

Mangum Regional Medical Center  
Medical Staff Meeting  
Thursday  
June 20, 2024

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director  
Laura Gilmore, MD  
Absent:  
Guest:

ALLIED HEALTH PROVIDER PRESENT:

Mary Barnes, APRN-CNP  
David Arles, APRN

NON-MEMBERS PRESENT:

Kelley Martinez, RN, CEO  
Chelsea Church, PharmD  
Nick Walker, RN, CCO  
Meghan Smith, RN, Infection Control  
Lynda James, LPN, Pharmacy Tech

1. Call to order
  - a. The meeting was called to order at 1:26 pm by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
  - a. The minutes of the May 23, 2024, Medical Staff Meeting were reviewed.  
**i.Action:** Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
  - a. None
4. Report from the Chief Executive Officer
  - a. Cohesive has signed a new MD to work in Carnegie and Mangum clinic.

- Operations Overview
  - We continue to have an ad posted for a Licensed Counselor for the Strong Minds program.
  - Patient rounds continue to provide positive feedback from our patients.
  - Looking at clinic collections for May we collected a total of \$1,801.44 at time of service.
  - The hospital collected \$11,946.30 in copays and collections for the month of May.
  - Conversations are ongoing over roof repairs.
  - We continue with improvements around the clinic and the hospital.
  - We continue to plan events for hospital and clinic staff. Written report remains in the minutes.

## 5. Committee / Departmental Reports

### a. Medical Records

1. Checking that ERs are completed and correct with patient's information.
2. Correcting patient information that was entered incorrectly at registration. This will prevent patient charts from being held until corrected.

Written report remains in the minutes.

### b. Nursing

#### Patient Care

- MRMC Education included:
  1. Updates regarding TruBridge documentation for nursing staff.
  2. Central supply updating floor stock based on nursing recommendations.
- MRMC Emergency Department reports 0 patients Left Without Being Seen (LWBS).
- MRMC Laboratory reports 0 contaminated blood culture set(s).
- MRMC Infection Prevention reports 1 CAUTI.
- MRMC Infection Prevention report 0 CLABSI.
- MRMC Infection Prevention reports 6 HAI, or 1 MDRO for the month of May.

#### Client Service

- Total Patient Days decreased with 342 patient days in May 2024 as compared to 358 patient days in April 2024. This represents an average daily census of 11.0. In addition, MRMC Emergency Department provided care to 144 patients in May 2024.

- MRMC Case Management reports 30 Total Admissions for the month of May 2024.
- May 2024 COVID-19 Stats at MRMC: Swabs (0 PCR & 20 Antigen) with 0 Positive.

Preserve Rural Jobs

- Nursing meeting scheduled for June 26, 2024.
- MRMC has LPN position open,
- Patients continue to voice their praise and appreciation for the care received at MRMC. We continue to strive for excellence and improving patient/community relations.

Written report remains in minutes.

c. Infection Control

- Old Business
  - a None
- New Business
  - a. N/A
- Data:
  - a, N/A
- Policy & Procedures Review:
  - a. Corporate Policy & Review Committee is currently looking at all policies associated with Influenza Vaccines.
- Education/In Services
  - a. Monthly EPIC meeting for IP education.
  - b. Weekly Call with Corp. IP.
  - c. Weekly Lunch and Learns.
  - d. Staff education
- Updates: No updates at this time.
- Annual Items:
  - a. Completed March 2023
  - b. ICRA approved by Board March, 2024.

Written report remains in minutes.

d. Environment of Care and Safety Report

- i. Evaluation and Approval of Annual Plans –
- i.i. Old Business - -

- a. Chrome pipe needs cleaned and escutcheons replaced on hopper in ER- could not replace escutcheons due to corroded piping in wall – capped off leaking pipe under the floor to stop leak – hopper will be covered – remodel postponed.
- b. ER Provider office flooring needing replaced. Tile is onsite.- Remodel is postponed.

- c. Damaged ceiling tile in patient area due to electrical upgrade-will need more tile to complete. - - No tile in stock at Lowes. Tile picked up 5/08/2024.
  - d. Replace ceiling tile that do not fit properly – will need more tile to complete. No tile in stock at Lowes. – Tile picked up 5/08/2024.
  - e. EOC, EM and Life Safety Plans will be evaluated and approved in the June EOC meeting.
  - f. Add additional sanitizer dispensers in patient wing – will need more dispensers.- - 3 Additional dispensers have been delivered. Complete 4/25/2024.
- i.i.i. New Business
  - a. None.

