

**Mangum Regional Medical Center
Quality and Patient Safety Committee Meeting
June 2026 Meeting Minutes**

Meeting Location: OR	Reporting Period: May 2026	
Chairperson: Dr Gilmore	Meeting Date: 06/11/2026	Meeting Time: 14:00
Medical Representative: Dr Gilmore	Actual Start Time: 1406	Actual Finish Time: 1444
Hospital Administrator/CEO: Kelley Martinez	Next Meeting Date/Time: 7/16/2026 @ 1400	

Mission: To provide our Mangum community and surrounding counties with convenient, gold-standard “dependable and repeatable” patient care, while assisting and supporting all their medical healthcare needs.

** Items in blue italics denote an item requiring a vote*

I. CALL TO ORDER				
Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Call to Order	QM	1 min	Called to order at 1406	Approval: First – K. Martinez Second– S. Hughes
II. COMMITTEE MEETING REPORTS & APPROVAL OF MINUTES				
Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Quality and Patient Safety Committee 1. <i>Approval of Meeting Minutes</i>	Meghan Smith	2 min	Meeting minutes – May 2026	Approval: First – T. Bowen Second – S. Hughes
B. Environment of Care (EOC) Committee 1. <i>Approval of Meeting Minutes</i>	Mark Chapman	2 min	Meeting minutes – May 2026	Approval: First – S. Hughes Second – P. Esparza
C. Infection Control Committee 1. <i>Approval of Meeting Minutes</i>	April Summerlin	2 min	Meeting minutes – May 2026	Approval: First – K. Martinez Second – S. Hughes
D. Pharmacy & Therapeutics (P&T) Committee 1. <i>Approval of Meeting Minutes</i>	Chelsea Church/ Lynda James	2 min	Meeting minutes – Next Meeting July	-
E. Heath Information Management (HIM)/Credentialing Committee 1. <i>Approval of Meeting Minutes</i>	Jessica Pineda/ Kaye Hamilton	2 min	Meeting Min –Will present 2 months in July	

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D. Utilization Review (UR) Committee 1. <i>Approval of Meeting Minutes</i>	Chasity Howell	2 min	Meeting Minutes – April and May 2026	Approval: First – B. Nelms Second – B. Niles
III. DEPARTMENT REPORTS				
Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Nursing/Emergency Department	Nick Walker	5 min	Blood utilization – Code Blue – Restraint – Emergent Intubations:	Director out
B. Radiology	Pam Esparza	2 min	3 / 112 repeats	0/0 Contrast reactions 1/1 Critical Test reporting
C. Laboratory	Tonya Bowan	8 min	44 – repeated labs, all critical repeats 0 - rejected specimen	
D. Respiratory Care	Heather Larsen	2 min	0 vent day Trach days, no decannulations	
E. Therapy	Christopher Larsen	2 min	Total # of Sessions Preformed 360 -PT Inpatient/Outpatient 192 -OT Inpatient 0 -ST Inpatient	22/22 Temp checks 22/22 Gait belt Obs
F. Materials Management	Cory Ross	2 min	4 - Back Orders 0 - Late Orders 0 - Recalls	
G. Business Office		2 min	DL – 99% Cost Share – 56%	
H. Human Resources	Stephanie Hughes	2 min	60 employees at end of month	
I. Environmental Services	Mark Chapman	2 min	10/10 terminal room cleans	

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J. Facility/Plant Operations	Mark Chapman	2 min	24 extinguishers checked 1 boiler checks 1 generator/transfer switch inspection 15 – filter checks 1- egress inspections	
K. Dietary	Treva Derr	2 min	Daily meal count – 31	100% on wash temps
L. Information Technology	Hank Hunt	2 min	6 high priority tickets completed 49 low priority tickets completed	
M. Strong Minds	Brittany Nelms/Brittany Niles	2 min	0 active patient	

IV. OLD BUSINESS

V. NEW BUSINESS

Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. New Business	QM	2 min		

VI. QUALITY ASSURANCE/PERFORMANCE IMPROVEMENT DASHBOARD REPORT

Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Volume & Utilization	CM	5 min	AMA: 0	
B. Case Management	CM	8 min	30 Day readmit- 0	
C. Risk Management	QM	10 min	Deaths – 1	

