



# Mangum Utility Authority Meeting

March 05, 2024 at 6:00 PM, or immediately following City Commission  
City Administration Building at 130 N Oklahoma Ave.

## Record of Minutes

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*The Trustees of the Mangum Utility Authority will meet in regular session on March 5, 2024, immediately following the City of Mangum Commission meeting for such business as shall come before said Trustees.*

### CALL TO ORDER

Chairman Menasco called meeting to order at 7:24pm

### ROLL CALL AND DECLARATION OF QUORUM

#### PRESENT:

Commissioner Michelle Huckabay  
Commissioner Judith McCaslin  
Commissioner Dixie Peterson  
Commissioner Mark Chapman

#### ALSO PRESENT:

Mayor Jackie Menasco  
Interim City Manager Erma Mora  
City Attorney Corry Kendall

### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

1. Approve February 5th, 2024 special meeting minutes as presented.
2. Approve January 2024 financials for all funds
3. Approve February 2024 claims.
4. Approve March 2024 estimated payroll.

Motion to approve Consent Agenda made by Trustee Peterson, Seconded by Trustee Huckabay.  
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

### FURTHER DISCUSSION

*Consideration of any items removed from the consent agenda.*

None.

## REMARKS

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

## ORDINANCES & RESOLUTIONS

5. DISCUSSION AND POSSIBLE ACTION WITH RESPECT TO A RESOLUTION OF THE MANGUM UTILITIES AUTHORITY (THE "BORROWER") AGREEING TO FILE APPLICATION WITH THE OKLAHOMA WATER RESOURCES BOARD (THE "OWRB") FOR FINANCIAL ASSISTANCE THROUGH THE CLEAN WATER STATE REVOLVING FUND PROGRAM; APPROVING AND AUTHORIZING CLEAN WATER SRF FUNDING FROM THE OKLAHOMA WATER RESOURCES BOARD IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$430,000.00; APPROVING THE ISSUANCE OF A PROMISSORY NOTE IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$430,000.00, AND AUTHORIZING ITS EXECUTION; APPROVING AND AUTHORIZING THE EXECUTION OF A FUNDING AGREEMENT; APPROVING VARIOUS COVENANTS; APPROVING AND AUTHORIZING THE ESTABLISHMENT OF A PROJECT COSTS DISBURSEMENT ACCOUNT AND APPROVING AND AUTHORIZING PAYMENT OF FEES AND EXPENSES; RATIFYING AND CONFIRMING LEASE(S) PERTAINING TO THE LEASING OF THE CITY'S UTILITY SYSTEMS TO THE BORROWER AND/OR AUTHORIZING THE EXECUTION OF AN AMENDED LEASE(S) BETWEEN THE CITY AND THE BORROWER PERTAINING TO SAID UTILITY SYSTEMS; APPROVING PROFESSIONAL SERVICES AGREEMENTS; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

No Action- Not enough information.

6. Discussion and possible action to approve Resolution No. 2024-0305-02 authorizing the City Manager/City Clerk to transfer any appropriate funds due to entry errors, correcting budget line items throughout FY 2023-2024 from one line item to another within a department without amending budget.

Tabled due to wording error.

## OTHER ITEMS

7. Discussion and possible action to approve Short Form Agreement between Mangum Utilities Authority and Myers Engineering, Consulting Engineers, Inc. for Professional Services generally identified as follows: Sanitary Sewer Collection System Improvements of sanitary sewer main replacement and engineer services as follows: Study and Report Phase, Preliminary Design Phase and Final Design Phase

No Action- Not enough information

8. Discussion and possible action to approve invoice #223009-4 in the amount of \$8,348.91 for Sanitary Sewer Main and Wastewater Treatment, Plant Upgrade with Myers Engineering.

Motion to approve invoice #223009-4 made by Trustee Peterson, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

9. Discussion and possible action to approve invoice #223138-2 in the amount of \$4,185.00 for DWSRF Water Meter Replacement with Myers Engineering.

