. This exceeded our target of 11.0 and resulted in a continued increase over April (9.33) & March (7.84). As a reminder, the 2021 year began with a 2-year ADC low of only 5.90 in January. YTD the ADC for Mangum has now rebounded to 9.11.
- FY21 YTD Medicare swing bed patient days through May were 1,033 as compared to the PY total of 1,471 (approximately -30%). Accordingly, this is an area of focus.
- We experienced an increase in collections in May (\$817K) over April (\$743K) due to the ADC increase in April over March (generally speaking there is approximately a one-month lag between the net revenue generated each month & the majority of the cash collected.) Accordingly, the cash collections in June should result in a material increase over May and a very material increase over April.

#### Balance Sheet Highlights

- The operating cash balance as of May 31<sup>st</sup> was \$185K. The decrease of \$100K from the April 2021 balance was primarily due to material payments made toward vendors combined with the YTD impact of an ADC still materially lower than our target of 11.0.
- AR increased \$185k from April. This was primarily volume-driven as the facility continued its rebounding trend to an ADC of 11.13.
- The facility paid down approximately \$273K in AP and cash receipts were approximately \$74k greater than in April. The hospital also continues to make payments on MCR ERS loans of approximately \$90K per month.

## Income Statement Highlights

- Current month gross patient revenue is higher compared to PY primary due to OP volumes (COVID had a much higher impact on OP CAH & clinic volumes in FY20).
- Current month total operating revenue is \$176K higher than the prior year – primarily due to the increase in gross revenue & the recognition of COVID grant revenue (\$610K). These increases, however, were materially offset by a MCR receivable (\$792K) estimate recorded in May of FY20. \*\*\*The recognition of the \$610K grant revenue is the driver of May.
- Operating expenses remain very consistent with the prior year overall. Interest expenses has materially decreased due to the cost report settlement applied to 2016-2017 Medicare ERS loans.
- For the current month of May 2021, operating expenses were \$80K over the April YTD monthly average. This appears to be exclusively related to salary & benefits & is being investigated further at this time.

## OTHER ITEMS

11. Discussion and possible action regarding our engagement of BKD CPAs & Advisors to prepare the Medicare cost report for Mangum Regional Medical Center for the year ended December 31, 2020.

Same fees as it has been \$13,000.00.

Motion to approve the engagement of BKD CPAs & Advisors to prepare the Medicare cost report for Mangum Regional Medical Center for the year ended December 31, 2020.

Motion made by Trustee Heiskell, Seconded by Trustee Vanzant.  
Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Vincent

12. Discussion and possible action regarding our Respiratory Protection Program Evaluation Summary for 2021.

No action.

13. Discussion and possible action regarding the appointment of Karli Bowles, RN, Respiratory Program Administrator.

No action.

14. Discussion and possible action regarding a Hospital debit card for the payment of specific board approved services such as a currently needed Language Line service.

Motion to table until next month meeting and get more information.

Motion made by Trustee Heiskell, Seconded by Trustee Vanzant.  
Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Vincent

## EXECUTIVE SESSION

15. Discussion and possible action regarding the review and approval of medical staff privileges/credentials/contracts of the following providers with possible executive session in accordance with 25 O.S 307(B) (1):

- a. Cody Griffin, DO, Contract Renewal
- b. Kenna Wenthold, APRN, Contract Renewal
- c. Jeff Phillips, PA, Contract Renewal
- d. Brian Bluth, MD, Supervisory Agreement

No executive session needed.

Motion to approve Cody Griffin, DO, Contract Renewal, Kenna Wenthold, APRN, Contract Renewal, Jeff Phillips, PA, Contract Renewal, Brian Bluth, MD, Supervisory Agreement.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.  
Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Vincent

## **OPEN SESSION**

All taken care of in previous item.

16. Discussion and possible action with regard to executive session, if necessary.

No executive session was needed.

## **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

Corry asked about the yearly audits. We are required to have a yearly audit but have not seen any.

Denis said that they are still working on the 2016.

Chairman Vanzant wanted to give a special thank you to the hospital and employees for all the hard work. Have heard nothing but good comments from the citizens about the hospital.

Jamal. Thank you for the support.

## **NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

## **ADJOURN**

Motion to adjourn at 6:29 pm

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.  
Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Vincent

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*Carson Vanzant, Chairman*

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*Billie Chilson, City Clerk*