

Mangum Regional Medical Center
Quality and Patient Safety Committee Meeting
Agenda for Nov 2024 and Meeting Minutes for Nov 2024

Meeting Location: OR	Reporting Period: October 2024	
Chairperson: Dr Gilmore	Meeting Date: 11/14/24	Meeting Time: 14:00
Medical Representative: Dr Gilmore	Actual Start Time: 1402	Actual Finish Time: 1434
Hospital Administrator/CEO: Kelley Martinez	Next Meeting Date/Time: 12/12/2024 @ 14:00	

Mission: To provide our Mangum community and surrounding counties with convenient, gold-standard “dependable and repeatable” patient care, while assisting and supporting all their medical healthcare needs.

** Items in blue italics denote an item requiring a vote*

I. CALL TO ORDER				
Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Call to Order	QM	1 min	Called to order at 1402	Approval: First –Brittany, Second – Chasity
II. COMMITTEE MEETING REPORTS & APPROVAL OF MINUTES				
Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Quality and Patient Safety Committee <i>1. Approval of Meeting Minutes</i>	Denise Jackson	2 min	Meeting minutes - Oct 2024	Approval: First – Brittany, Second – Meghan
B. Environment of Care (EOC) Committee <i>1. Approval of Meeting Minutes</i>	Mark Chapman	2 min	Meeting minutes – Oct 2024	Approval: First – Brittany, Second – Chasity
C. Infection Control Committee <i>1. Approval of Meeting Minutes</i>	Meghan Smith	2 min	Meeting minutes – Oct 2024	Approval; First – Chasity, Second - Brittany
D. Pharmacy & Therapeutics (P&T) Committee <i>1. Approval of Meeting Minutes</i>	Chelsea Church/ Lynda James	2 min	Next Meeting – Dec 2024	
E. Health Information Management (HIM)/Credentialing Committee <i>1. Approval of Meeting Minutes</i>	Jennifer Dryer/ Kaye Hamilton	2 min	Meeting minutes – Oct 2024	Approval: First – Brittany, Second – Danielle
D. Utilization Review (UR) Committee <i>1. Approval of Meeting Minutes</i>	Chasity Howell	2 min	Meeting minutes – Oct 2024	Approval; First – Danielle, Second –

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III. DEPARTMENT REPORTS				
Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Nursing/Emergency Department	Nick Walker	5 min	0 restraints 9 PRBC with no reactions 0 code blue	
B. Radiology	Pam Esparza	2 min	3 films repeated	2 for clipped anatomy/1 for artifact, repeated with no further issues
C. Laboratory	Tonya Bowan	8 min	42 rejected labs Coag analyzer cog done 10/22/24 1 unit of blood signed out by nurse w/o date	Education on signing out blood, on paperwork needed when QC new lots of RDV/COVID/STREP/Flu tests, GFR education and we do not use DLO here, pt have to go to Altus
D. Respiratory Care	Heather Larson	2 min	26 neb changes for the month 0 vent days	
E. Therapy	Chrissy Smith	2 min	Pt with assistive needs – 14 Total sessions for the month; 122 -PT 96 -OT 0 -ST Improved Standard Assessment Scores: 7 - PT 7 - OT 0 - ST	OT license renewal for the month completed
F. Materials Management	Brittany Gray	2 min	1 back orders, 0 late orders, 0 recalls	All dept except Nursing are submitting requisitions for needed items
G. Business Office	Dannille Cooper	2 min	98% on DL, 99% on Ins Card	7 ED visits after BO hours that are missing id/ins or note by nursing, noted trend with PM nurses (6 instances) BO manager will notify CNO of these instances

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H. Human Resources	Bethany Moore	2 min	0 background checks completed for new employees this month	
I. Environmental Services	Mark Chapman	2 min	100% terminal room cleans	
J. Facility/Plant Operations	Mark Chapman	2 min	24 extinguishers checked Boiler pump failure on 10/31 that was repaired the next day 11/1 1 generator/transfer switch inspection	
K. Dietary	Treva Durr	2 min	100% on all logs for the month	
L. Information Technology	Tim Hopen	2 min	No present	

IV. OLD BUSINESS

V. NEW BUSINESS

Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. New Business	QM	2 min	See Policy Information Below	

VI. QUALITY ASSURANCE/PERFORMANCE IMPROVEMENT DASHBOARD REPORT

Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Volume & Utilization	CM	5 min	AMA – 1 1 inpt(acute) pt admitted to inpt via ER Pt began requesting to be transferred to another hospital to be closer to family, no complaints with MRMC just preferred to be closer to family. The charge nurse and CEO met with pt to discuss pt desire for transfer to another facility, after conversation with pt/family, provider	

