

Mangum Regional Medical Center  
Medical Staff Meeting  
March 18, 2021

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director

William Gregory Morgan, III, MD

Absent:

Guest:

ALLIED HEALTH PROVIDER PRESENT:

David Arles, APRN

Mary Barnes, APRN

Randy Benish, PA

NON-MEMBERS PRESENT:

Chelsea Church, PhD

Cindy Tillman, Interim CEO

Daniel Coffin, CCO

Melissa Tunstall, Quality Director

Candy Denney, RN, Utilization Review

Lynda James, LPN, Drug Room

Kaye Hamilton, Medical Staff Coordinator

1. Call to order
  - a. The meeting was called to order at 12:05 pm by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
  - a. The minutes of the February 18, 2021, Medical Staff Meeting were reviewed.  
**i.Action:** Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
  - a. None
4. Report from the Chief Executive Officer
  - a. CEO report – Cindy Tillman, Interim CEO
    - We continue to Participate in daily Region 3 Merc Briefings to increase communication during COVID – 19 surge. We review open beds, transfer plans and all pertinent COVID-19 information to coordinate care. Robert Stewart is our Region 3 RMRS Director that facilitates each daily briefing.
    - COVID – 19 Overview: As detailed thoroughly in the CCO

report, we continue to keep up to date on the most current COVID – 19 information for the Mangum Area. Cohesive has a COVID Task Force that monitors the continuous updates and newest releases concerning COVID. The Cohesive Task Force has recently rolled out the newest visitation policy and mask policy which went into effect Monday. The Task Force will continue to monitor and update as new information is released.

- Participated in all OSDH Region 5 Vaccine Planning Meetings:
  - The hospital and clinic are approved as Pandemic Providers. We are working through the logistics of having the vaccines administered through the Mangum Family Clinic.
  - The Greer County Health Department offers the vaccinations on Thursday of each week. They will not have a vaccine clinic this Thursday and it is subject to change week by week.
  - The Mangum Family Clinic will be offering a vaccine clinic beginning April 7<sup>th</sup>.
  - New [vaccinate@mangumregional.org](mailto:vaccinate@mangumregional.org) email address for directing all patients interested in the vaccine to sign up.

#### Hospital Staff and Operations Overview:

- The staff has remained cohesive and worked effectively during the past two weeks transition. Cohesive staff has been available to answer any questions the staff may have about moving forward with interim CEOs. Everyone seems to be adjusting well.
  - No new employees were hired the month of February. Cohesive makes it their motto and objective to always look for local talent to fill any open positions. If local talent is not available to hire, Cohesive has a pool of employees to fulfill the role until the position is filled with a full-time employee.
- Kathy Hammons and I are onsite each week as interim CEOs. We have notified vendors, State Health Department, directors, and providers that there has been a change in the CEO position. We are working to revamp the current meeting schedule in order to combine some of the meetings. Once the meeting schedule is confirmed, we will roll it out to the staff and providers.
- The plan is to continue to sign checks every Friday or Monday for MRMC Accounts Payable Clerk.
- All roof leaks for hospital have been addressed and hospital roof repair is still pending board approval.
- Contracts and items, we prepared for February Board Meeting:
  - Oklahoma Blood InstituteWritten report remains in the minutes.

5. Committee / Departmental Reports

a. Medical Records

- i. No report was given.

b. Nursing

**Excellent Patient Care**

- Monthly Education topics included: Effective management of Critical Lab findings to ensure optimal intervention in a timely manner.
- Additional education topics included proper use and application of products for admitted patients with chronic wounds.
- Coming up:
  - i. Next Clinical meeting is set for 03/09/21 at 06:30, 14:00 and 16:30.
  - ii. As we continue to see a steady decline of COVID-19 cases, it is important that we continue to take all necessary measures to protect our employees and patients. Effective March 11, 2021, all employees and outpatients are required to wear a simple mask when in facility. We will continue to wear N95 mask for all patients under investigation (PUI) and confirmed COVID-19 cases. No mask is required for fully COVID-19 vaccinated employees in non-patient care areas, but social distancing must be maintained. We continue to encourage everyone to reach out with any questions, concerns or suggestions.

