



Special Mangum Utility Authority Meeting

June 11, 2024 at 6:00 PM, or immediately following City Commission
City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Trustees of the Mangum Utility Authority will meet in a special session on June 11, 2024, immediately following the City of Mangum Commission meeting for such business as shall come before said Trustees.

CALL TO ORDER

Chairman Menasco called the meeting to order at 9:15pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Trustee Michelle Huckabay
Chairman Jackie Menasco
Trustee Dixie Peterson
Trustee Mark Chapman

ABSENT

Trustee Judith McCaslin

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Motion to approve consent agenda items as presented.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

1. Approve May 7, 2024 Meeting Minutes as presented.
2. Approve April 2024 Financials for all funds.
3. Approve May 2024 claims.
4. Approve June estimated payroll.

FURTHER DISCUSSION

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

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None.

ORDINANCES & RESOLUTIONS

OTHER ITEMS

5. Discussion and possible action regarding the approval of a non-exclusive facilities license agreement between the City of Mangum and Chisolm Broadband to allow Chisolm to mount broadband internet equipment at the top of each of the City's water towers

Chisolm Broadband is requesting to use the water towers to provide internet for mostly out of the city area in Mangum. They are wanting to extend coverage to the areas that Dobson Fibers isn't reaching. Erma asks them if they city employees will need to do anything with their project. Answered no.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

6. Discussion and possible action regarding accepting the payment of \$83,245.00 from the Purplewave Auction of items declared surplus on February 5, 2024, with such proceeds being distributed as follows: Golf - \$15,205 Police - \$13,700 Parks/Cemetery - \$8,350 Streets - \$7,100 Electric - \$4,625 Water - \$25,575 Shop - \$3,155 Recycle \$3,125 Animal Control - \$300 General - \$2,110

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

7. Discussion and possible action regarding paying the invoice in the amount of \$5,185 to RSMeacham CPA & Advisor for work on the FY23 Audit.

Erma Mora explained that Meacham's goes into our software and pulls the work for the actual auditors. She informs the board that while she was out on medical, they did a lot of work and that is the invoice for 2 years they are doing.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

8. Discussion and possible action regarding soliciting bids from all banking institutions within the City of Mangum for competitive rates and authorization to allow the City Manager to withdraw and deposit funds with the banking institutions that provides the best rates for the City's depository accounts.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

9. Discussion and possible action regarding authorizing a credit on Gary Parton's bill in the amount of \$263.73 due to the City billing Mr. Parton for two poly carts instead of one. The

credit amount is the amount Mr. Parton paid in excess of one poly cart over a 12-month period.

10. Discussion and possible action regarding paying the City of Altus invoice in the amount of \$3,200 for use of Altus's sewer equipment.

Erma Mora explains that there was a major sewer backup & their equipment was broke down. Town of Granite wasn't available to help and Altus offered to help. Altus gave the City a discount rate for helping for 2 1/2 days.

11. Discussion and possible action regarding approving the water tower inspection and cleaning in the amount of \$6,300 from Inland Potable Services for the cleaning and removal of up to three inches of sediment, interior and exterior inspection, a written report, and video of the dive.
12. Discussion and possible action regarding the approval of Invoice #223009-7 from Myers Engineering in the amount of \$1,774.05 for sanitary sewer main and wastewater treatment project.

Motion to approve paying invoice #223009-7

13. Discussion and possible action regarding approving Invoice #223138-3 from Myers Engineering in the amount of \$2,790.00 for assistance with the DWSRF Water Replacement and Disbursement Form.

Motion to approve invoice #223138-3

14. Discussion and possible action to approve the use of \$23,275.00 in ARPA funds to be paid out as Department Head Bonuses, Longevity pay, Hire of Bonuses, etc. per the City Managers request.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

EXECUTIVE SESSION

15. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee. Specifically, to discuss details regarding the Interim City Manager, In accordance with 25 O.S. 307(B)(1).

No executive needed.

OPEN SESSION

16. Discussion and possible action in regard to executive session, if needed.

Motion made to put Erma Mora as full-time City Manager effective July 1st, 2024.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

EXECUTIVE SESSION

17. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee. Specifically, to discuss details regarding the City Attorney In accordance with 25 O.S. 307(B)(1).

No executive needed.

OPEN SESSION

18. Discussion and possible action in regard to executive session, if needed.

No action.

EXECUTIVE SESSION

19. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee. Specifically, to discuss details regarding the Interim City Clerk In accordance with 25 O.S. 307(B)(1).

No executive session.

OPEN SESSION

20. Discussion and possible action in regard to executive session, if needed.

Motion to put Codi Gutierrez as the Interim City Clerk effective July 1st, 2024.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

None,

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

None.

ADJOURN

Motion to Adjourn

Posted at 4:00p.m. on June 7, 2024 by City Clerk.

Jackie Menasco, Mayor

Erma Mora, City Clerk