



Minutes

Mangum City Hospital Authority Session

June 25, 2024 at 5:00 PM

City Administration Building at 130 N Oklahoma Ave.

The Trustees of the Mangum City Hospital Authority will meet in regular session on June 25th, 2024, at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.

CALL TO ORDER

Trustee Vanzant calls the meeting to order at 5:03pm.

ROLL CALL AND DECLARATION OF A QUORUM

PRESENT

Trustee Cheryl Lively
Trustee Michelle Ford
Trustee Carson Vanzant
Trustee Lisa Hopper arrived at 5:05pm.

ABSENT

Trustee Ronnie Webb

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Motion to approve items 1-5. Cheryl Lively is asking for quality minutes. Quality minutes were pulled due to not being passed. Medical staff.

Ford is asking about the policy for financial assistance and they need to review anything further.

Motion to approve item 6 after further discussion.

1. Approve May 28, 2024 regular meeting minutes as present.
2. Approve May 2024 Medical Staff meeting minutes as presented.
3. Approve May 2024 Clinic Report.
4. Approve May 2024 CCO Report.
5. Approve May 2024 CEO Report

6. Approve the following forms, policies, appointments, and procedures previously approved _____ through Corporate Management, on June 13, 2024 Quality Committee and on June 20, 2024 Medical Staff.

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-Moderate Sedation Audit Tool

Discussion and Possible Action to Approve the Policy and Procedure: After Sedation Education for Child

Discussion and Possible Action to Approve the Policy and Procedure: After Sedation Education for Adult

Discussion and Possible Action to Approve the Policy and Procedure: Moderate Sedation Procedure-Nursing

Discussion and Possible Action to Approve the Policy and Procedure: Consent for Moderate Sedation

Discussion and Possible Action to Approve the Policy and Procedure: Moderate Sedation Self Study Guide

Discussion and Possible Action to Approve the Policy and Procedure: Moderate Sedation Policy

Discussion and Possible Action to Approve the Policy and Procedure: MRMC- Hospital Financial Assistance Policy

Discussion related to HIM Delinquencies

FURTHER DISCUSSION

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

REPORTS

7. Financial Report for May 2024

Dennis Boyd goes over financials for May 2024.

Trustee Lively asked if that is the actual money we have in our account. Cheryl Lively asked if they are allowed to stay in the swing bed if they have COVID. There was discussion about the clinic and whether it is causing a loss with the hospital. There was further discussion whether there may ever be a profit and what can be done to help this. There is a new internal medicine physician that will be in the clinic 2 days a week in the next few months. The hospital is looking at ways to promote his arrival.

May 2024 Financial Statement Overview

Statistics

The average daily census (ADC) for May 2024 was 10.97-(Year-To-Date 11.47 PY fiscal year end of 11.47)

Year-To-Date Acute payer mix was approximately 70% MCR/MCR Managed Care combined & lower than the prior fiscal year end of 79%.

Year-To-Date Swing Bed payer mix was 91% MCR & 8% MCR Managed Care. For the prior year end those percentages were 90% & 10%, respectively/

Balance Sheet Highlights

The cash balance as of May 31, 2024, inclusive of both operating & reserves, was \$1,230M. This increase of \$234K from April 30, 2024, balance was primarily due to a decrease in disbursements.

Days cash on hand, inclusive of reserves, was 26.8 based on May expenses.

Net AR decreased by \$318K from April.

Cash receipts were \$372K less than in the previous month (\$1.6M vs \$1.2M).

The Medicare principal balance decreased by \$50K due to ERS loan payments.

Income Statement Highlights

Net patient revenue for May 2024 was \$1.26 M, which is approximately a decrease of \$92K over the prior month.

Operating expenses, exclusive of interest & depreciation, were \$1.39M.

340b REVENUE WAS \$7k IN May, a decrease of \$4K from the prior month. YTD revenue was \$87K. Net profit from this service line YTD is \$23K.

Clinic (RHC) Income Statement Highlights-actual & projected (includes swing bed rounding):

Current month average visits per day=	6.5
Projected operating revenue (YTD)=	\$158K
Projected operating expenses (YTD)=	\$704K
Projected operating loss (YTD)=	-\$566K

OTHER ITEMS

8. Discussion and Possible Action to Approve OFMQ work order to provide medical record review of 12 charts.

Martinez explained that they do this for the hospital every year. They provide a service for case review or peer review which must be done as a condition of participation. They will do the minimum of 12 records for \$350 a month for a 12-month term. This is the same amount that was paid last year.

