

## **DIVISION B - BIDDING REQUIREMENTS**

### **BID FORM PROPOSAL - STIPULATED SUM**

**SECTION 00 41 14**

Proposal for: Mangum Regional Medical Center Re-Roof

Owner: Mangum City Hospital Authority

Architect: ARC Architecture  
701 W Sheridan, Ste 302  
Oklahoma City, OK 73102

Bidder: Heritage Hills Commercial Roofing  
(COMPANY NAME)

14 W Edwards St  
(ADDRESS)

Edmond OK 73003  
(CITY, STATE)

General Construction  
(TYPE OF ENTITY)

### **SCOPE**

It is understood that the Work included under this Proposal includes all General Construction, Mechanical Work, Electrical Work and all other Work described in the Bidding Documents. It is also understood that all sales taxes are to be deleted from the Bid.

Gentlemen,

Having carefully studied and examined the Bidding Documents for the above referenced Project and having visited the Project Site and examined all conditions affecting the Project, the undersigned proposes to furnish all Work called for by said Bidding Documents for the Contract Sum set forth as follows:

### **BASE BID**

To furnish all labor and materials in accordance with the Bidding Documents for the construction of the above described Project, complete, for the sum of:

Seven hundred and fifteen thousand dollars.  
(WRITTEN) (\$ 715,000 )  
(FIGURES)

## ALTERNATES

Each Bidder shall be required to bid on all alternate proposals and unit prices as listed below. Bidder shall clearly indicate his choice where add/deduct prices are required.

### ALTERNATE NO. 1

The installation of a Fully Adhered Single-Ply TPO Roofing System.

ADD/DEDUCT One hundred and eighty thousand Dollars.  
(Written)  
(\$ 180,000)  
(Figures)

### UNIT PRICES

Each Bidder shall bid on all Unit Prices as listed below. Unit Price Bids shall include all overhead and profit.

### UNIT PRICE NO. 1

The removal of existing damaged steel roof deck and installation of new steel roof deck in select areas to be determined once a complete tear-off of the existing roofing material has been conducted.

ADD/DEDUCT Fifteen Hundred Dollars.  
(Written)  
(\$ 1500<sup>00</sup>)  
(Figures)

PER ROOF SQAURE \_\_\_\_\_

### TIME OF COMPLETION

If Awarded the Contract, the undersigned Bidder agrees to complete the Work within the following number of calendar days from the date specified in the Notice to Proceed:

( 60 ) Calendar Days.

### ADDENDA

The undersigned Bidder acknowledges the receipt of:

\_\_\_\_\_ written or faxed Addenda; and


\_\_\_\_\_ telephone Addenda

2 addendum  
#1 4-29  
#2 4-30

issued during the time of bidding, and the several clarifications, modifications and changes included therein are included in this Proposal.

In submitting the Bid, the undersigned agrees that his Proposal will not be withdrawn for a period of thirty (30) calendar days from the date hereof and it is understood that the right is reserved by the Owner to reject any and all Bids and to waive informalities and irregularities.

Date

 President

Bidder's Signature (TITLE)

Seal: (If bid by a Corporation)

By:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

----- END OF SECTION -----

**TIME OF COMPLETION**

If Awarded the Contract, the undersigned Bidder agrees to complete the Work within the following number of calendar days from the date specified in the Notice to Proceed:  
( 60 ) Calendar Days.

**ADDENDA**

The undersigned Bidder acknowledges the receipt of:

\_\_\_\_\_ written or faxed Addenda; and

\_\_\_\_\_ telephone Addenda

*2 addendans*  
*#1 4/29*  
*#2 4/30*

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In submitting the Bid, the undersigned agrees that his Proposal will not be withdrawn for a period of thirty (30) calendar days from the date hereof and it is understood that the right is reserved by the Owner to reject any and all Bids and to waive informalities and irregularities.

Date

Bidder's Signature (TITLE)

Seal: (If bid by a Corporation)

By:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

----- **END OF SECTION** -----

**DIVISION A- BIDDING REQUIREMENTS**

**NONCOLLUSION AFFIDAVIT**

**SECTION 00 45 19**

STATE OF Oklahoma )  
COUNTY OF Oklahoma ) ss.

Andy Lack of lawful age, being first duly sworn, an oath says that Andy Lack (HHER) is the Agent authorized by the Bidder to submit the attached Bid. Affiant further states that the Bidder has not been a party to any collusion among Bidders in restraint of freedom of competition by agreement to Bid at a fixed price or to refrain from bidding; or with any Government Official or employee or representative as to quantity, quality, or price in the prospective Contract, or any other terms of said prospective Contract; or in any discussions between bidders and any Government Official or employee or representative concerning exchange of money or other thing of value for special consideration in the letting of a Contract; that the Bidder has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the Government (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this Bid.

Heritage Hues Commercial Real Estate  
Company Name

By Andy Lack  
President  
Title

Date 4/30/25

Subscribed and sworn to me before this 30<sup>th</sup> day of April, 2025.

[Signature]  
Notary Public

08/08/2026  
My commission expires:



Execute and include with Bid Proposal.