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			went to begin working on transfer. Pt decided 10 min after conversation that they wanted to sign out AMA. Pt and family members discussed options at length and decided to sign out AMA, all R&B of signing out AMA were discussed with pt and family member by provider, charge, CEO. Pt signed ama form.	
B. Case Management	CM	8 min	0 re-admits for the month	
C. Risk Management	QM	10 min	0 complaints 0 grievances Falls – None Mortality – None	
D. Nursing	CCO	2 min	Pain assessment in ER at 67% (1 iv)	Charge nurses are reviewing PRN pain medications reassessments to ensure completion, excluding the ER. Pt was transferred out prior to follow up.
E. Emergency Department	CCO/QM	5 min	ER readmits - 4 1) The pt presented to the ED and was diagnosed prescribed ABX therapy and discharged home. The patient returned 2 days later due to AMS possibly related to familial/psychological issues. The patient was admitted for observation.	

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			<p>2) Patient initially was examined for c/o and advised to f/u with their PCP for referral to Ortho. The patient returned the following day due to continued c/o pain, but also psychological issues. The patient was examined and transferred to Red Rock for behavioral health treatment.</p> <p>3) The patient was treated for c/o prescribed appropriate therapy and d/c home. The patient was brought in 2 days later after vomiting. The patient was afebrile with no vomiting in the ed, prescribed antiemetic and discharged home.</p> <p>4) The patient presented to the ED c/o. Treated and the patient was advised to f/u with their PCP. The patient went to their PCP the next day and treated in PCP office. The patient later returned to the ED with same initial c/o. The patient was advised to maintain treatment until specialist follow up.</p>	
F. Pharmacy & Therapeutics (P&T)	Pharmacy	2 min	<p>Next P&T – Dec 2024</p> <p>After hours access - 62</p> <p>ADR - 0</p> <p>Med errors – 2 1-2) Medication dose omitted</p>	Med errors – nursing education to monitor MARS closely
G. Respiratory Care	RT	2 min	100% on chart checks	

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H. Wound Care	WC	2 min	No wound development for reporting period	
I. Radiology	RAD	2 min	5 - delays in reads (2 xrays/3 CTs)	Staff remains in contact with DIA for delay reads, DIA reports multiple studies prior to MRMC xrays, CTs were read by residents and required Radiologist follow up before being signed off and reported back to MRMC
J. Laboratory	LAB	5 min	No blood culture contaminations Stat turnaround time – 2 tests in the ER that did not meet the 1 hr time both instances were the same tech 1 duplicate orders deleted for the month	Turn around time – in service on 11/1, lab was short staffed during this time as well
K. Infection Control/Employee Health	IC/EH	5 min	No HAI, CAUTIs, CLASBI for the month	
L. Health Information Management (HIM)	HIM	2 min	H&P 100% D/C summary 100% Progress Notes 100%	
M. Dietary	Dietary	2 min	100%	
N. Therapy	Therapy	2 min	100%	
O. Human Resources (HR)	HR	2 min	90-day competency - None Annual education – 100%	

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P. Business Office	BOM	2 min	6 cost shares not collected	BO has noted trend and will monitor the following month for further issues
Q. Environmental Services	EVS	2 min	10/10 on room cleans	
R. Materials Management	MM	2 min	Requisitions – 100%	
S. Life Safety	PO	2 min	100%	
T. Emergency Preparedness	EP	2 min	3 employee oriented	
U. Information Technology	IT	2 min	Director not present, will differ	
V. Outpatient Services	Therapy	2 min	Data tool being added to workbook	Email out to creator regarding this still not on workbook
W. Strong Minds	N/A	N/A	N/A	Policies were approved in April 2024 for the SM program, looking for Councilor?

VII. POLICIES & PROCEDURES

Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Review and <i>Approve</i>	QM	10 min	<ol style="list-style-type: none"> 1. 340B Drug Discount Purchasing Program 2. Compliance Manual (see TOC) 	<ol style="list-style-type: none"> 1.) approval – Kelley/Danielle 2.) approval – Kelley/ Meghan

VIII. PERFORMANCE IMPROVEMENT PROJECTS

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IX. OTHER

X. ADJOURNMENT

Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Adjournment	QM	1 min	There being no further business, meeting adjourned at 1434 by Chasity seconded by Bethany	

MEMBERS & INVITED GUESTS

Voting MEMBERS				
Kelley Martinez	Nick Walker	Heather Larson	Lynda James	Treva Derr
Chasity Howell	Jennifer Dreyer	Danielle Cooper	Meghan Smith	Pam Esparza
Brittany Gray		Bethany Moore	Kaye Hamilton (teams)	Dr G (teams)
Dianne (teams)	Mark Chapman	<input type="checkbox"/> Zack Powell	<input type="checkbox"/>	<input type="checkbox"/>
Non-Voting MEMBERS				
Denise Jackson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>