Written report remains in minutes.
- e. Laboratory
  - i. Tissue Report – None – May, 2024 – Approved
  - i.i. Transfusion Report – May, 2024 – Approved

Written report remains in minutes.
- f. Radiology
  - iv. There was a total of – 165 X-Rays/CT/US
  - i.i. Nothing up for approval
  - i.i.i. Updates:
    - o No updates

Written report remains in minutes.
- g. Pharmacy
  - i. Verbal Report by PharmD.
  - i.i. COVID-19 Medications-Have 1 dose of Bebtelovimab, 30 doses of Remdesivir and 18 Paxlovid doses in-house.
  - i.i.i. P & T Committee Meeting – P&T Committee Meeting Minutes for March 28, 2024 were approved/signed at the P&T Committee Meeting held on June 13, 2024. These minutes are included in this month’s Medical Staff Minutes.
  - iv. Solu-Medrol has been added to the shortage list. We have plenty in house at this time.

Written report remains in the minutes.
- h. Physical Therapy
  - i. No report.
- i. Emergency Department
  - i. No report
- j. Quality Assessment Performance Improvement Risk

- Risk Management
  - Grievance –
  - - Fall with no injury
  - - Fall with minor injury
  - – Fall with major injury
  - Death –
  - AMA/LWBS –
- Quality
  - Quality Minutes from previous month included as attachment.
- HIM – H&P –H&P completion  
Progress Note completion –
- Med event – P&T reports quarterly
- Afterhours access was – P&T reports quarterly
- Compliance  
Quality Minutes for April, 2024  
were rejected in the Medical Staff Meeting and sent back to Quality for amendments. The amended minutes will then be presented for approval in the July Quality Meeting and Medical Staff Meeting.  
There will be two months of data to be approved at the Medical Staff Meeting in July, 2024.
- k. Utilization Review
  - i. Total Patient days for May:
  - i.i. Total Medicare days for May:
  - i.i.i. Total Medicaid days for May:
  - iv. Total Swing Bed days for May:
  - v. Total Medicare SB days for May:
 May's report will be given next month.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports for May, 2024.

## 6. New Business

- a. Review & Consideration of Approval of Policy & Procedures: MRMC – Moderate Sedation Audit Tool
  - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC – Moderate Sedation Audit Tool.
- b.Review & Consideration of Approval of Policy & Procedure: MRMC – After Sedation Education for Child
  - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC - After Sedation Education for Child.
- c.Review & Consideration of Approval of Policy & Procedure: MRMC – After Sedation Education for Adult

- i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC – After Sedation Education for Adult
- d.Review & Consideration of Approval of Policy & Procedure: MRMC - Moderate Sedation Procedure – Nursing
- i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC - Moderate Sedation Procedure – Nursing.
- e.Review & Consideration of Approval of Policy & Procedure: MRMC – Moderate Sedation Procedure - Provider
- i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC - Moderate Sedation Procedure – Provider.
- f.Review & Consideration of Approval of Policy & Procedure: MRMC – Consent for Moderate Sedation
- i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC - Consent for Moderate Sedation.
- g.Review & Consideration of Approval of Policy & Procedure: MRMC – Moderate Sedation Self Study Guide
- i.Motion:** made by John Chiaffitelli, DO, Medial Director, to approve MRMC – Moderate Sedation Self Study Guide.
- h.Review & Consideration of Approval of Policy & Procedure: MRMC – Moderate Sedation Policy
- i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC – Moderate Sedation Policy.
- i.Review & Consideration of Approval of Policy & Procedure: MRMC – Hospital Financial Assistance Policy
- i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC – Hospital Financial Assistance Policy.
- j. Discussion: ER Providers checking PMP for all Patients and the Documentation  
Discussed the fact that providers are required to check the Oklahoma PMP and document that they have checked it in CPSI. This includes any person they feel is under the influence or at risk of withdrawal or overdose, along with any patient that will be prescribed a controlled substance or given a controlled substance while in the ER. The providers need to be educated on the steps necessary to document this in CPSI. The report component of CPSI captures it if they click on the button during medication reconciliation. Evidently, there are some that are not being documented correctly and not captured on the report.  
There is an education needed for all providers.

## 7. Adjourn

- a. Dr Chiaffitelli made a motion to adjourn the meeting at 1:47 pm.

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Medical Director/Chief of Staff

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Date