**Excellent Client Service**

- Patients continue to rely on MRMC as their local hospital. Patient days increased from 183 in January to 324 in February. This represents an average daily census of 11.57.
- MRMC continues to collaborate with Oklahoma State Dept of Health in providing the most up to date COVID-19 vaccination clinics.
- February COVID-19 Stats at MRMC: 130 Swabs, 15 Positive (11.54%), 115 Negative (88.46%), 0 Pending and zero deaths.
- Greer County February COVID-19 Statistics: 532 Positive Cases and 17 Deaths (3.19% death rate).
- MRMC is proud to have vaccinated 87 Oklahomans through MRMC's COVID-19 Vaccination Clinic.
- Coming up:

Effective March 15, 2021, in response to the COVID-19 pandemic, Mangum Regional Medical Center is uniquely charged with protecting both the health of those they serve and the health of their caregivers. As an essential part of the front line to stopping the community spread of COVID-19, Mangum Regional Medical Center should maintain compliance with current CDC guidelines

regarding limiting visitation to their facilities. If determined that it is safe for the patient and the staff, there will be other visitation allowed except for the COVID-19 Wing. That visitation list is in the CCO's report that remains in the minutes.

Preserve Rural Jobs

- Open Positions include Full Time RT, MLT, RN, LPN and CNA.
- Open Director positions include Rehabilitation and Laboratory.
- Laboratory Manager and RN Interviews are being scheduled.
- Recruiting efforts included posting of positions on mangumregional.net.

Written report remains in minutes.

c. Infection Control

Date of Meeting: March 11, 2021

- Infection Control
  - a. Rapid Testing – reported to PHIDDO by lab
  - b. Phases of Covid Vaccinations
    - 1. Johnson & Johnson
    - c. New email: [vaccinate@mangumregional.org](mailto:vaccinate@mangumregional.org)
    - d. Mangum Family Clinic
- Employee Education
  - a. HealthStream
- Employee Health
  - a. Employee Files – Annual TB
  - b. COVID Vaccinations
  - c. Annual N-95 Fit Testing
- Policy & Procedure
  - a. No Current updates
- Committee Updates:
  - a. Performance Improvement Projects
    - o N/A
  - b. Regulatory Compliance/Site Visits
    - TB Risk Assessment Completed
    - ICRA for 2021 in process
  - c. Changes in process, procedure, or protocol
    - o N/A
- Recommendations from Committee
  - a. Rapid Covid Testing – need to evaluate new policy for patients and employees

Written report remains in minutes.

d. Environment of Care and Safety Report

- i. Evaluation and Approval of Annual Plans –
- i.i. Old Business - -

- a. "CT in USE" Light – Wire cut between control room and light – will need new wiring before light can be connected-wiring issue resolved 2-4-2021 – Brad will connect wiring.
- b. Flooring in nurses break area and med prep room - rescheduled - additional tile will need to be ordered.
- c. Evaluation and approval of annual plans – plans will be presented March meeting.
- d. Install additional outlets on east side of patient hall-will get quotes to install additional outlets.
- e. New oxygen/suction headwall needed in ER1- will schedule site visit with APEX Medgas
- f. New Covered Pegboard needed for supplies in ER1 – will complete PR and submit bid
- g. Wall repair around window in room 19 has been postponed due to COVID.
- h. Roof over OR2 area damaged and in need of repair-insurance not covering repairs-item on Board Agenda for discussion
- i. Complete Active Shooter Exercise-Drill was postponed due to conflicts-drill pending for week of February 8<sup>th</sup>.
- j. 15amp Receptacles-all 15 amp receptacles will be replaced with 20 amp receptacles throughout hospital-replacement has started.
- k. Room 9 needs electrical coming through floor addressed- resolved 1-29-2021
- l. Exit signs in COVID Wing-signs arrived-Installation to start 2-9-2021
- m. Additional electrical circuits for COVID Wing-on Board Agenda for discussion.
- n. Gurney in ER2 leaking oil-cylinder arrived 2-4-2021 replaced 2-5-2021
- o. Stained ceiling tile needs-replaced-replacement started 2-8-2021
- p. Pharmacy refrigerator needs lock installed-lock scheduled 2-10-2021
- q. Ceiling in SW Room of Lab needs repaired

i.i.i. New Business

- a. Greer County Emergency Management Meeting held with MRMC 1-28-2021 from 9:30 am to 11:00 am
- b. Sewer issues in rooms 18-22 were resolved 2-9-2021  
Written report remains in minutes.

e. Laboratory

- i. Tissue Report – Approved – February 2021
- i.i. Transfusion Report – Approved – February 2021

f. Radiology

- i. There was a total of – 246 X-Rays/CT/US
- i.i. Nothing up for approval
- i.ii. The CT Hallway Light has been wired in and ceiling in CT for power injector has been fixed. Waiting on CT serviceman to hook the light to the machine.

