

# City Commission Special Meeting

April 03, 2025 at 6:00 PM coVHrY City  
Administration Building at 130 N Oklahoma Ave.

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## Record of Minutes

The Commission of the City of Mangum will meet in regular session on April 3rd, 2025 at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission,

### ORDER OF BUSINESS

#### CALL TO ORDER

Chairman Menasco called the meeting to order at 6:pm.

#### ROLL CALL AND DECLARATION OF QUORUM

Present:

Mayor Menasco

Chairman Peterson

Chairman Hackabay

Chairman Chapman

Also Present:

City Manager Erma Mora

City Clerk Steve Kyle

City Attorney Corry

Kendall

#### CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

1. Approve March 4, 2025, meeting minutes as presented.
2. Approve February 2025 financials for all funds

3. Approve March 2025 claims.
4. Approve April 2025 estimated payroll.

## FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

No further discussion.

## REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

## REPORTS

5. Report by Ryan Pierson with OMPA

Mr. Pierson of OMPA (Oklahoma Municipal Power Authority) stated he did not have a specific agenda but was here to answer any questions and talk about cost. He said even with increased inflation, oil and gas cost have overall remained low for the last few years. The main reason being the cost of natural gas. He referred to a handout he presented that is drawn up quarterly. He congratulated the City of Mangum for keeping the utility prices competitive with the general market. He discussed some upcoming changes for OMPA including Southwest Power Pool requiring an increase in capacity reserve margins. This will prevent events such as the rolling blackouts and forced outages experienced in storm Uri in 2021. OMPA has also increased wind power and increased electric reserves with battery capacity. There are also plans to increase natural gas generation. OMPA's efforts are to stabilize cost. Members of the board thanked him for coming and no questions were asked.

6. Financial Report for February, 2025 by the City Manager

Erma Mora, City Manager, informed the board the city began 2026 budget meetings on Monday and have continued all week. These meetings will continue next week with the Mayor, Commissioners including newly elected Commissioners next week.

She presented the general side February 2025 financial report as follows: Sales Tax up 713%, Use Tax up 28%, Alcohol Tax down by 28%, Franchise Tax is significantly up due to collection of specific source that had not been paying, Miscellaneous Fines remain stable from last month of \$3, 7351 Transfers remain the same as last month. The total revenue on the general side was \$214,466 with expenses of \$168,308 providing overage of \$46, 153.

Ms. Mora then discussed the MUA revenue side as follows; Water up by 18%, Water Rehab same from last month, Electric up 19%, Wind up by 16%, Sanitation remains the same as last month, Recycle Revenue is up with \$439 from last month of \$ 240, Recycle Center Fees same as last month, Waste Water Treatment the same, Penalties up 29%. The total revenue was \$386,485 with expenses of \$383,105.

Ms. Mora concluded stating Total Income on Hand, not including bank CD's, Is \$603, 103.77 pending outstanding checks. She mentioned the budget meetings continued today with the

Police Department, the Superintendent and Electric Department indicating a notable budget meeting schedule. Mayor Menasco thanked her for their efforts.

7. Police Report by the Chief of Police.

Chief Taylor stated March was a busy month with the following; 2 assaults, 1 drug intoxication, 2 thefts, 1 EOD, 3 threats of intimidation, 2 vandalisms, 4 warrants, 2 weapons violations, 410 calls for service, 15 911 transfers, 3 accidents, 1 alarm residential, 1 1 be on the lookout, 3 breaking an entering, 1 death notification, 4 disturbances, 5 domestics, 1 fight no weapons, 178 request for information, 1 intoxication, 3 open doors found during patrol, 1 reckless driver, 9 request to speak to an officer, 1 stolen property, 14 suspicious individuals, 4 suspicious vehicles, 3 vandalisms, 4 welfare checks,

8. Fire Report by the Fire Chief

Chief Gambill stated there were 25 calls in March including the following; 1 yard sprayer on fire, 5 helicopter standby's, 4 alarms, 3 down power polls down or sparking due to wind, 1 downed tree due to winds, 1 structure fire, 1 motor vehicle accident, 2 grass/haybale fires, 4 lift assist, 1 smelled smoke, 1 hydrant check, 1 cat in a tree,

9. Code Enforcement Report by the Code Enforcement Officer.

Mr. Youngblood presented the following reports starting with Animal Control 26 calls including the following; 0 after hour calls, 1 PD assist, 8 Citations issued, 12 Warnings issued, 9 calls for traps. He added that spring and summer are coming and animal calls have already increased this month.

