



## **City Commission Meeting**

**December 01, 2020 at 6:00 PM**

*Mangum Welcome Center, 119 E Jefferson and City Hall Annex  
131 N Oklahoma Ave.*

## **Record of Minutes**

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*The City of Mangum Board of Commissioners will meet in Regular session on Tuesday, December 1, 2020, at 6:00 pm. This session will be held publicly in two separate locations via live videoconferencing. Mayor Scott and Commissioner Gay will be at the City Hall Annex 131 N Oklahoma Ave, while Commissioner Webb, Commissioner Reese and Commissioner Bowman will be at the Welcome Center 119 E Jefferson. Both locations will be open to the public and the session will be broadcast live on YouTube (Search YouTube for "City of Mangum"). In an effort to follow the Mayors Executive Order that prohibits gatherings of 10 or more people on City owned and operated property, we may ask that visitors move to a location that is not full, or to watch the proceedings live on YouTube. Masks are required to be worn by all those in attendance.*

### **ORDER OF BUSINESS**

#### **CALL TO ORDER**

Mayor Scott called the meeting to order at 6:15 pm.

#### **ROLL CALL AND DECLARATION OF QUORUM**

##### **PRESENT**

Commissioner Ron Gay  
Commissioner Ronnie Webb  
Commissioner Travis Reese

##### **ABSENT**

Commissioner Shelly Bowman

##### **ALSO PRESENT BY VIDEOCONFERENCE:**

Dave Andren, City Manager  
Billie Chilson, City Clerk

#### **CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Items 1 thru 3 were approved in one motion.

Motion made by Commissioner Webb, Seconded by Commissioner Reese.  
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

1. Discussion and possible action to approve the minutes from the special session on November 4, 2020
2. Approve November 2020 Claims.
3. Approve December 2020 estimated payroll.

### **FURTHER DISCUSSION**

*Consideration of any items removed from the consent agenda.*

### **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

### **REPORTS**

4. Presentation of the Fiscal Year 2020 audit from Jana Walker.

Jana Walker presented the FY 2020 audit.

5. Financial report from Dave Andren. City Manager.

Sales Tax is up by 19.62% from last month and up by 12.40% from the same month last year. The use tax is up by 2.62% from last month and down by 11.09% from the same month last year. Other revenues are down by 30.10% from last month and down by 32.49% from the same month last year. Transfers-in from MUA are the same as last month and down 27.90% from the same month last year. Overall revenues are \$166,994.66, which is down by 2.27% from last month and down 18.75% from same month last year. Expenditures are \$145,405.11 which is up by .34% from last month and down by 24.05% from the same month last year. Leaving the fund balance for the month at a positive \$21,589.55.

MUA Revenues were \$370,555.94 which is down by 25.25% from last month and down by 13.58% from the same month last year. MUA expenditures were \$389,961.15 which is down by 7.76% from last month and down by 0.97% from the same month last year. Leaving the fund balance for the month a positive \$19,405.21.

Balance of Revenues vs. Expenditures from July 2020 to October 2020.

General Government: \$79,154.92

Mangum Utility Authority: \$157,827.82

6. Financial reports for all funds from October 2020.

### **ORDINANCES & RESOLUTIONS**

7. Discussion and possible action to approve Resolution no. 2021-20; Budget Adjustment for MUA Fund, increasing the Wastewater Department by \$2,500 to cover the cost of a DEQ fine received on November 19th, 2020.

Approve Resolution no. 2021-20

Motion made by Commissioner Reese, Seconded by Commissioner Webb.  
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

## OLD BUSINESS

## OTHER ITEMS

8. Discussion and possible action to approve a bid for the purchase of six sets of bunker gear for the Fire Department. Current bunker gear is set to expire in October of 2021. The City originally budgeted \$12,000 to purchase four new sets every year and the fire department has raised an additional \$4,900 to purchase a total of six sets to cover the full time fire fighters. Six additional sets will be budgeted for in FY2022 and three more in FY2023 to cover the volunteers. Current bids are from Delta Fire and Safety of Texas (\$16,642) and from Chief Fire and Safety (\$18,408), both bid sheets are included in the Commission Packet for review.

Approve the bid from Delta Fire and Safety in the amount of \$16,642.00.

Motion made by Commissioner Webb, Seconded by Commissioner Reese.  
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

9. Discussion of the possibility to enter into a Memorandum Of Understanding as a partnering agency with the Oklahoma State Department of Human Services, with possible action to be taken at a later meeting.

Ronnie Webb talked about Department of Human Services Office closing. They are looking for someplace to able to park vehicles. Looking for places for them to keep the children that are taken away from the home. Talked about how they could work with the communities to make everything work.

The City Manager and Ronnie Webb will be working together to see what might be available that the City can help with.

10. Discussion and possible action to approve the recommendation from the Library Board to appoint Terri Crabb to fill the unexpired term from Brenda Scott and Gayle Snipes to replace Blake Bratton whose term expires on December 31, 2020. The term for Terry Crabb's term would be through December 2022 and Gayle Snipes would be through December 2025.

Approve the recommendation from the Library Board to appoint Terry Crabb and Gayle Snipes.

Motion made by Commissioner Gay, Seconded by Commissioner Reese.  
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

11. Discussion on the Hospital Roof and determining primary responsibility for the costs associated with replacing it.

Dave Andren, City Manager gave an update on what needs to be done to get the roof replaced at the Hospital.

More information is needed.

**OPEN SESSION**

**STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

None.

**NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

**MOTION TO ADJOURN**

Adjourn at 7:25 pm

Motion made by Commissioner Reese, Seconded by Commissioner Webb.

Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

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*Mary Jane Scott, Mayor*

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*Billie Chilson, City Clerk*