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		- Patient admitted to MRMC on for right lower lobe pneumonia. Patient had a past medical history of hypertension, A-Fib, debility. Patients family reported that patient was being admission to hospice at home. Family reports that patient possibly aspirated at home leading to ER visit. Due to patient's declining condition and current diagnosis, patient to admitted to MRMC. Patient continued to decline and required higher levels of oxygen support. Patient had a DNR on file. Multiple family members were at bedside. Provider discussed options, including intubation and transfer to a higher level of care. Family at bedside declined transfer and requested patient to be placed on comfort measures only on 5/4/26. Patient expired on 5/6/2026. This was an expected death. Lifeshare notified and Lifeshare declined case. Complaints 0 Grievances –.0 Workplace Violence Events –1 - While administering a suppository, the patient exhibited visible signs of pain and then escalated to agitation. After insertion of medication into patient's rectum, the patient abruptly drew back elbow and thrust into the nurse's	Other - 0 Skin tear 1: Patient obtained a new skin tear to left wrist while in bed related to fragile/thin skin. Noted by POC nurse during rounds. Bodily Injury:0
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			left upper arm with significant force. Movement appeared and directed specifically toward this nurse rather than accidental contact associated with repositioning or reflexive movement. Falls - 3 Falls w/o injury: 1 - Patient yelled from room "I slipped right out of my chair." HSS entered the room to find patient laying on the floor. Patient denies any pain. Assessment unremarkable. No new injuries apparent. VSS. Falls with Minor Injury: 1 -Patient notified staff of fall via call light system on 5/6/2026 @ 0200. Reports he fell walking to the bathroom to the bed and hit left side of the corner of his bed. Fall unwitnessed. Patient found laying in bed. Abrasion noted to left lateral side. Fall unwitnessed. Patient found laying in bed. Abrasion superficial with no bleeding noted. Falls with Major Injury: 1 - Noise heard from across the hall. Patient called out for help. RN responded immediately. Upon entering the room the patient was found sitting on floor holding hand over left eye. Patient assessed by RN for injuries and vitals obtained. Provider notified and reported to bedside to assess patient. Patient alert and oriented. Patient reported he had slipped off side of bed. Pt had a	
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			laceration to left brow and large abrasion to right elbow. Vital signs stable. Laceration required 7 sutures for repair. Delay in Care Visitor Event: Other Events: 2 - Patient reported to CEO and QM that patient's personal tablet fell off of bedside table when it was moved. The tablet screen was damaged but operational. Facility replaced tablet - Upon entering patient room, POC nurse smelled strong odor of cigarette smoke. Patient educated that there is no smoking in patient rooms or the facility. Patient cooperative with staff and verbalized understanding	
D. Nursing	CCO	2 min	Med reconciliation – Preferred Pharmacy – Hospital Formulary –	Director out
E. Emergency Department	CCO/QM	5 min	1.) ER log compliance – 2.) EDTC Data 3.) LWBS –	Director Out
F. Pharmacy & Therapeutics (P&T)	Pharmacy	2 min	Next P&T – After hours access -	

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			ADR - 0 Med errors – 1 - Patient scheduled to receive Demadex 20mg @ 1700 PO and dose was not administered. Dose was missed by point of care nurse. Education to be provided to make sure to double check EMAR at end of shift and make sure all meds are given and signed out.	
G. Respiratory Care	RT	2 min	0 unplanned decannulation 100% resp assessments 100% on Chart checks	
H. Wound Care	WC	2 min	1 wound : 1 hospital acquired wound. A blister to right heel. Wound treated by wound care team	
I. Radiology	RAD	2 min	Repeat tests: 3 CT Stroke Alert within 45 min: 0 Contrast Reactions: 0	
J. Laboratory	LAB	5 min	0 – Blood culture contaminates	
K. Infection Control/Employee Health	IC/EH	5 min	1 – Inpt HAIs 0 – MRDO 0 – VAE 0– Cdiff 1– CAUTI 0 – CLASBI ED Sepsis screens continue to improve 25/26	

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L. Health Information Management (HIM)	HIM	2 min	100% - D/C Note Compliance 100% - Progress Notes 100% - ED DC Instructions 100% - ED provider Dx	
M. Dietary	Dietary	2 min	100% - daily meal count	
N. Therapy	Therapy	2 min	Gait belt usage – 100%	
O. Human Resources (HR)	HR	2 min	90 day evals – 100% Annual evals – 100%	
P. Business Office	BOM	2 min	Cost Share Collections – 69% Med Necessity Verification – 100% Drivers Licenses – 99%	
Q. Environmental Services	EVS	2 min	10/10 on room cleans	
R. Materials Management	MM	2 min	Electronic Requisitions – 66%	
S. Life Safety	PO	2 min	Fire extinguisher Inspections - 24 Egress checks – 1	
T. Emergency Preparedness	EP	2 min	None for the reporting period	
U. Information Technology	IT	2 min		Internet outages reported and repaired at clinic. Overhead paging installed and working
V. Outpatient Services	Therapy	2 min	Temp logs – 100%	
W. Strong Minds	SM	2 min	Continuing outreach to boost patient numbers	
VII. POLICIES & PROCEDURES				
Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items

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A. Review and <i>Approve</i>	QM	10 min	HVA Assessment	Approval: 1 st K. Martinez 2 nd M. Chapman
VIII. PERFORMANCE IMPROVEMENT PROJECTS				
IX. OTHER				
X. ADJOURNMENT				
Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Adjournment	QM	1 min	There being no further business, meeting adjourned at 1444 by H. Larsen seconded by K. Martinez	

MEMBERS & INVITED GUESTS				
Voting MEMBERS				
Kelley Martinez CEO	Nick Walker CCO (Out)	Dr Gilmore (Teams)	Treva Derr Dietary Manager	Lynda James DRS
Brittany Nelms NP Strong Minds	Heather Hennessy BO Manager	Cory Ross Materials Management	Pam Esparza Radiology Manger	Mark Chapman Plant Ops/EVS
Tonya Bowen Lab Director	Stephanie Hughes HR	Brittany Niles Strong Minds	Kaye Hamilton Credentialing	Jessica Pineda HIM
Dianna Sanders Wound Care Nurse (out)	April Summerlin RN, IP	Heather Larsen Respiratory	Chris Larsen PT Director	
Non-Voting MEMBERS				
Meghan Smith QM	☐	☐	☐	☐

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Sign-In Sheet
Date of Meeting: 06/11/2026

Title	Print Name	Signature
Chairman		
Administrator		
CCO		
Quality Manager		
Respiratory Care		
Drug Room Supervisor		
Physical Therapy		
Dietary		
Case Management		
HIM		
Business Office		
Infection Control		
Radiology		
Plant Operations		
Materials Management		
Environmental Services		
Laboratory		
Human Resources		
Strong Minds		
Other		