-----END OF SECTION-----

**DIVISION A - BIDDING REQUIREMENTS**

**BUSINESS RELATIONSHIP AFFIDAVIT**

**SECTION 00 45 21**

STATE OF Oklahoma )

) ss.

COUNTY OF Oklahoma )

Andy Lack, of lawful age, being first duly sworn, an oath says that Andy Lack (HHC) is the Agent authorized by the Bidder to submit the attached Bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the Architect, Consulting Engineer, or other party to the project is as follows:

None

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architect, consulting engineer, or other party to the Project is as follows:

None

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

None

None

(If none of the business relationships hereinabove mentioned exist, affiant should so state.)

Heritage Hill Commercial Parking  
Company Name

Steve Pruden  
Signature and Title

4/2/25  
Date

Subscribed and sworn to me before this 30th day of April, 2025.

[Signature]  
Notary Public



08/08/2026  
My commission expires

Execute and include with Bid Proposal.

-----END OF SECTION-----

### 3.10 ROOFING INSTALLER

- A. Per the "Informational Submittals" paragraph of this Section, all bidding installers must submit the following documentation with the bid and with the Project Submittal package.
- B. **FAILURE TO MEET ALL REQUIREMENTS** of this Specification and/or failure to include this Qualification Statement with supporting documentation will result in forfeiture of the bid award:
- C.
- 1) Provide the name and phone number of the Manufacturer whose product(s) you intend to provide on this project:
    - i. Manufacturer: Bi-Tee
    - ii. Phone Number: 806-535-8597
  - 2) Submit evidence of a minimum of five (5) No Dollar Limit guaranteed projects, of the same type of roofing system specified, from approved roofing system Manufacturer, including project name, date of completion, and Owner contact information (attach documentation);
  - 3) Submit a Letter of Certification from Manufacturer, stating that the Company has been certified for a minimum of eight (8) years to perform the type of roofing system specified (attach documentation);
  - 4) Submit a copy of Umbrella Liability Insurance Policy for current coverage year and prior coverage year in the minimum amount of \$4,000,000 (attach documentation);
  - 5) Submit documentation from NCCI stating that your Company has an Experience Modification Rating (EMR) of 1.0 or less (attach documentation);
  - 6) Submit payroll documentation for pay-period of roof installation and three months prior to installation. Project manager, job-site superintendent, and all roof installers must be permanently employed by Roofing Installer. No subcontracting of roof installation is permitted (attach documentation);
  - 7) Submit documentation stating that all roofing related sheet metal fabrication is provided by the Manufacturer or performed on the Company premises (no subcontracting of sheet metal fabrication or installation will be accepted). Provide evidence that all edge metal is ANSI/SPRI Certified, and meets ES-1 Wind Design criteria (attach documentation);
  - 8) Submit evidence of compliance with Oklahoma Bill #2180 "Roofing Contractor Registration Act", and current Commercial Endorsement with Oklahoma Construction Industries Board (attach documentation);
  - 9) Submit evidence that all torch application CERTA card holders performing torch applied roofing membrane installations on this Project are full-time employees of the Company. Provide copies of cards for all those that will be performing work on this project (attach documentation)

Signature

Printed Name

Company

Title

----- **END OF SECTION** -----





## Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

### Bid Bond

#### CONTRACTOR:

(Name, legal status and address)

Heritage Hills Commercial Services LLC  
14 W. Edwards St  
Edmond, OK 73003

#### SURETY:

(Name, legal status and principal place of business)

The Ohio Casualty Insurance Company  
175 Berkeley Street  
Boston, MA 02116

#### Mailing Address for Notices

Liberty Mutual Surety Claims  
P.O. Box 34526  
Seattle, WA 98124

#### OWNER:

(Name, legal status and address)

Mangum City Hospital Authority  
130 N Oklahoma Ave  
Mangum, OK 73554

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT: 5% PROJECT:** Five Percent of Bid Amount

(Name, location or address, and Project number, if any)

Mangum Regional Hospital Roof Replacement Project. 1 Wickersham Ave, Mangum, OK # 2501M

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 29th day of April, 2025

(Witness)

Heritage Hills Commercial Services LLC

(Principal)

(Seal)

(Title)

The Ohio Casualty Insurance Company

(Surety)

(Title) Lindsay Gingras





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

Certificate No: 8201910-969114

## POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint William Blanchard; Lindsay Gingras; William Mitchell Jennings; Tracy L. Miller; Katie Rogers

all of the city of Fort Worth state of Texas each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 15th day of August, 2019.



Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

By:

David M. Carey  
David M. Carey, Assistant Secretary

State of PENNSYLVANIA  
County of MONTGOMERY SS

On this 15th day of August, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Teresa Pastella, Notary Public  
Upper Merion Twp., Montgomery County  
My Commission Expires March 28, 2021  
Member, Pennsylvania Association of Notaries

By:

Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

### ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

### ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation** - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 21st day of April, 2020



By:

Renee C. Llewellyn  
Renee C. Llewellyn, Assistant Secretary