Written report remains in minutes.

g. Pharmacy

- i. Verbal Report by Pharmacist.
- i.i. Clinimix is back in stock.
- i.ii. P & T Meeting will be held next month.

h. Physical Therapy

- i. No report.

i. Emergency Department

- i. No report

j. Quality Assessment Performance Improvement

- Quality

- Quality Minutes from previous month included as attachment
- Previous policies approved by Quality/Med Staff/GB (2/23/21)
  - 1. Respiratory policies and procedures.
  - 2. Drug Room policies and procedures.
  - 3. Clinical Policies and Procedures
  - 4. Emergency Department Policies and Procedures
  - 5. Wound Care Procedure Form
  - 6. Rehab Policies and Procedures
  - 7. EMD-016 Blood Alcohol Collection for Law Enforcement
  - 8. EMD-016A Blood Alcohol Concentration Form
  - 9. EMD-016B Testing for Blood Alcohol Concentration Log
    - 1. Form – Blood transfusion outcome review
    - 2. Form – Patient discharge safety plan
    - 3. Consent Agenda – HR Performance Evaluation Policy
- Previous policies approved by Quality/Med Staff/No Approval from Governing Board.
  - 1. General Policies and Procedures
- Policies approved in Quality on 3/11/21
- Health Information Technology Policies and Procedures
  - 1. HIM-001 Approval Letter

- 2. HIM-002 Videotaping Audiotaping and Still Photography
- 3. HIM-002A Consent for Photography Multimedia and Authorization for Use or Disclosure
- HIM – Keeps showing improvement on completing documentation. Physician access to EMR outside of the facility is set up and going and has helped. Also, the Kiosk is set and in use. Discharge summaries are at 92% - Missing 1 D/C from Swing Bed & 1 Acute chart.
- Reyes Electric rewired the Covid Wing to have enough electricity to start using the ventilators.
- Compliance
  - Contracts that were approved in Quality for January. Approved in GB Meeting on 2/23/21
    - 1. Wolter Kluwer Health
    - 2. Lippincott Procedures
    - 3. OFMQ Agreement and quote (Peer Review)
  - Contracts that were approved in Quality/Med Staff for November then Approved in GB Meeting on 2/23/21
    - 1. OGA auto insurance (Business auto liability insurance renewal Policy)
    - 2. Life Share Contract and Log
    - 3. Space Labs for Telemetry
    - 4. Press Ganey Contract
  - No new contracts to approve
- Hospital KPI's
  - Report is in Quality Report in minutes.
- Workman's Comp
  - There are currently no Workman's Comp cases currently open
  - Written report remains in minutes.

k. Utilization Review

- i. Total Patient days for February: 324
  - i.i. Total Medicare days for February: 274
  - i.ii. Total Medicaid days for February: 2
  - i.iii. Total Swing bed days for February: 278
  - i.iv. Total Medicare SB days for February: 243
- Written reports remain in minutes.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports.

6. New Business

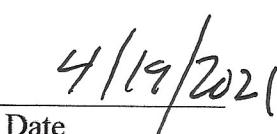
- a. Approval of HIM-001 Approval Letter
  - i. Motion:** made by Dr. Chiaffitelli to approve HIM-001 Approval Letter.
- b. Approval of HIM-002 Videotaping Audiotaping and Still Photography

- i. **Motion:** made by Dr. Chiaffitelli to approve HIM-002 Videotaping Audiotaping and Still Photography
- c. Approval of HIM-002A Consent for Photography Multimedia and Authorization for Use or Disclosure
  - i. **Motion:** made by Dr. Chiaffitelli to approve HIM-002A Consent for Photography Multimedia and Authorization for Use or Disclosure
- d. Approval of Agreement – Mangum City Hospital Authority dba: Mangum Regional Medical Center and The Oklahoma Blood Institute
  - i. **Motion:** made by Dr. Chiaffitelli to approve Mangum City Hospital Authority dba: Mangum Regional Medical Center and The Oklahoma Blood Institute.
- e. Approval of Oklahoma Blood Institute – Fee Schedule
  - i. **Motion:** made by Dr. Chiaffitelli to approve Oklahoma Blood Institute- Fee Schedule.

7. Adjourn

- a. Dr. Chiaffitelli made a motion to adjourn the meeting at 12:45 pm.

  
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Medical Director/Chief of Staff

  
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Date