

Mangum Regional Medical Center  
Medical Staff Meeting  
September 23, 2021

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director

William Gregory Morgan, III, MD

Absent:

Guest:

ALLIED HEALTH PROVIDER PRESENT:

David Arles, APRN

NON-MEMBERS PRESENT:

Chelsea Church, PhD

Dale Clayton, CEO

Daniel Coffin, RN, CCO

Denise Jackson, RN, Quality Director

Chasity Howell, RN, Utilization Review

Lynda James, LPN, Drug Room Tech.

Kaye Hamilton, Medical Staff Coordinator

1. Call to order
  - a. The meeting was called to order at 11:52 am by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
  - a. The minutes of the August 19, 2021, Medical Staff Meeting were reviewed.  
**i.Action:** Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
  - a. None
4. Report from the Chief Executive Officer
  - a. CEO report – Dale Clayton, CEO  
We continue to participate in daily Region 3 Merc briefings.
    - Cohesive and hospital leadership continue to ensure the staff and providers are kept up to date regarding any changes or new policies pertaining to COVID-19.
    - Covid continues to be a concern with additional precautions taken to protect our patients and staff.

- Attending weekly updates with the Cohesive COVID task force.
- Hospital Staff and Operations Overview
  - Patient care continues to be outstanding
  - Current open positions include RN, LPN, CNA, Rehab Director, RT, Monitor Tech and Lab Director.
  - Newly filled positions include RT Manager, RN, LPN, CNA.
  - Covid Cares Act equipment installation are ongoing. GE Ultrasound, GE Portable X-Ray, Telemetry Cabling, Electrical Upgrades plus several smaller items have been received.
  - Our census has continued to be strong with an average daily census of 12.
  - The free meal program for employees is ongoing.
- Contracts, Agreements and Appointments to be presented to the Governing Board:
  - Van Lease renewal
  - Language Line
  - Cardinal Health 340B New Account
  - UHC RHC Agreement
 Written report remains in the minutes.

## 5. Committee / Departmental Reports

### a. Medical Records

- i. Written report remains in the minutes.

### b. Nursing

#### Excellent Patient Care

- Monthly Education topics included: Customer Service in Healthcare. Additionally, MRMC began preparations of the upcoming September Skills Fair.
- For the first time in many years, MRMC welcomes a Brand New Bundle of Joy! Emergency Department Provider and Staff worked together to assist in a safe delivery of a healthy baby. Mother and newborn were stabilized and safely transferred for Post-Partum Care.

#### Excellent Client Service

- Patients continue to rely on MRMC as their local hospital. Patient days remained relatively stable with 388 days in July and 379 days in August. This represents an average daily census of 12.23. In addition, MRMC Emergency Department provided care to 175 patients in August which is greater than July's number of 144.
- August COVID-19 Stats at MRMC: Swabs (114-PCR & 107-Antigen) 24 Positive PCR, 15 Positive Antigen & 182 Negatives total.

- Greer County August COVID-19 Statistics: 648 Positive Cases and 22 Deaths (3.40% death rate).

#### Preserve Rural Jobs

- Open Positions include Full Time RT, MLT, RN, LPN and CNA.
- MRMC has new additions to the Core Staff! We are proud to onboard a Full Time Respiratory Therapy Manager and a Part Time Physical Therapist.
- Open Director positions include Rehabilitation and Laboratory Manager.
- For the clinical team MRMC continues to pursue core staff members from the area.
- Recruiting efforts included posting of positions on mangumregional.net and Facebook.

Written report remains in minutes.

#### c. Infection Control

- New Business:
  - a. No new business.
- Data:
  - a. 0 CAUTI
  - b. 0 CLABSI
  - c. 0 HAI
  - d. 1 positive COVID-19 in August
- Policy & Procedures:
  - a. Updated COVID-19 Protocol (Pharmacy).
- Education/In Services
  - a. Education over new mask and visitor policy (Orange).
- Updates:
  - a. No updates at this time.
- Annual Items:
  - a. No Annual items
- Any additional recommendations from committee:
  - a. N/A

Written report remains in minutes.

#### d. Environment of Care and Safety Report

- i. Evaluation and Approval of Annual Plans –
- i.i. Old Business - -
  - a. Evaluation and approval of Annual Plans-Plans will be presented in August meeting.  
Continuing to work on the building. Working on flooring in Nurses break area and Med Prep room – Rescheduled additional tile will need to be ordered. Installing additional outlets on East Side of Patient Hall – Electrical work started 7-26-2021. New

oxygen/suction headwall needed in ER1, new covered pegboard needed, approved/cabinet -cabinets installed -waiting on glass, Ceiling in SW Room of Lab needing repaired and Cafeteria wall has visible cracks that need addressed.

