



City Commission Meeting

April 04, 2023 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in regular session on April 4th, 2023, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Mayor Scott called the meeting to order at 6:00 pm

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Mark Chapman

Commissioner Dixie Peterson

Commissioner Dale Burnam

SWEARING IN BOARD MEMBERS

1. Swearing in of the Mayor Jackie Menasco. Mary Jane Scott administered the oath of office to Jackie Menasco.
2. Swearing in of Judith McCaslin for Commissioner of Finance. Mayor Mary Jane Scott administered the oath of office.
3. Swearing in of Michelle Huckabay for the Commissioner of Police, Fire, Cemetery, Sanitation and Judiciary.

SEATING OF NEW BOARD MEMBERS.

4. Welcome to new members Judith McCaslin and Michelle Huckabay.

SWEARING IN BOARD MEMBERS

5. Swearing in of the Mayor Jackie Menasco.

Mary Jane Scott administered the oath of office to Jackie Menasco.

6. Swearing in of Judith McCaslin for Commissioner of Finance.

Mary Jane Scott administered the oath of office to Judith McCaslin.

7. Swearing in Michelle Huckabay for the Commissioner of Police, Fire, Cemetery, Sanitation and Judiciary.

Mary Jane Scott administered the oath of office to Michelle Huckabay.

SEATING OF NEW BOARD MEMBERS.

Welcome to new members Jackie Menasco, Judith McCaslin and Michelle Huckabay.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Mark Chapman
Commissioner Dixie Peterson
Commissioner Judith McCaslin
Commissioner Michelle Huckabay

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Motion to approve consent agenda as presented.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

4. Approve March 7, 2023 minutes.
5. Approve March 24, 2023 special meeting minutes.
6. Approve March 2023 claims.
7. Approve February 2023 financials for all departments.
8. Approve April 2023 estimated payroll.

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

REPORTS

9. Interim City Manager Financial Report
Interim City Manager, Larry Miller goes over financial report.

ORDINANCES & RESOLUTIONS

10. Discussion and possible action to approve resolution No. 2023-24, removing Phil Paxton, Roger (Butch) Clark, and Mary Jane Scott from the bank accounts and adding Larry Miller and Jackie Menasco to them.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner McCaslin.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

11. Discussion and possible action to approve Fair Housing Resolution No. 2023-25 for the City of Mangum.

Clyde Morgan with SWODA discusses the grant approved for work to be done at the lagoon site for new piping to be put in. He explains the resolution and it is to support fair housing for all residents of the City.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

OTHER ITEMS

12. Discussion and possible action to approve the Community Development Block Grant award from the Oklahoma Department of Commerce in the amount of \$133,950. Contract #18860 CDBG 22. Funding is to construct new outfall pipe extension at the wastewater lagoon site.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

13. Discussion and possible action to approve the Rural Economic Action Plan (REAP) Grant award from the South Western Oklahoma Development Authority in the amount of \$133,950. Contract #23-GR-22047. Funding is to contract new outfall pipe extension at the wastewater lagoon site.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

14. Discussion and possible action to approve Community Development Block Grant - Administrative Contract Agreement with the South Western Oklahoma Development Authority in the amount of \$9,900. Funding for services to be provided from CDBG contract.

Motion to approve discussion.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Clyde Morgan explains that SWODA will help in getting the environmental reviews needed with approved grant. Clyde says there a lot of federal requirements needed and the \$9900.00 fee is for SWODA to take care of all the requirements needed for the grant.

Motion to approve funding services.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

15. Discussion and possible action to approve Fair Housing Proclamation for the City of Mangum – 2023.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

16. Possible action to approve the budget calendar for FY 2024.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

17. Discussion and possible action with regard to nominating persons to serve on the zoning and planning board for purposes of having a public hearing to discuss rezoning a portion of property at the corner of North Louis Tittle and East Hayes Street. The lot in question is currently zoned as residential only.

Larry Miller explains we need nominations for people to be on the zoning board committee.

Motion to approve Dixie Peterson, Mark Chapman Larry Miller, Jennifer Adams, Shirley Vaughn as the zoning committee.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

Assistant Chief Miller goes over radio logs and the increase in volume by 2.4% for the month. Informs the board that 26 citations were given in the month and 2 being warnings. There were 8 arrests made for the month and 3 of them being felony arrests. Assistant Chief Miller goes over mileage and fuel & explains that they had additional mileage this month due to training attended.

Also Acting Fire Chief Chris Christian explains that he spoke with Interim City Manager Larry Miller about a hole in the bay of the fire department. He says he has spoken with Laughlin on getting some concrete work done and the max number to fix it is, \$5500.00. He states that it needs to be done soon.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

None.

ADJOURN

Motion to Adjourn

Motion to adjourn at 6:42pm.

Jackie Menasco, Mayor

Erma Mora, City Clerk