



# Minutes

## Mangum City Hospital Authority Session

### January 28, 2025 at 5:30 PM

City Administration Building at 130 N Oklahoma Ave.

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*The Trustees of the Mangum City Hospital Authority will meet in regular session on January 28th, 2025 at 5:30 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

#### **CALL TO ORDER**

Vice Chairman Lively called the meeting to order at 5:30pm.

#### **ROLL CALL AND DECLARATION OF A QUORUM**

##### **PRESENT**

Trustee Cheryl Lively  
Trustee Michelle Ford  
Trustee Lisa Hopper  
Trustee Ronnie Webb

##### **ABSENT**

Trustee Carson Vanzant

#### **CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve consent agenda items 1-7 as presented. Removing item 8.

Trustee Hopper asks if it is just an 'update' for item #8 on the agenda.

Motion to approve number 8 after discussion.

Motion made to approve by Trustee Hopper, Seconded by Trustee Ford.

Voting Yea: Trustee Webb

Voting Abstaining: Trustee Lively

1. Approve December 17, 2024, regular meeting minutes as present.
2. Approve December 2024 Clinic Report.
3. Approve November 2024 Medical Staff Minutes
4. Approve November 2024 Quality Report
5. Approve December 2024 Quality Report

6. Approve December 2024 CCO Report.
7. Approve December 2024 CEO Report.
8. Approve the following forms, policies, appointments, and procedures previously approved, on 01/16/2025 Quality Committee and on 01/23/2024 Medical Staff.

**Discussion and Possible Action to Approve the Policy and Procedure:** MRMC-2025 Hazard Vulnerability Assessment

**Discussion and Possible Action to Approve the Policy and Procedure:** MRMC-2024 Security Risk Assessment

**Discussion and Possible Action to Approve the Policy and Procedure:** MRMC-2024 HIPAA Security Walkthrough.

**Discussion and Possible Action to Approve the Policy and Procedure:** MRMC-2024 SAFER Guides

**Discussion and Possible Action to Approve the Policy and Procedure:** MRMC-ITS-041-Secure Messaging Policy

**Discussion and Possible Action to Approve the Policy and Procedure:** MRMC-BSO-0XX-Self-Administered Drug Policy

**Discussion and Possible Action to Approve the Policy and Procedure:** MRMC-CLP-006- Pain Screening, Assessment and Management Policy

**Discussion and Possible Action to Approve the Policy and Procedure:** MRMC-FMNR-013-Consent/Declination for Blood & Blood Products

**Discussion and Possible Action to Approve the Policy and Procedure:** MRMC-FMNR-030-Patient Post-Fall Review Form

**Discussion and Possible Action to Approve the Policy and Procedure:** MRMC-NUR-009\_Blood Product Administration Policy

**Discussion and Possible Action to Approve the Policy and Procedure:** MRMC-NUR-010-Emergency Release of Blood Policy.

**Discussion and Possible Action to Approve the Policy and Procedure:** MRMC-FMHP-018- Patient Privacy

**Discussion and Possible Action to Approve the Policy and Procedure:** RHC-039-School Physicals.

**Discussion and Possible Action to Approve the Policy and Procedure:** RHC-038- Clinic Financial Assistance Policy

**Discussion and Possible Action to Approve the Policy and Procedure:** FMED-014-Inclusion/Exclusion Criteria for IV Thrombolytic Therapy in Ischemic Stroke.

**Discussion and Possible Action to Approve the Policy and Procedure:** FMED-014 Inclusion/Exclusion Criteria for IV Tenecteplase in Ischemic Stroke

**Discussion and Possible Action to Approve the Policy and Procedure:** FMED-015-Nursing Bedside Swallow Screen

**Discussion and Possible Action to Approve the Policy and Procedure:** FMED-016- Emergency Department Stroke Alert Audit.

**Discussion and Possible Action to Approve the Policy and Procedure:** EDPR-002- Stroke Alert Standing Orders

**Discussion and Possible Action to Approve the Policy and Procedure:** EMD-009 Stroke Alert and Management Policy

**Discussion and Possible Action to Approve the Policy and Procedure:** EMD-045- Administration of Tenecteplase in Acute Ischemic Stroke.