Motion made by Trustee Ford, Seconded by Trustee Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper

9. Discussion and Possible Action to Approve: The Health Industry Business Communications Council application to obtain a Health Industry Number

Kelly states they will file that on the credit card and will help with the 340B participation program. This is a license that the hospital will apply for. It is a number that will help the hospital with their 340B prescription discount program. The hospital will have to be a part of this to be able to add a secondary pharmacy for the hospital and to add Puckett's and Granite Drug as 340B participants because we must have two now. Martinez confirmed this will be under Mangum Regional, not Cohesive. This will be \$100 initial cost and \$50 renewal. The hospital had it before but failed to renew it after COVID.

Motion to approve.

Motion made by Trustee Hopper, Seconded by Trustee Ford.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper

10. Discussion and Possible Action to Approve: MRMC/TruBridge Cloud services agreement for cloud computing.

Kelly explains that they have servers that are at end of life. He states TruBridge will provide services offsite in a cloud version. Cost is \$500 initial setup, then \$150 per month for 3 years. This will keep the hospital from having to purchase servers and having to support them. Vanzant asked if there have been tests run to make sure the current computer configuration is supported and enough bandwidth. Martinez stated he is not IT, they are switching from AT&T to Sparklight and will have 1 gig.

Motion to approve.

Motion made by Trustee Lively, Seconded by Trustee Ford.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper

Voting Nay: Trustee Vanzant

11. Discussion and Possible Action to Approve: MRMC and Port 53 Technologies agreement for PenTesting subscription.

Martinez confirmed the cost for the hospital is \$480 for 25 hits. This will be a 1-year contract.

Motion to approve.

Motion made by Trustee Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper

12. Discussion and Possible Action to Approve: Sparklight Business Service Agreement for internet and modem services.

The current cost with AT&T is \$510 a month. The deal Skarklight has will be a 36-month agreement for \$125 per month with a higher speed.

Motion to approve.

Motion made by Trustee Lively, Seconded by Trustee Ford.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper

13. Discussion and Possible Action to Approve: Southwest Medical Quotation for Defibrillator Equipment.

Martinez discussed that the current defibrillators are very old and they are unable to get batteries for them. The Hospital needs to purchase new ones and brand new are around \$25000. This quote is for 2019 defibrillators at \$5800 each and the previous company quoted 2014 defibrillators at \$6800 each. Southwest will never sunset theirs, they will just update the software. There is also a 2-year parts and services included in the agreement.

Motion to approve.

Motion made by Trustee Hopper, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper

14. Discussion and Possible Action to Approve: Heartland Pathology Consultants Agreement for Laboratory Directorship Services

The hospital is required to have a pathologist for the Laboratory Director and they will also consultants. This will be at the same cost as last year, \$1000 per month.

Motion to approve.

Motion made by Trustee Hopper, Seconded by Trustee Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper

15. Discussion and Possible Action to Approve the Grant Application for Enhanced Mobility for Seniors and Individuals with Disabilities (Federal Transit Administration (FTA) Section 5310)

This Grant will help us purchase the van for Strong Minds. They will pay 85% and the hospital will pay 15%. The van can also be used for other services for the hospital like taking swing bed patients to and from doctor and specialist appointments. Grant due date is July 1 so we need to act quickly. Just looking for approval to apply for the grant.

Motion to approve.

Motion made by Trustee Vanzant, Seconded by Trustee Ford.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper

EXECUTIVE SESSION

16. Discussion and possible action to enter into executive session for the review and approval of medical staff privileges/credentials/contracts for the following providers pursuant to 25 O.S. § 307(B)(1):

- Credentialing

- o Schedule 1 list of providers for DIA services

Motion to enter into executive session 5:52pm.

Motion made by Trustee Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper

Corry Kendall declares out of executive session at 5:58pm.

OPEN SESSION

17. Discussion and possible action regarding executive session, if needed.

Motion made to approve credentialing.

Motion made by Trustee Vanzant, Seconded by Trustee Ford.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, Hospital, City Attorney or Hospital Employees

None

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

None.

ADJOURN

Motion to Adjourn

Motion made by Trustee Vanzant, Seconded by Trustee Ford.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper

Carson Vanzant, Chairman

Codi Gutierrez, City Clerk