



Mangum Utility Authority Meeting

November 05, 2024 at 6:00 PM, or immediately following City Commission

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Trustees of the Mangum Utility Authority will meet in regular session on November 5, 2024, immediately following the City of Mangum Commission meeting for such business as shall come before said Trustees.

CALL TO ORDER

Chairman Menasco called the meeting to order at 8:42pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Trustee Michelle Huckabay

Trustee Judith McCaslin

Chairman Jackie Menasco

Trustee Dixie Peterson

Trustee Mark Chapman

ALSO PRESENT

City Manager Erma Mora

City Attorney Corry Kendall

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve October 1, 2024 meeting minutes as presented.
2. Approve September 2024 Financials for all funds.
3. Approve October 2024 claims.
4. Approve November 2024 estimated payroll.

Motion to approve the consent agenda.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

FURTHER DISCUSSION

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

ORDINANCES & RESOLUTIONS

5. Discussion and possible action to approve Resolution No. 2024-1105-02 setting new rates due to the increase from contractor 'Waste Connections' for trash services provided in Mangum

Mora explained that Waste Connections is increasing their services by 3.48% and this will need to go out in the bills this month and the increase will begin in January.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Huckabay.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

OTHER ITEMS

6. Discussion and possible action to approve reimbursement request No. 7 loan number P40-2002802-02 'ORF-24-0004-DW assigned by OWRB in the amount of \$424,017.00.

Mora explained this is for the water meter project, they will pay us the reimbursement.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

7. Discussion and possible action to approve payment for invoice #223138-6 for Myers Engineering in the amount of \$5,580.00 for DWSRF Water Meter Replacement.

Mora explained this is part of Myers Engineering's fees for the water meter project and it is included in the reimbursement.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

8. Discussion and possible action to approve payment for invoice #S105470066.001 for Utility Technology Services in the amount of \$187,800.00 less 5% for retainage for 1,565 3/4" water meters.

Mora explained this is also for the water meter project and included in the reimbursement amount.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Huckabay.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson,
Trustee Chapman

9. Discussion and possible action to approve payment for invoice #S105470066.003 for Utility Technology Services in the amount of \$219,660.00 less 5% for retainage for 1,569 water meter transceiver units.

Mora explained UTS is the company that was hired to do the water meter project and included in the reimbursement amount.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson,
Trustee Chapman

10. Discussion and possible action to approve payment for invoice #S105470066.005 for Utility Technology Services in the amount of \$2,000.00 less 5% for retainage for 2 3" water meters.

Mora explained this is the same, it is for the water meter project and included in the reimbursement amount.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson,
Trustee Chapman

11. Discussion and possible action to approve payment for invoice #S105470098.001 for Utility Technology Services in the amount of \$31,000.00 less 5% for retainage for the Sensus Flexnet Vehicle Gateway Base Station and software for the new electric water meters.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson,
Trustee Chapman

12. Discussion and possible action to declare items surplus at the city's power plant that are no longer in use specifically but not limited to the used governor, heads on engine, heads in basement, and misc. parts not in use to be sold either by auction, advertised, or individually at the City Manager's discretion.

Mora explained we discussed this at the last meeting and Gordon has the information and is gone. Kendall explained that he did speak to Gordon and the parts that they are wanting to purchase are non-usable parts for us. The city that is wanting to purchase them can use them because they have an operational plant.

Motion to declare the items surplus for the city power plant.

Motion made by Trustee Peterson, Seconded by Trustee Huckabay.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson

13. Discussion and possible action to surplus a utility trailer no longer in use belonging to the water department to be to be sold either by auction, advertised, or individually at the City Manager's discretion.
Surplus water trailer.
Motion to approve.
Motion made by Trustee Peterson, Seconded by Trustee Chapman.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

14. Discussion and possible action to review and approve the best quote to purchase a utility trailer for the water dept to be paid out of the Water Dept's Capital Outlay Fund previously budgeted for FY2025.
Kyle explained they would be using the same quotes as for the parks trailers. Mora explained this was already budgeted for FY 2025 and that instead of using the purplewave money they would like to use the money budgeted in the capital outlay for the water department.
Motion to approve.
Motion made by Trustee Peterson, Seconded by Trustee Chapman.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

15. Discussion and possible action to open bids for the inspection and cleaning of the City's Water Tower and to approve the most reasonable bid to be paid out of the ARPA fund.
Kyle stated he was only able to get 2 bids, one was \$6,300 and the other one was \$14,987. This will be for inspection and cleaning.
Motion to accept the bid for \$6,300 for inspection.
Motion made by Trustee Peterson, Seconded by Trustee Chapman.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

EXECUTIVE SESSION

16. Discussion and possible action to enter executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee, specifically to review the performance of the City Manager In accordance with 25 O.S. 307(B)(1) per the City Manager's request.
No action.

OPEN SESSION

17. Discussion and possible action with regard to executive session.
No action.

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

None.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

None.

ADJOURN

Motion to Adjourn

Motion made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

Meeting adjourned at 8:52pm.

Jackie Menasco, Mayor

Codi Gutierrez, City Clerk