On the Code Enforcement side there were the following; 0 warnings, 0 N.O.N.s, 2 notice of dilapidations, 2 properties declared for abatement, 2 properties cleaned and mowed by Code Enforcement, 2 liens filed, 6 permits issued, 0 citations, multiple phone calls and complaints.

## ORDINANCES & RESOLUTIONS

10. Discussion and Possible action to approve the adoption of ordinance No. 465 amending Title 7, Chapter 8, Section 7-84 restricting bicycle equipment being operated on the street with a speed limit of greater than 25 miles per hour and changing the times when a front emitting light and rear emitting light must be equipped, declaring an emergency.

City Manager Mora indicated that City Attorney Kendall and Police Chief Taylor requested she add this to the agenda thus they should speak on this matter. Attorney Kendall indicated the current bicycle ordinances require lights after sunset and before sunset. This ordinance recognizes the darkness of predusk and predawn. It clearly define the time as 30 minutes prior to sunset and sunrise. In addition, it changes the need for safety equipment to all roads not just those with a speed limit over 25 m/p/h. He also added the need for a declaration of an emergency. Mayor Menasco agreed. Police Chief Taylor did not speak.

Motion to approve with declaration of emergency,

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

- 1 1 . Discussion and Possible action to approve the adoption of ordinance No. 466 amending Title 7, Chapter 3, Section 7-3-2 by establishing a maximum speed limit of 25 miles per hour on all city streets unless otherwise posted, declaring an emergency.

Attorney Kendall said this was brought to his attention that not all streets have posted speed limits. This ordinance will establish that unless a speed limit is posted, the standard practice in other communities limit of 25 m/p/h. He added there was never an ordinance of this kind. He said this was also requested by the police. Chief Taylor said this is a safety issue.

Motion made to approve including the declaration of an emergency.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay,

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

## OTHER ITEMS

- 12 Discussion and possible action regarding renewing the Interlocal Agreement Emergency Medical Services between the City of Mangum and the Greer County Special Ambulance Service District.

Commissioner Peterson made a motion that the ambulance service start collecting their own membership dues so they have their own checks and balances, take care of their own finances and there are no issues between the city and the ambulance service. There was a request from an attendee. Commissioner Peterson stated this was a special meeting; therefore, no one was allowed to speak as far as the audience was concerned. Mayor Menasco requested Attorney Kendall's input. Attorney Kendall stated that in all fairness, this item has been on the agenda several times and the deadline is coming up to get this past. He did not know what additional discussion would do. He stated both boards (the city and the ambulance service) needed to do what he called an up or down vote. This means voting to approve the contract for another year or terminate it. Mayor Menasco stated in her opinion this was bad timing at the exit of two commissioners. She continued that she did not think they should make a change like this. Commissioner Chapman said he felt it should be pushed to the May meeting since there are three new commissioners coming in. Attorney Kendall stated there is a motion not to renew the contract and asked if there was second motion. There was not a second, thus the motion failed. He then asked if there was any other action to be taken on this item. He asked if there was a motion to approve or to table this item. He asked if there was any more discussion by the board.

Motion made to table this item until the May meeting.

Motion made by Commissioner Chapman, Seconded by Commissioner Peterson.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

- 1 3. Discussion and possible action regarding approving the draft plans for the hospital re-roof project and authorize the architect to begin the bidding process.

Josh Schoenborn of ARC Architects presented a re-roof design to replace the hospital roof in conjunction with the current insurance claim. ARC is seeking to put the plans out for bid. He said the plans are at 99% and he would present them and answer any questions. He stated this would replace the present roof. He stated the roof slope is not up to code and presented a plan to address this. They would get rid of a few roof drains that are failing and use the new slope to divert water to gutters. He asked if anyone wanted to view the plans. Attorney Kendall stated he has looked at them and there is finally a slope which will help. He added that experts were hired and their advice should be considered. Attorney Kendall recommended the board approve the plans and authorize the bids. Mr. Schoenborn stated the plans were shared with the insurance company and no concerns were noted. Per Title 61, the plans would be put up for three weeks allowing any additional questions or concerns to be addressed. Mayor Menasco asked if there were any questions. Attorney Kendall asked if there were any major changes from the (insurance) adjustor plans. Mr. Schoenborn said their plans were a replication of the current roof. Their plans would address the current issues including running water from a drain through the building to more effective use of shedding water to the gutters and directly off the roof. This would reduce any future issues and bring it up to code.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner Peterson