- b. 15 AMP Receptacles – all 15 AMP Receptacles will be replaced with 20 AMP Receptacles throughout Hospital – replacement has started.
- c. Stained ceiling tile in Ultrasound needs replaced.
- d. Replace all receptacles on generator circuit at Clinic with red receptacles.
- e. Ceiling in OR2 needs repaired
- f. Glass on double door of main hall cracked.

i.i.i. New Business

- a. Worker's Comp Inspection - - No issues reported 8-10-201  
Written report remains in minutes.

e. Laboratory

- i. Tissue Report – Approved – August, 2021
- i.i. Transfusion Report – Approved – August, 2021

f. Radiology

- i. There was a total of – 221 X-Rays/CT/US
- i.i. Nothing up for approval
- i.i.i. Updates: The new portable x-ray machine has been delivered. New air conditioning is being installed in x-ray room. X-ray room is is scheduled to be de-installed on 9-17-2021.  
Written report remains in minutes.

g. Pharmacy

- i. Verbal Report by Pharmacist.
- i.i. Regeneron is stocked in the Pharmacy. New shipment of Regeneron delivered with 20 more vials.
- i.i.i. Bamlanivimab 700mg/20mL - 40 doses. Etesevimab 700/20mL- 40 doses.
- i.v. Saline flushes are on backorder and Normal Saline is also on backorder.

h. Physical Therapy

- i. No report.

i. Emergency Department

- i. No report

j. Quality Assessment Performance Improvement Risk

- Risk Management

- 1. Complaints – 2
- 2. 2 Falls with no injury
- 3. 1 Fall with minor injury
- 4. Death – 1 In-patient and 1 ER
- 5. AMA - 4
- Quality
  - Quality Minutes from previous month included as attachment.
  - Policy Revisions:
    - 1. Updated COVID-19 Protocol, Updated COVID-19 Standing Orders, Updated Casirivimab/Imdevimab (Combination Therapy) Emergency Use Authorization (EUA) Standing Orders, Patient Fact Sheet-Emergency Use Authorization (EUA) of Casirivimab/Imdevimab (Combination Therapy) for Coronavirus Disease 2019, Patient Consent Form for COVID-19 Treatment, Patient Fact Sheet – Emergency Use Authorization (EUA) of Bamlanivimab and Etesevimab for Coronavirus Disease 2019, Expense Reimbursement Policy, COVID-19 Emergency Paid Leave Policy
- HIM – H&P – Completion 21/21 – 100%. Discharge Summary – Completion 21/21 100%
- Med event – 4
- Afterhours access was 122 times.
- Compliance
  - Contracts that were approved in Quality on 9/16/2021
    - 1. Saints 1<sup>st</sup> Patient Transfer Program Agreement (Mangum Regional Medical Center/SSM Health St. Anthony Hospital – Oklahoma City), RHC Participation Agreement, (United HealthCare of Oklahoma Inc and Mangum City Hospital Authority dba Mangum Family Clinic), Cardinal Health Letter of Participation, 340B Contract Pharmacy Set-Up Fee Policy, Cardinal Health 340B Invoice Delivery Form, Carnegie Tri-County Municipal Hospital Vehicle Lease Agreement.

Written report remains in minutes.

k. Utilization Review

- i. Total Patient days for August: 379
- i.i. Total Medicare days for August: 326
- i.i.i. Total Medicaid days for August: 33
- i.v. Total Swing Bed days for August: 323
- v. Total Medicare SB days for August: 304

Written reports remain in minutes.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports.