**Discussion and Possible Action to Approve the Policy and Procedure:** EMD-021- Administration of Intravenous (IV) Thrombolytic Therapy in Acute Ischemic Stroke

**Discussion and Possible Action to Approve the Policy and Procedure:** FMED-013- VAN Emergent Large Vessel Occlusion Screening Tool

**Discussion and Possible Action to Approve the Policy and Procedure:** FMED-045- Tenecteplase in Acute Ischemic Stroke Dosing Recommendations

**Discussion and Possible Action to Approve the Policy and Procedure:** FMED-046- Vital Signs and Neuro Check Flow Sheet

**Discussion and Possible Action to Approve the Policy and Procedure:** FMED-047-Stroke Alert Protocol/Algorithm

**Discussion and Possible Action to Approve the Policy and Procedure:** Tenecteplase in Acute Ischemic Stroke Recommendations Reconstitution, Administration & Dosing.

**Discussion** related to HIM Delinquencies-none to report.

## **FURTHER DISCUSSION**

None.

## **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

## **REPORTS**

### 9. Financial Report for November 2024

November and December 2024 financials were both presented. The average daily census for November was 7.4 and December was 9.06. Acute payers mix for Medicare and Medicare managed care for November was 78% and December for 81%. YTD swing bed payer mix was 88% for Medicare and 11% for Medicare managed care. The operating

margin was a loss of \$115,000.00 for November and \$343,000.00 for December. The YTD monthly average ended at a loss of \$56,000.00 per month. Operating expenses were 1.5 million for both November and December, which were up \$32,000.00 from the YTD monthly average. Cash on hand for the end of November was \$545,000.00, which was 10.9 days. December was \$418,000.00, which is 8.7 days cash on hand.

For the clinic the average number of visits per day was 6.63 for November and 6.73 for December. Revenue for the clinic ended at \$336,000.00 and operating expenses were \$789,600.00, resulting in a net loss of \$453,000.00.

Trustee Webb asks why it is such a high loss; the answer was that it was right in line for the clinic for the last 4 years.

Trustee Hopper asks what the value of keeping the clinic open or the rule of keeping the clinic open with it being such a loss. She asks at what point is enough enough, for so much loss.

Kelley says that they will be looking at the loss and reasons and try to maybe move the locations of the clinic.

Trustee Lively says that their numbers are what they are because people cannot get in for appointments and so they go next door.

Trustee Lively states that changing locations will not help.

#### 10. Financial Report for December 2024

### OTHER ITEMS

11. **Discussion and Possible Action to Approve** the Agreement for provision & maintenance of Durable Medical Equipment between Tecumseh Oxygen & Medical Supply a Holding of Cohesive Health Care and Mangum Regional Medical Center.

Kelley explains that the agreement utilizes everything at once and that is the only benefit. Trustee Hopper asks if that is the one Cohesive owns.

Trustee Webb asked if it's exclusive on using them or not. Kelley explains there is nothing saying we must use them. Trustee Webb is asking what the benefit is compared to what is already in place. The current one is \$66.00 a day and Tecumseh is \$40.00 a day and allows more availability of equipment.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Hopper.  
Voting Yea: Trustee Ford, Trustee Hopper, Trustee Webb  
Voting Nay: Trustee Lively

**12. Discussion and Possible Action to Approve 2025 MRMC Budget.**

The budget has a 26% increase and 16.1 million in operating expenses.

The management fees wouldn't get paid to Cohesive to the expense line.

Motion to approve.

Motion made by Trustee Ford, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb

**13. Discussion and Possible Action to Approve 340B Compliance Partners-Consulting Agreement to provide a yearly 340B mock audit, assist with policy and procedure review with recommendations based on the 340B program.**

Kelley speaks explaining that it is just a yearly update, no changes, just an update.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb

**14. Discussion and Possible Action to terminate the 340B Contract Pharmacy Services Agreement between MRMC and Granite Drug Co.**

Kelley explains that Granite does not want to take generic 340B. Trustee Webb asks if it can just stay in effect and use someone else. Kelley says no, we have to cancel the contract. Trustee Hopper asks if it will affect any patients and Kelley states that it is very very low effect.