Voting Abstaining: Commissioner Chapman

Note: Attorney Kendall advised the motion passed. The meeting had a quorum and two votes were acceptable. Mr. Schoenborn recommended they put out the notice Thursday April 10th, 2025 at 5pm and the bid opening for Thursday May 1st, 2025 at 5pm. Attorney Kendall mentioned the next Commissioner meeting was May 6th. Mr. Schoenborn stated this would allow about a week to review the bids. Attorney Kendall said to set the bids for May 1st. He said they may need to add a special meeting to accept the bids allowing additional time for ARC to review them. Attorney Kendall recommended an additional vote to accept the bidding process.

Motion to approve the bidding process as discussed.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner Peterson

Voting Abstaining: Commissioner Chapman

14. Discussion and possible action to surplus a small utility trailer no longer in use belonging to the City of Mangum to be sold either by auction, advertised, or individually at the City Managers discretion.

Steve Kyle said this a little trailer that did not get on last months agenda.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.  
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

15. Discussion and possible action to approve the FirstNet contract for four hot spots needed in the police department to be OCERS compliant and for downloadable use for bodycams in each police unit.

Chief Taylor stated the State of Oklahoma has mandated this OCERS program, They are compliant except for the hotspots. The current contract with Firstnet is expiring, They offered a new 36 month contract of unlimited service and data including the hotspots. They are offering the hotspots for .99¢ instead of the normal \$200. This would be \$36.80 per unit, \$147.20 p/mo totaling a little less than \$1,800 p/yr. He added this would make them OCERS compliant as well as increasing download speed. City Manager Mora added the department does have money in the current budget and this could be worked in.

Motion to approve

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.  
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

16. Discussion and possible action to approve the quote to repair the concrete culvert on South Louisiana Street.

Mr. Kyle stated this was the an area that the road is blocked off due to a cave in of the concrete culvert. This needs to be completely replaced. They received a concrete bid at \$14500. The other bid was for a premade culvert and just the material was almost \$11,000. It needs to be fixed. Since it was not budgeted, it will need separate approval. Chief Taylor added that the concrete barrier was somewhat pushed and people are driving through yards to avoid going around the block.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.  
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

17. Discussion and possible action to approve quotes for the purchase of a commercial tractor for the Parks and Cemetery department using the funds that were budgeted in the 24-25

City Manager Mora stated this was already budgeted and approved with current quotes. Mr. Kyle stated there was a bid for a new one; however, they found a good used one that they can get serviced and has allot of different attachments for \$5,000 to \$6,000 less. Mike Kyle, Parks and Cemetery Director, added this company is where he purchases services other equipment. He said he could get the tractor, bucket, forks, box blade and brush hog for \$14,000. There is an additional quote to fully inspect, service and change out any hoses,

filters, perform oil and fluid changes for \$1,500. He thinks this is a good deal. He added he's been looking for over a year. He can not get a new tractor with the capabilities for anywhere close to this price.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay,  
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

18. Discussion and possible action to approve payment of Invoice #4743 to Jana A. Walker, CPA, PLLC in the amount of \$9,000.00 for the final payment for the 2024 Audit.

City Manager Mora stated the 2023 was completed and the invoice was approved a couple of months ago and this is the final payment. She stated they will be here in May to present the 2023-2024 audit.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.  
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

19. Discussion and possible action to approve to expense of all and future scrap metal moneys to be used at the discretion of the City Manager or Operations Manager

City Manager Mora stated this was the remaining money from the scrap metal money from the old meters, There was number that they wanted to use to expense throughout the budget, This would allow them to use these funds and not have to keep returning to the commission meetings.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.  
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

## STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees  
None.

## ADJOURN

Motion to adjourn.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.  
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

Meeting adjourned at 6:36 pm.

Duly filed and posted at 600.P.M. on April 01 ,2025 by the City Clerk.

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Jackie Menasco, Mayor

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Steve Kyle, City Clerk