6. New Business

- a. Review & Consideration of Approval of Policy: Updated COVID-19 Protocol  
**i.Motion:** made by Dr. Chiaffitelli to approve Policy – Updated COVID-19 Protocol
- b. Review & Consideration of Approval of Policy: Updated COVID – 19 Standing Orders  
**i.Motion:** made by Dr. Chiaffitelli to approve Policy – Updated COVID – 19 Standing Orders
- c. Review & Consideration of Approval of Policy: Updated Casirivimab/Imdevimab (Combination Therapy) Emergency Use Authorization (EUA) Standing Orders  
**i.Motion:** made by Dr. Chiaffitelli to approve Policy – Updated Casirivimab/Imdevimab (Combination Therapy) Emergency Use Authorization (EUA) Standing Orders
- d. Review & Consideration of Approval of Policy: Patient Fact Sheet – Emergency Use Authorization (EUA) of Casirivimab/Imdevimab (Combination Therapy) for Coronavirus Disease 2019.  
**i.Motion:** made by Dr. Chiaffitelli to approve Patient Fact Sheet – Emergency Use Authorization (EUA) of Bamianivimab and Etesevimab for Coronavirus Disease 2019
- e. Review & Consideration of Approval of Policy: Patient Consent Form for COVID-19 Treatment  
**i.Motion:** made by Dr. Chiaffitelli to approve Policy – Patient Consent Form for COVID-19 Treatment
- f. Review & Consideration of Approval of Policy: Patient Fact Sheet – Emergency Use Authorization (EUA) of Bamianivimab and Etesevimab for Coronavirus Disease 2019  
**i.Motion:** made by Dr. Chiaffitelli to approve Policy – Patient Fact Sheet – Emergency Use Authorization (EUA) of Bamianivimab and Etesevimab for Coronavirus Disease 2019
- g. Review & Consideration of Approval of Policy: Expense Reimbursement Policy  
**i.Motion:** made by Dr. Chiaffitelli to approve Policy – Expense Reimbursement Policy
- h. Review & Consideration of Approval of Policy: COVID-19 Emergency Paid Leave Policy  
**i.Motion:** made by Dr. Chiaffitelli to table the Policy – COVID-19 Emergency Paid Leave Policy. No action taken at this time.
- i. Discussion on the Appointment of the Credential Office Administrator for DrFirst Program – Matt Moran  
**i.Motion:** made by Dr. Chiaffitelli to discuss the Appointment of Matt Moran as the Credential Office Administrator for DrFirst Program. Discussion was held.
- j. Review & Consideration of Approval of Policy: Mangum Family Clinic – General Policies -  
**i.Motion:** made by Dr. Chiaffitelli to approve Policy – Mangum Family Clinic - General Policies – Table of Contents
- k. Review & Consideration of Approval of the Mangum Family Clinic - Regulatory Compliance Policy  
**i.Motion:** made by Dr. Chiaffitelli to approve Mangum Family Clinic - Regulatory Compliance Policy

- i. Review & Consideration of Approval of the Mangum Family Clinic – Compliance Plan Document  
**i.Motion:** made by Dr. Chiaffitelli to approve the Mangum Family Clinic - Compliance Plan Document.
- m. Review & Consideration of Approval of the Mangum Family Clinic – Policy Addendum for Medical Record Review  
**i.Motion:** made by Dr. Chiaffitelli to approve Mangum Family Clinic – Policy Addendum for Medical Record Review.
- n. Review & Consideration of Approval of the Saints 1<sup>st</sup> Patient Transfer Program Agreement (Mangum Regional Medical Center/SSM Health St. Anthony Hospital – Oklahoma City)  
**i.Motion:** made by Dr. Chiaffitelli to approve Saints 1<sup>st</sup> Patient Transfer Program Agreement (Mangum Regional Medical Center/SSM Health St. Anthony Hospital- Oklahoma City).
- o. Review & Consideration of Approval of the RHC Participation Agreement (United HealthCare of Oklahoma Inc and Mangum City Hospital Authority dba Mangum Family Clinic)  
**i.Motion:** made by Dr. Chiaffitelli to approve the RHC Participation Agreement (United HealthCare of Oklahoma Inc and Mangum City Hospital Authority dba Mangum Family Clinic)
- p. Review & Consideration of Approval of the Cardinal Health Letter of Participation3  
**i.Motion:** made by Dr. Chiaffitelli to approve the Cardinal Health Letter of Participation
- q. Review & Consideration of Approval of the 340B Contract Pharmacy Set-Up Fee Policy  
**i.Motion:** made by Dr. Chiaffitelli to approve 340B Contract Pharmacy Set-Up Fee Policy.
- r. Review & Consideration of Approval of the Cardinal Health 340B Invoice Delivery Form  
**i.Motion:** made by Dr. Chiaffitelli to approve the Cardinal Health 340B Invoice Delivery Form.
- s. Review & Consideration of Approval of the Carnegie Tri-County Municipal Hospital Lease Agreement  
**i.Motion:** made by Dr. Chiaffitelli to approve the Carnegie Tri-County Municipal Hospital Lease Agreement.
- t. Review & Discussion of the Brochures for the Language Line Services, Inc.  
**i.Motion:** made by Dr. Chiaffitelli to discuss the Brochures for the Language Line Services, Inc. Discussion was held.
- u. Review & Consideration of Approval of the Language Line Services, Inc – Master Agreement  
**i.Motion:** made by Dr. Chiaffitelli to approve the Language Line Services, Inc. – Master Agreement.
- v. Review & Consideration of Approval of the Statement of Work for the Language Line Phone and InSight Video Interpreting  
**i.Motion:** made by Dr. Chiaffitelli to approve the Statement of Work for the Language Line Phone and InSight Video Interpreting,
- w. Review & Consideration of Approval of the Contact Information Form for the Language Line Services, Inc.  
**i.Motion:** made by Dr. Chiaffitelli to approve the Contact Information Form for the Language Line Services, Inc.

- x. Review & Consideration of Approval of the PharmaForce Customer Payment Form  
**i.Motion:** made by Dr. Chiaffitelli to approve the PharmaForce Customer Payment Form.

7. Adjourn

- a. Dr. Chiaffitelli made a motion to adjourn the meeting at 12:13 pm

---

Medical Director/Chief of Staff

---

Date