Motion to approve.

Motion made by Trustee Hopper, Seconded by Trustee Ford.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb

**15. Discussion and Possible Action to Approve the Mangum Family Clinic/Spark light renewal agreement for internet services**

Mr. Kendall suggests doing item #17 and then moving back to this line item.

After discussing item #17, motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb

**16. Discussion and Possible Action to Approve the Part-time Lease of the Mangum Family Clinic between the Mangum Family Clinic and Integris Cardiovascular Physicians, LLC.**

Kelley says that the lease is for Dr. Gibson, and they receive \$217.00 per month for her to do clinic. Trustee Hopper asks if she has a lot of patients. Kelley says she is very productive when she is there.

Motion to approve.

Motion made by Trustee Hopper, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb

**17. Discussion and Possible Action** with regard to the operations of Mangum Family Clinic

Trustee Webb comments that people have established their providers and would rather wait to be seen. Trustee Ford asks if they keep a record of everyone seen and every loss they have. Trustee Webb explains that we need to remain consistent, and we need to try to keep a good relationship with customers and that every time the customers see someone different, they need to explain again and again their problems. Trustee Webb says even though they do have good advertising, he says there is other problems that needs to be looked into. Trustee Webb asks if they have any ideas of what the future holds of the clinic. Kelley says if the annex can even be a clinic, that is their thought but there is a lot of information needed to get it figured out. Kelley states the last thing they want to do is close it. Trustee Webb asks what the return rate is with new patients & Trustee Hopper asks what the staff level is. Kelley and says, 4 employees

Motion to table it until March 25, 2025.

**18. Discussion on whether the roof repair to the Mangum Regional Medical Center constitutes an "emergency" for purposes of the notice and bid requirements under the Public Competitive Bidding Act of 1974.**

Mr. Kendall explains that he has provided the memorandum and explains that this has been an issue and conversations have been brought up for a while. He explains that we should not declare it an emergency due to the previous conversations. Trustee Webb asks him what will happen if it floods, and it hasn't flooded prior and asks if it's then considered an emergency. Mr. Kendall explains that no, because it is not an unforeseen event, and we need to follow the bid requirements under the state bidding act. Mr. Kendall explains that it was brought up in 2018 and several years after and that we can't constitute this as an emergency.

No action.

**19. Discussion and possible action to approve the contract between Fox, Drechler, and Brickley, Inc., and the Mangum City Hospital Authority to provide engineering and inspection services related to the repair and replacement of the Mangum Regional Medical Center's Roof. Such services include ensuring compliance with Oklahoma's Public Competitive Bid Act, including handling all bid packets, statutory notices, and inspection of the project to ensure compliance with the approved building plans and relevant laws or regulations.**

Mr. Kendall says we need to hire an architect to make bid packets and handle inspection. We need to be sure we have all the insurance in place. He explains that he has been in contact with them, and they have argued back & forth regarding an architect really needs involved. Mr. Kendall disagrees and says if we get an architect involved that it will be faster and more efficient.

Trustee Webb states that we can consider this item under new business.

No action.

20. Discussion and possible action to authorize Fox, Drecherl, and Brickley, Inc., or other designated representative, to solicit bids in accordance with the building specifications approved by the insurance adjuster and set a date certain for bids to be received and approved.

No action.

## **EXECUTIVE SESSION**

21. Discussion and possible action to enter into executive session for the review and approval of **medical staff privileges/credentials/contracts** for the following providers pursuant to 25 O.S. § 307(B)(1):

No executive needed.

## **OPEN SESSION**

22. Discussion and possible action to come out of executive session.

None.

## **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, Hospital CEO, City Attorney or Hospital Employees*

None.

## **NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

None.

## **ADJOURN**

*Motion to Adjourn*

Motion to adjourn at 6:27pm.

Motion made by Trustee Hopper, Seconded by Trustee Webb.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb

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*Carson Vanzant, Chairman*

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*Steve Kyle, Secretary*