Motion to approve invoice #223138-2 made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

10. Discussion and possible action with regard to renewing the Interlocal Agreement for the Operation of Emergency Medical Services between the City of Mangum, Mangum Utility Authority, and the Greer County Special Ambulance District. The Agreement provides that, unless renewed by both parties on or before February 1, 2024, it expires on its own terms on June 30, 2024. *(Extension on renewal deadline granted pending Public Hearing)*

Trustee Peterson speaks on the possibility to of having some alterations on the agreement, specifically the binding to the contract and everyone holding up to their part. Going forward, aside from relying on the City to collect the \$12 from residents I'd like to see efforts made as far as the ad valorem tax for Granite, looking into grants available. I think we need to request a full financial report every 90days to know where the money is going. I understand we held a public hearing and nay sayers didn't show up, but we do have a responsibility to ask these questions because we were voted in by the people.

Landon Brooks speaks informing the board they are welcome to attend their monthly meetings every first Wednesday of the month, recently I've stepped down as the Chairman and Mary Jayne has stepped in to take my place, but I will be there for the next three months to help in any way I can. We could provide a monthly QuickBooks report, but a 90-day statement may not happen. I can assure you the money isn't being spent inappropriately. Trustee Peterson says she's not doubting that however we ultimately are the ones being asked questions and I think it's important the public knows where their money is being used. The public view at the moment is that they are paying for mismanagement of funds, if you can provide a breakdown of the ends and out as to why it's necessary to collect on top of knowing what Grants you are applying for or memberships you are working on might help ease the public's view of paying.

Interim City Manager questions where the amount came from? Trustee Peterson states she believes it was an amount considered through our City Attorney because initially they requested more but settled for \$12. Landon says that the \$12 isn't enough but they do not want to ask for more at this time. Chairman Menasco asked about the flyers discussed in the Public Hearing, can we include a contact number for questions to give to residents that have questions or complaints. Landon mentions he's working on that flyer in hopes of getting it for billing.

The Interim City Manager states she is in agreement we need an ambulance service as it is beneficial to our community but again wants to request \$2 of that go to our administration department. For one we cannot increase our rates with Electric or Water when we keep adding fees such as this or long-term contracts increase their rates yearly that were previously approved by the board. Ultimately, we are the ones getting the calls and billing per meter, now discussing a potential flyer. The City is again is providing a service at no cost, regardless of whether it is made to be as simple as checking a box. More goes into that not to mention the complaints and no information to forward it on to. Landon again states they cannot afford to go below what they are asking.

Trustee Peterson makes a motion to extend the contract another year but would like to include an amendment in regards to providing a 90day financial statements and looking into other avenues to help. Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

11. Discussion and possible action to consider the Right of Way Access Agreement from Dobson Fiber in providing fiber optics throughout this area and negotiate a rate for the use of City owned poles needed to provide fiber internet. (*Heather Durham- Dobson Fiber*)

Heather with Dobson Fiber spoke on wanting to expand their fiber optic services in Mangum. We take pride in our dual fiber routes to help prevent outages. We work with all data centers to be able to accommodate small and larger businesses.

Motion to approve the Right of Way Access Agreement made by Trustee Peterson, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

## **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

None.

## **NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

Interim City Manager speaks on Joint Resolution 2024-0305-03 giving our Network Administrator (primary) and City Manager (secondary) access to our networking accounts. With the change in administrators Joseph has had a hard time getting access because no one other than our previous administrator had authorization to make changes. We are hoping a blanket Resolution approved by the board will help him gain access by proof of hire.

Motion to approve Joint Resolution 2024-0305-03 made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

## **ADJOURN**

*Motion to Adjourn*

Motion to adjourn made by Trustee Peterson, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

7:28pm

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*Jackie Menasco, Mayor*

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*Ally Kendall, City Clerk*