



# Minutes

## Mangum City Hospital Authority Session

September 28, 2021 at 5:30 PM  
City Administration Building at 130 N Oklahoma Ave.

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*The Trustees of the Mangum City Hospital Authority will meet in special session on the 28th day of September 2021, immediately following the special joint session at approximately 5:30 pm in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

### CALL TO ORDER

Chairman Vanzant called the meeting to order at 5:45 pm.

### ROLL CALL AND DECLARATION OF A QUORUM

#### PRESENT

Trustee Carson Vanzant  
Trustee Cheryl Lively  
Trustee Ilka Heiskell  
Trustee LaRetha Vincent

#### ALSO PRESENT

Billie Chilson, City Clerk/Secretary  
Corry Kendall, City Attorney

### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to remove items 7, 9, 10 from the consent agenda and approve the rest of the consent agenda as presented.

Motion made by Trustee Heiskell, Seconded by Trustee Vanzant.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

1. Approve 8-24-21 MCHA meeting minutes.
2. Approve 8-31-21 MCHA special meeting minutes.
3. Approve 8-12-21 Quality meeting minutes.
4. Approve 8-19-21 Medical Staff meeting minutes.
5. Approve Claims for August 2021 and Estimated Claims for October 2021.
6. Approve MPMC Quality Report.

7. Approve Mangum Family Clinic Report.

Taken off Consent agenda.

Christy Armstrong gave an update. Randy Banish gave his resignation and his last day will be 11-22-21. Amber Jackson, Clinic Manager gave her resignation on 9-17-21.

We had a RHC survey on Monday 9-27-21 and have some the findings that need to be fixed. Once the report is received there is 45 days to address them.

What is an RCH Survey? It is a Rural Health Clinic acertification survey. Christy said it was a follow up from a Virtual Survey.

Have we asked Randy why he is wanting to leave? Dale Clayton, CEO said he has talked to him a couple of times but does not want to speak for him as it could be speculative.

8. Approve CCO Report.

9. Approve CEO Report.

Dale Clayton, CEO gave his report.

The care that I am experiencing and witnessing at our hospital, that we are so fortunate to have as some communities don't have. Several people in the community that stops me and tells me how good service is and that they are very happy that we still have the hospital.

Berry Smith answered some questions.

Jamal also explained that nursing staff is very hard to find. Nurses are needed all over and are doing 13-week contracts at a high rate.

At this time nursing staff is not required to get the COVID Shot.

10. Approve the following policy revisions.

Review & Consideration of Approval of Policy: Updated COVID-19 Protocol

Review & Consideration of Approval of Policy: Updated COVID-19 Standing Orders

Review & Consideration of Approval of Policy: Updated Casirivimab/Imdevimab

(Combination Therapy) Emergency Use Authorization (EUA) Standing Orders

Review & Consideration of Approval of Policy: Patient Fact Sheet - Emergency

Use Authorization (EUA) of Casirivimab/Imdevimab (Combination Therapy) for Coronavirus Disease 2019

Review & Consideration of Approval of Policy: Patient Consent Form for COVID- 19 Treatment

Review & Consideration of Approval of Policy: Patient Fact Sheet – Emergency Use Authorization (EUA) of Bamianivimab and Etesevimab for Coronavirus Disease 2019

Review & Consideration of Approval of Policy: Expense Reimbursement Policy

Review the Appointment of the Credential Office Administrator for DrFirst Program – Matt Moran

Review & Consideration of Approval of the Mangum Family Clinic – General Policies – Table of Contents

Review & Consideration of Approval of the Mangum Family Clinic – Regulatory Compliance Policy

Review & Consideration of Approval of the Mangum Family Clinic – Compliance Plan Document

Review & Consideration of Approval of the Mangum Family Clinic – Policy Addendum for Medical Record Review

No documentation showing that the policies had been through Quality, Compliance and Med Staff. Dale said it is in the minutes for Quality, Compliance and Med Staff, but they will start showing it with the policies.

Motion to approve the policies.

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

## **FURTHER DISCUSSION**

Items 7, 9, and 10 were removed and talked about and voted on individually if needed.

## **REPORTS**

### **11. Financial Report**

August 2021 Financial Overview presented by Andrea Snider.

#### **Statistic**

The average daily census (ADC) for August 2021 was 12.23. This was a 1.23 increase above our target of 11.0 and continues our annual upward trend of YTD ADC at 10.12.

FY21 YTD Medicare swing bed patient days through August were 1,901 as compared to the PY total of 2,223 (approximately -14%).

We experienced an increase in collections in August (1.3M) over July (\$1M) due to consistently higher than average census through August and July.

#### **Balance Sheet Highlights**

The operating cash balance as of August 31st was \$577K. This increase of \$364K from the July 2021 balance was primarily due to an increase in cash collections.

AR decreased \$557 from July. This was primarily due to an increase in collections.

AP decreased \$649K from July. This is reflective of \$1.1M in payments made for COVID capital items.

The 2020 filed cost report currently reflects a receivable of \$1.3M. We have also completed filing the 7/31/21 Interim rate review requested by Novitas with a current estimated receivable of approximately \$1.1M. Currently awaiting further updates from Novitas regarding the status of these two items.

#### Income Statement Highlights

Current month gross patient revenue of \$1.740M is comparable to prior year.

Current month net patient revenue of \$1737M is higher than prior year comparison largely due to an increased Medicare receivable true-up of \$914K based on the 7/31/21 filed interim rate review estimated a current receivable of \$1.1M.

Additionally, \$100K in COVID RHC funding was received in regard to the CARES Act - RHC Testing and Mitigation.

Operating expenses of \$1.283M were in line with the monthly average of \$1.256M in August. Overall YTD expenses are currently showing an increase of \$221K. This is primarily due to a \$483K increase in contract labor, reflective of COVID related market conditions affecting increased rates and staffing requirements.

#### OTHER ITEMS

12. Discussion and possible action to make a recommendation to the City Commissioners to fill the vacancy on the Mangum City Hospital Authority Board. . This vacancy can create a hardship for the board to meet if someone else is unable to be at the meetings. The board should have (5) members and only has four (4) and has been that way for a number of months.

Motion to change the Trust may allow 1 City Commissioner to be on the Mangum City Hospital Authority Board.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.  
Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Vincent  
Voting Nay: Trustee Lively

Motion did not pass as it needs to be 2/3 (66%) to pass. The votes were 3/5(60%) voting yes so it did not pass.

13. Discussion and possible action to elect a Chairman and Vice Chairman.

Motion to elect Carson Vanzant as Chairman

Motion made by Trustee Vincent, Seconded by Trustee Heiskell.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

Motion to elect Ilka Heiskell as the Vice Chairman.

Motion made by Chairman Vanzant and seconded by Trustee Vincent.

14. Discussion and possible action regarding the Saints 1st Patient Transfer Program Agreement.

Motion to approve the Saints 1st Patient Transfer Program Agreement.

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

15. Discussion and possible action regarding the UHC-RHC Participation Agreement.

Motion to approve the UHC-RCH Participation Agreement.

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

16. Discussion and possible action regarding the Cardinal Health 340B Pharmacy Contracts.

Motion to approve the Cardinal Health 340B Pharmacy Contracts.

Motion made by Trustee Heiskell, Seconded by Trustee Vanzant.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

17. Discussion and possible action regarding the Language Line Contracts.

Motion to approve the Language Line Contracts.

Motion made by Trustee Vanzant, Seconded by Trustee Lively.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

18. Discussion and possible action regarding the Carnegie Tri-County Municipal Hospital Vehicle Lease Agreement.

Motion to terminate Lease with Carnegie Tri-County Municipal Hospital Vehicle Lease Agreement.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

19. Discussion and possible action regarding the Dr. David Caley Annex lease agreement.

No Action

20. Discussion and possible action regarding the PharmaForce Payment Plan.

No Action

## **EXECUTIVE SESSION**

21. Discussion and possible action with regard to the ongoing investigation concerning Alliance Health Southwest Oklahoma's management of the Mangum Regional Medical Center with

advice of counsel, the discussions, if public, would inhibit the hospital from prosecuting or defending a claim, with possible executive session in accordance with 25 O.S. 307(B)(4).

Motion to enter executive session at 7:10 pm.

Motion made by Trustee Heiskell, Seconded by Trustee Lively.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

Chairman Vanzant declared at 8:07 pm

## **OPEN SESSION**

No Action

22. Possible action as a result of the executive session.

No action.

## **ADJOURN**

23. Motion to adjourn.

Motion to adjourn at 8:09 pm

Motion made by Trustee Vanzant, Seconded by Trustee Lively.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

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*Carson Vanzant, Chairman*

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*Billie Chilson, City Clerk*